

# Zurich End of Year Transition Rules

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Please note the important dates below to ensure you have a smooth year-end close with Zurich:

**Monday, December 7th - Deadline for:**

Receipt of any changes and all requirements to Formal Applications for final approval.

**Tuesday, December 22nd - Deadline for:**

Receipt of all delivery requirements to place a policy in-force in order to be included in final 2020 commission run.

**Wednesday, December 30th**

Final commission run.

**Holiday Hours:**

Wednesday, November 25<sup>th</sup> – Close at 3:00 pm CT

Thursday, November 26<sup>th</sup> – Closed

Friday, November 27<sup>th</sup> – Closed

Thursday, December 24<sup>th</sup> - Close at 1:00pm CT

Friday, December 25<sup>th</sup> - Closed

Friday, January 1<sup>st</sup> - Closed

If you have any questions or need more information please call us at 877-678-7534, prompt #3.

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In the State of New York, insurance products are issued by Zurich American Life Insurance Company of New York, a New York domestic life insurance company located at its registered home address of Four World Trade Center, 150 Greenwich St, New York, NY 10007. In all states other than New York, insurance products are issued by Zurich American Life Insurance Company, an Illinois domestic life insurance company, located at its registered home address of 1299 Zurich Way, Schaumburg, IL 60196. Certain coverages may not be available in all states and policy provisions may vary by state. Zurich Insurance Company does not offer products for sale in the United States.

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