

# **Safety Protocols for Meetings at Trillium, October 2020**

## **Trillium Church**

- Organizes cleaning of the high touch surface in the building as required for the safety of users. (Washrooms, chairs, doorknobs, stair railings)
- Single use masks are available at the office door entrance

## **Meetings in the building for up to 10 people**

- Provide meeting dates and times to Office Administrator for Google calendar.
- Ensure participants sign in upon entry including confirming “no” answers to COVID screening questions posted at the entrance.
- Ensure participants sanitize/wash hands on entry to building and when exiting
- Ensure participants wear masks and maintain 2 metres distance.
- Hold meetings in the church hall where chairs are spaced 2 metres apart.
- Ensure chairs are sanitized before and after meeting.
- Use designated washrooms only and wipe down surfaces touched in washrooms.
- Group singing and sharing of food / meals is not permitted. Solo singers need to be a minimum of 4 metres from all others.

## **Community groups - approved by Re-Opening Team**

Follow all the above protocols, with added responsibility to:

- Take attendance. This can be confidential unless there is a case of COVID19 related to activities in the building.
- Administer a COVID screening questionnaire and allow only those participants who confirm “no” responses.
- Supply sanitizing wipes for participants and for wiping down chairs.

## **Food preparation in the kitchen by up to 10 people**

Follow the above protocols for masking, distancing, and taking attendance, PLUS wearing face shields. Ideally groups to cover the cost of the shields through fundraising or donations.

## **Meetings / gatherings outside on the church property**

Maintain 2 metres distance. A mask is highly recommended.

## **Trillium-sponsored meetings in private residences - Not recommended.**