



Welcome to

Workforce1

Industrial &
Transportation

NYC
Small Business
Services

careers
businesses
neighborhoods

WORKFORCE1
INDUSTRIAL & TRANSPORTATION
A PROUD PARTNER OF THE
AMERICAN JOB CENTER NETWORK

▶ Welcome to the Workforce1 System

Workforce1 (part of the NYC Department of Small Business Services) helps New Yorkers prepare for, and connect to, jobs across New York City's five boroughs and in every sector of the economy.

There are **18** Workforce1 Career Centers in the **5** boroughs that serve more than **100,000** jobseekers every year.

They include:

- 6 Main “Hub” Centers
- 6 Expansion Centers
- 6 Sector Centers



Our ITC Locations

ITC HUB (Jamaica Queens)

- 168-46 91st Avenue Jamaica, Queens 1143

BRONX

- 90 Lincoln Ave 3rd floor, Bronx NY, 10454

LONG ISLAND CITY

- 47-10 Austell Place, Suite 302 Long Island City, NY 11101

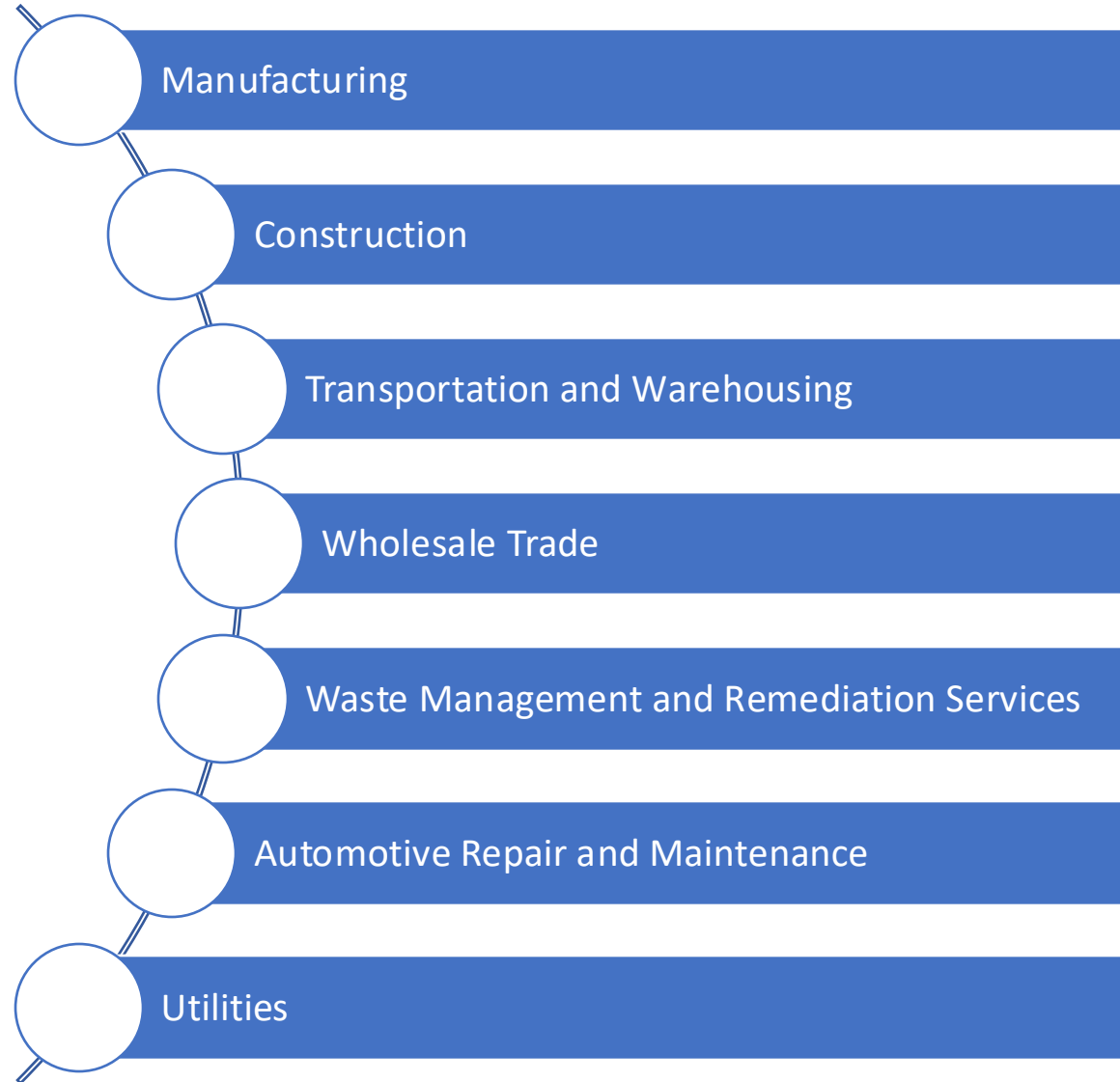
BROOKLYN

- Brooklyn Army Terminal Building B
- (140 58th street, Brooklyn NY 11220)

STATEN ISLAND

- 120 Stuyvesant Place, 3rd Floor Staten Island, NY 10301

Our Sectors





► Advantages of Hiring Through Workforce1

- All services are **free**
- Saves employers time and money
- We recruit and screen candidates based on your needs — referring the most qualified to your business
- We use diverse platforms to source job seekers: job boards, re-engagement reports, social media, local partner organizations, and more
- We host virtual recruitment events to connect employers and candidates for 1-on-1 interviews or group interviews



Programs through the ITC Training Department

NORTHSTAR DIGITAL LITERACY

A PROGRAM DESIGNED TO HELP JOB SEEKERS DEVELOP DIGITAL LITERACY SKILLS NEEDED TO SEEK, OBTAIN, AND RETAIN EMPLOYMENT, AS WELL AS TO PERFORM OTHER TASKS IN DAILY LIFE.

Essential Computer Skills—Basic Computer Skills; Internet Basics; Using Email; Windows; Mac OS.

Essential Software Skills – Microsoft Word; Microsoft Excel; Microsoft PowerPoint; Google Docs.

Using Technology in Daily Life – Social Media; Information Literacy; Career Search Skills; Accessing Telehealth Appointments; Digital Footprint; Supporting K-12 Distance Learning

CUSTOMER ELIGIBILITY

- 18 YEARS OR OLDER
- NEW YORK CITY RESIDENT
- AN ACTIVE WORKFORCE1 CAREER CENTER MEMBER
- ABILITY TO PERFORM FUNDAMENTAL TASKS ON A COMPUTER
- GRADE 4 READING LEVEL OR HIGHER



COOL ROOFS



MINIMUM REQUIREMENTS	Age 18 or older	New York City resident
Able to work a flexible schedule that includes early mornings and weekends	Able to navigate New York City and travel to installation sites throughout the five boroughs	Committed to pursuing a career in construction
Able to perform manual labor, such as climbing stairs, carrying 50-pound buckets, and working on a roof in all weather conditions	Able to wear a mask for a 7-hour shift and follow safety protocols	Able to work with paint that contains latex and silicone ingredients
PREFERRED QUALIFICATIONS	Prior driving and construction experience	Able to use email, phone, and maps applications

NYC COOLROOFS PROVIDES

10-11 weeks of full-time, paid work experience installing energy saving reflective rooftops at a starting wage of \$16.50 per hour

Opportunity to earn credentials in the construction sector, including OSHA 30 Site Safety Training Card (SST), 4-Hour Flagger, 4-Hour Scaffold User, and CPR/First Aid certifications at no cost

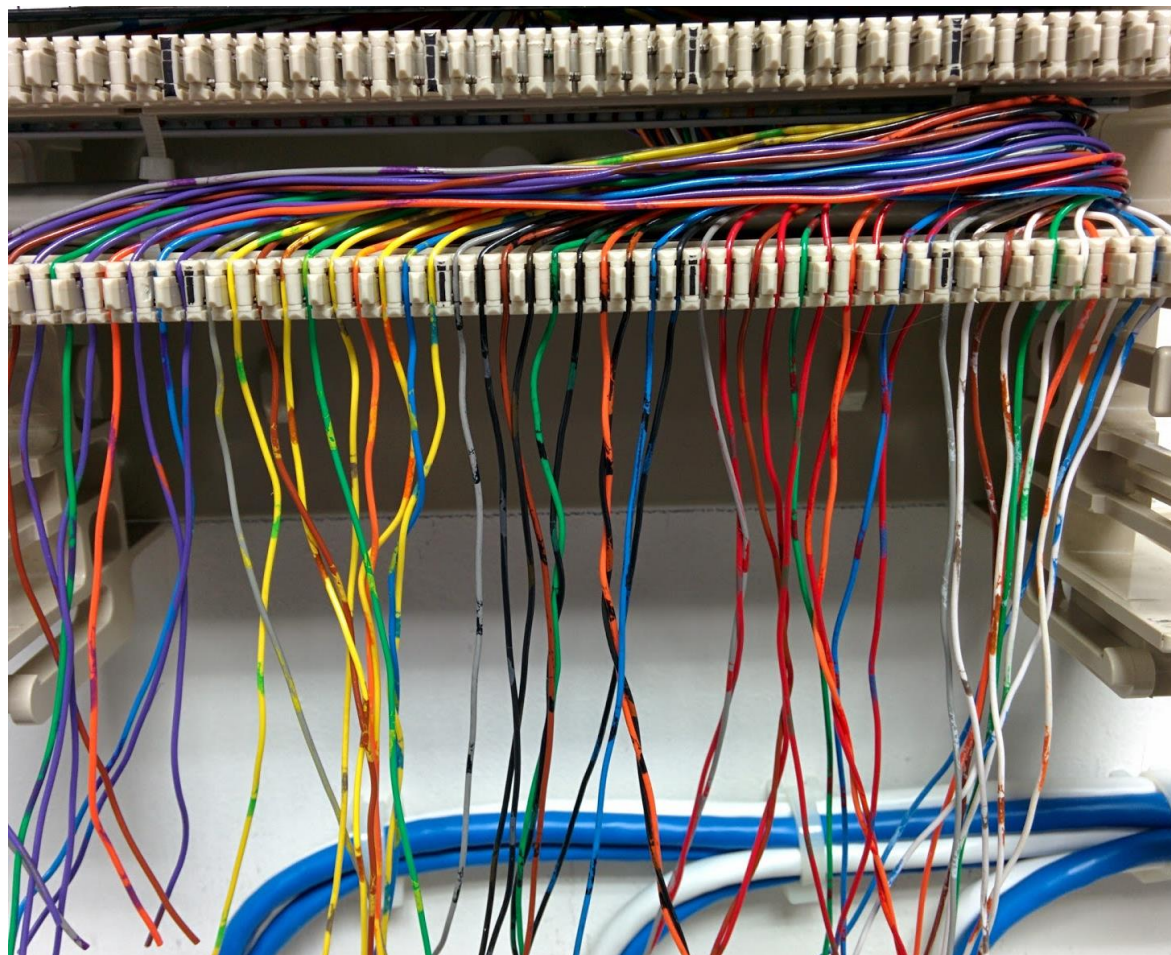
Ongoing career and job connection support for the construction sector.

CABLE NETWORK

Brooklyn Networks

ELIGIBILITY

- Applying to Brooklyn Networks is a competitive process. These are the key eligibility requirements:
- New York City resident (6+ months)
- Legally eligible to work in the U.S
- 18 years or older
- Be physically fit and able to lift 50-70lbs, and cannot be color-blind
- Take a reading and math test at the information session, and score at or above the 8th grade level. [Learn more about testing here.](#)
- Able to attend class Monday-Friday 8:30 AM to 5:00 PM in Downtown Brooklyn
- Be unemployed, low-income, or receiving public assistance
- Comfortable with heights and crawl spaces



CDL TRAINING

Individual Training Grant (ITG) Training

- CDL A & B
- 18 months with a license

Eligibility

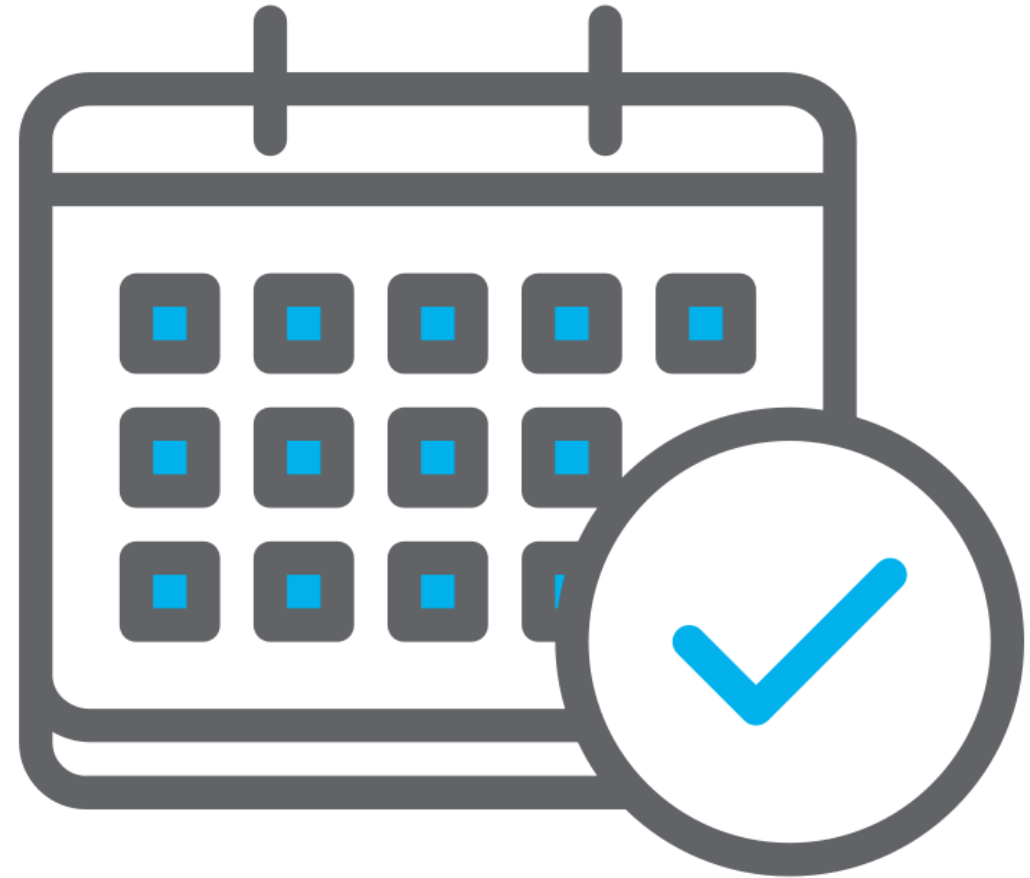
- Be able to provide an updated resume showing relevant driving experience.
- Be a Resident of NY and make less than 91K
- Must have CDL Permit for the respective CDL being applied for.
- CDL A - Minimum of 18 months of recent truck (heavy and/or straight truck) driving experience with CDL B License.
- CDL B and C no experience needed, but some professional driving preferred.
- ALL candidates must have an unrestricted driver's license for at least 18 months
- 4 points or less displayed on a valid Abstract dated within 30 days.
(**No more than 2 convictions in 3 years**)
- No Suspensions of any type within the last 18 months (including due to scofflaw and non-driving related infractions).



OTHER TRAININGS

- **ITG ELIGIBLE OCCUPATIONS- Not offered at the ITC**

- Certified Nursing Aides
- Clinical Medical Assistant
- Home Health Aide
- CASAC Training
- Medical Billing/Coding
- Pharmacy Technician
- Telecommunications Line Installers
- Computer Support Specialist
- Computer Systems Analyst
- Network Administrator
- Security Guard (unarmed)



► Follow Us on Social Media

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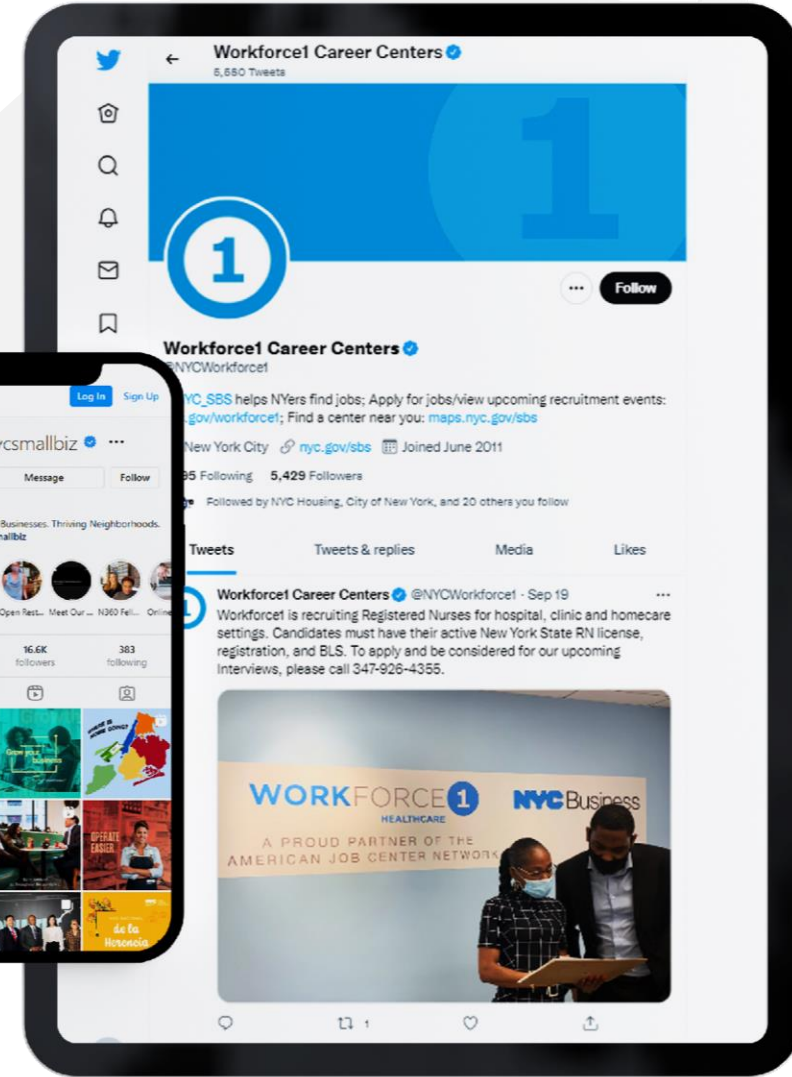
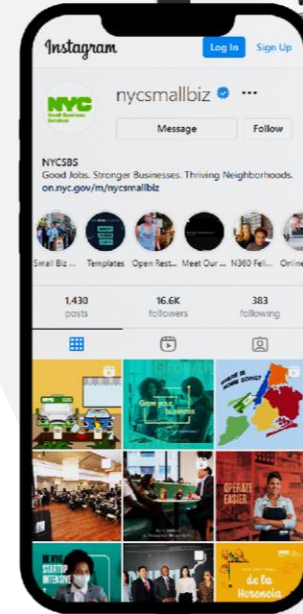
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Questions & Answers

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