

Trinity Episcopal Cathedral Sacramento
Vestry Minutes
July 25, 2017



Present: Rev. Lynell Walker, Randall Cheek, David Lindgren, Thomas Ott, John Nickols, Nathan Daily, Candace Miller, Mary Hustler, Kirk Bone, Bill Shane, Lis Padula, Peter Perera

Absent: Dean Baker, Bud Swank, Bill Mason, Linda Aston, Eileen Harvey

Guests: Mike [last name?? – attorney regarding CPCH restriction review], Pat Ronne

Call to order: The meeting was called to order by Kirk at 7:05 pm.

Opening Prayer: Candace gave the opening prayer.

Prayer Report: Candace gave the prayer report.

Minutes of Previous Meeting: David stated that the Governance report should read that there will be a review of all homeless policies, in place of ministries. Nathan stated that the Planned Giving luncheon will occur and subsequently there will be a fair. Bill moved to accept the minutes as amended, Nathan seconded, and the motion passed.

CPCH Legal Analysis: Vestry entered a closed session for discussion of this topic.

Reserve Study: Kirk reported that Bob Browning, the consultant, has begun the study. The report will be available for a subsequent Vestry meeting, probably in September.

Building Committee: Kirk reported that the committee is beginning the process of imagining the possibilities. The work will build on an evaluation of any existing plans. The property owner at the corner of 27th and N will be contacted. The committee meets on the 4th Tuesday of every month.

Strategic Planning: Kirk explained that a key step is the development and implementation of a privacy policy for the database. The draft should be available for the August or September Vestry meeting.

Stewardship: Candace reported on the planning for the Planned Giving luncheon. Randall moved and Peter seconded a motion to fund \$750 expenses for the luncheon from operations funds; the motion passed. Nathan reported on planning for the 2018 pledge drive. The drive will take place for six Sundays and will be followed by two ingathering Sundays. Nathan explained that there will be Planned Giving training, and Chris Tzimenatos will attend the August 22 Vestry meeting to give an update on this program.

Finance: Pat presented the draft financial statements for June. Chris Tzimenatos attended the finance committee to explain the Planned Giving program, and to enlist

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members for the discussion of the Gift Acceptance policy being drafted. Vestry members stressed the importance of communication to the parish and transparency about the progress and cost of the repairs and deferred maintenance currently underway.

Facilities: John and Peter updated the Vestry on the progress of maintenance work. The original grease trap has been located and will be cleaned. The estimates for the repair of the stained-glass windows highlight the urgency of repairing the rose window above the sanctuary. The kitchen equipment has had maintenance and cleaning. The selection of great hall flooring is still in process. Nathan moved that of the \$30,000 amount heretofore authorized for window maintenance, approximately \$12,000 be reallocated to the rose window from the west transept windows; Mary seconded the motion, and the motion passed.

Governance: David gave an overview of the work being done by the committee following summer hiatus, including review of the bylaws and all policies, and conversion of the corporation to a religious corporation.

Thomas offered thoughts regarding the homeless ministry of the Church of the Holy Innocents in Lahaina, Maui.

Meeting Adjournment: The meeting was adjourned by Kirk, with Lynell's prayer at 8:27pm.

Respectfully submitted,

Pat Ronne
Treasurer