

Megan Lee

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A recent undergraduate from the University of Washington seeking a job in the recycling and Zero Waste industry where I can apply my interpersonal skills and passionate for sustainability, diversity, and education to support organizations sustainability strategies.

SKILLS

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|------------------------|-----------------|----------------------|------------------------|
| - Interpersonal skills | - Communication | - Project management | - Customer engagement |
| - Problem solving | - Research | - Analysis | - Stakeholder outreach |

Proficient in: Excel, Word, PowerPoint, SharePoint, French, Adobe Premier Pro, Google Suite, Google Suite

EXPERIENCE

King County Solid Waste Division - Environmental Intern

January 2020 – January 2021

- Pioneered, developed, and implemented an equity and social justice initiative for a Green Building capital project including managing a budget of >\$60,000, negotiating contracts, creating a project timeline, scope of work, and partnering with local NGOs
- Created multimedia Facebook content for the Hazardous Waste Management Program in King County, resulting in increased engagement
- Identified and outreached to over 30 local community-based organizations to join King County's Zero Waste of Resources task force in an effort include community voices in decision making
- Researched and analyzed US cities Zero Waste plans and strategies to address gaps in King County's Zero Waste of Resources Plan and presented findings to Project Managers

University of Washington Panhellenic Association - Vice President of Diversity and Inclusion

January 2020 – January 2021

- Collaborated with on campus organizations to plan events focused on equity, diversity, and inclusion including partnering with the Student Disability Commission to coordinate the first Disability Allyship training for our community
- Facilitated a SafeZone training for our community to >500 attendees, hosted quarterly book clubs, and wrote monthly newsletters focused on social identities that reached an audience of >2,500 students
- Developed and implemented the first sorority equity, inclusion, and sustainability tracker that increased transparency of diversity and environmental sustainability efforts to new members during recruitment
- Led fundraisers and determined promotional strategies that generated over \$6,000 for organizations supporting the Black Lives Matter Movement and \$5,000 to "Rent Duwamish" for Indigenous People's Day
- Improved legislation of the Panhellenic bylaws, including creating the first Equity, Inclusion, and Diversity Task Force to audit Panhellenic actions and executed the first bylaw that required each chapter to meet 80% attendance to an annual diversity and inclusion event
- Oversaw, supported, and motivated 20 sorority Diversity and Inclusion chairs by hosting monthly roundtables, providing educational material, and tracking their progress

Intern at Friends of Discovery Park

June 2020-September 2020

- Created two ArcGIS StoryMap applications for visitors to use as self-guided tours of Discover Park and collected user experience data via surveys for an academic research study focusing on the intersection between nature and technology
- Conducted independent research and analyzed survey data which was compiled into a full research paper and presented at the Program on the Environment's Symposium

Greek Pride University of Washington - President and Co-Founder

June 2019 – October 2020

- Co-founded a Registered Student Organization, Greek Pride UW, with the goal of fostering a safe space for the LGBTQ+ community within the Greek system and driving LGBTQ+ awareness as a priority
- Responsible for leading weekly meetings, creating presentations, driving policy change, and promoting participation to over 40 regular members
- Delivered a peer-to-peer educational presentation to >600 incoming new Greek initiates based on a qualitative research project with pre/post survey data to measure levels of LGBTQ+ awareness in the Greek community which increased LGBTQ+ literacy from 40% to 80%
- Selected to present research findings at the 2020 UW Research Symposium and the 2020 Pediatric Academic Society

University of Washington GlobeMed - Director of Partnerships

May 2019-November 2019

- Created a promotional video for Network for Eco-Farming in Africa (NECOFA) and orchestrated an auction that brought in more than \$10,000 in donations
- Successfully coordinated monthly volunteering activities for club members with various local partners, including organizing monthly volunteering with the Seattle Union Gospel Missions

Network for Eco-Farming in Africa (NECOFA) - Grassroots Onsite Work Intern

June 2018 – August 2018

- Part of a team of four self-directed students selected to conduct community needs assessment survey among an internally displaced population in Molo, Kenya
- Performed quantitative and qualitative data analysis using Microsoft Excel resulting in an 80-page report for the community
- Assisted local community groups in applying for grants

EDUCATION

University of Washington, Seattle WA

Bachelor of Arts - Environmental Studies, December 2020

- Minors: International Studies and French Language, Literature and Culture
- Cumulative GPA: 3.84/4.0
- Awards: 4 years UW's annual Dean's Certificate for outstanding academic performance, Nominee for Panhellenic Scholar of the Month

Undergraduate Teaching Assistant – Natural History of the Puget Sound

- Assisted a Senior Professor at the UW in the development of new course material relating to the natural history of the Puget Sound
- Graded and provided thorough feedback on tests and weekly assignments
- Communicated weekly to students with disability accommodations to ensure that their needs were being met

INTERESTS

Zero waste initiatives, sustainability, environmental justice, governmental affairs and environmental policy, diving, backpacking, urban farming, equity and inclusion