



MONDAY, JUNE 15, 2020 – 5:30PM

Zoom Tips for Graduation

The Zoom webinar will be open for log in by 5:30. We encourage everyone to log in before the prerecorded Graduation event, so they can focus on the broadcast and be ready to move to the live event.

(Note – if possible, please log in to Zoom from a computer, rather than a tablet or smartphone)

Special Note for Seniors and Speakers:

- When you log in via the unique link that was emailed to you, your video will be disabled. It will be turned on for you at the appropriate time. Once on, it will remain on for the duration of the program.

Special Note for Attendees:

- All “audience members” for Graduation will be in view-only mode. If you are in the audience, neither your video nor audio will be shared. Just sit back and enjoy the show.

Throughout the prerecorded portion of Graduation, the Zoom screen will be dark. As we transition to the live event, video streams of every Senior will be enabled.

In order to ensure the “full Graduation experience’, please consider using the Zoom Gallery View.

Gallery View

Using Gallery view during Graduation will let you see thumbnail videos of all the Seniors and Speakers during the program. These will be displayed in a grid pattern.

It is highly recommended that you attend the Zoom Graduation from a computer (PC or Mac), as this allow you to see everyone at once. Other devices display a smaller number of videos at one time, although you are able to swipe your screen to scroll. iPads only allow 9 at one time, and smartphones only display 4 at one time. By viewing from a PC or Mac, you will be able to see 49 participants in a single view.

When you first join the Graduation webinar, it may be set as a default to “Active Speaker View”. If so, you will need to change your settings. If you are only seeing one video window, you will need to switch to Gallery View. From a PC or Mac, you will see a small menu in the upper right corner of the screen. Click on “Gallery View”.

For more information on Gallery View in Zoom, [click here](#).

