

**CARTERET COUNTY CHAMBER OF COMMERCE**  
**BUSINESS AFTER HOURS**  
**2023**

It is time to put in your application to host **Business After Hours** for **2023**. Business After Hours is a tried and true event, that has proven time and time again to be a great networking opportunity and also a great way to “show off your business.” **Please plan to provide food, beer, wine, soft drinks and enough comfortable space for 120-150 guests.** We ask that you provide a small table that can be placed by the front door for checking in guests. Business After Hours events begin at 5:30 p.m. and end at 7 p.m. Please note: **we get an overwhelming number of businesses that want to host each year, so please fax or email back as soon as possible for a chance to be awarded a date. We are time sensitive as we date and time stamp as to when these applications arrive, so fill out quickly and get back immediately upon receipt! Applications are due back by Friday December 2 at 5 p.m., to be considered.**

Each Business After Hours is well-publicized in our weekly emailed newsletter, **The PULSE**, and pre- and post publicity in our various advertising venues. We heavily publicize these events on our website [www.nccoastchamber.com](http://www.nccoastchamber.com), and on all of our social media sites, such as Facebook. We also promote Business After Hours during our many personal appearances by Chamber staff members, Board of Directors, Chamber members and members of the Ambassadors Club.

**The investment to host the Business After Hours is \$150 and is due to the Chamber from the host prior to the event.** Please note that the host can find co-sponsors to help defray costs, cover food, beer, wine, soft drinks and door prize expenses with the understood requirement that co-sponsors are also Chamber members. The host should let co-sponsors set up a table or booth to display their products if space allows. Co-sponsors should provide help in the cost of the event for the privilege of being a co-sponsor, not just provide a door prize.

The Chamber Board of Directors has taken the position that Business After Hours hosting privileges should be assigned in a fair and equitable manner, so as to assure that each member’s request receives due consideration.

If you would like to apply for any of the dates on the reverse side, please list your **top three** date choices, 1 indicating first date choice etc., as well as your proposed plans for the evening to the best of your current knowledge, and submit this form to the Chamber office by **Friday, December 2 by 5 p.m., to be considered.** Requests will be logged-in in the order they are received, and, evaluated. The Chamber Board of Directors will then approve the calendar for Business After Hours for 2023. All businesses applying will be notified. Note: due to the ever-changing climate of the business community, should a business that is awarded a date in 2023 need to drop out, we will have a back up/waiting list held in the order in which received.

Business Name

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Contact

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Phone Number

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Email

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(Over)

Dates for 2023\* Pick top three choices indicated by 1, 2, 3.

**January 26** \_\_\_\_\_

**February 16** \_\_\_\_\_

**March 9** \_\_\_\_\_

**March 23** **Business After Hours Expo (annual pre-pay ticket does not apply)**

**April 20** \_\_\_\_\_

**\*May 17** \_\_\_\_\_

**June 15** \_\_\_\_\_

**July 20** \_\_\_\_\_

**August 24** \_\_\_\_\_

**September 21** \_\_\_\_\_

**October 19** \_\_\_\_\_

**November 9** \_\_\_\_\_

**December 7** \_\_\_\_\_

\*All are Thursday dates accept May 17 is a Wednesday date.

Please fill out the following information regarding your proposal to host a Business After Hours:  
Location of After Hours and space capacity

Event will take place rain or shine; will event be indoors or outdoors?

If outdoors, will there be a tent?

Theme of the party (if applicable)

You will be serving beer, wine and soft drinks, any other beverages?

Will you be having entertainment?

List any special attractions at the event

Types of food you will be serving

You will be giving away door prizes, what will they be?

Names of co-sponsors (if applicable)

Return to: Carteret County Chamber of Commerce, Makenzie Square, Suite 6, Morehead City, NC 28557. Fax to: 252-726-3505 or email to julie@nccoastchamber.com.