

Assistant Preschool Teacher: 2026-2027 School Year Greenburgh Hebrew Center – Early Childhood Center

About Us

The **Greenburgh Hebrew Center Early Childhood Center (GHC ECC)** is a private, not-for-profit preschool offering a blended secular and Judaic curriculum in a warm, nurturing, and emotionally supportive environment. Located in the lower level of the Greenburgh Hebrew Center, our program fosters creativity, respect, and a love of learning in young children.

Position Overview

We are seeking a caring, dependable, and enthusiastic **Assistant Teacher** to support our preschool classrooms. The ideal candidate is warm, collaborative, and passionate about early childhood education.

Schedule & Pay

- Monday–Friday
- 9:00 AM – 12:00 PM
- Must arrive by 8:45 AM to greet families and students
- Pay: \$20 per hour
- Availability to work after 12 pm is preferred. Hours worked from 12:00 PM – 6:00 PM are compensated at \$30/hour.

Key Responsibilities

- Work under the supervision and direction of the Lead Teacher and Director
- Support daily classroom activities and routines
- Treat all children with dignity, patience, and respect
- Provide care and guidance to meet children's social, emotional, physical, and intellectual needs
- Assist with indoor and outdoor supervision
- Help prepare snacks and cooking projects
- Set up learning centers and prepare classroom materials
- Maintain a clean, organized, and safe classroom environment
- Assist with toileting/diapering and general housekeeping tasks
- Supervise the classroom when the Lead Teacher is briefly out of the room
- Assist during arrival and dismissal
- Attend staff meetings, workshops, and professional development opportunities

Qualifications

- Experience working with young children
- Warm, nurturing, and patient demeanor

- Strong communication and teamwork skills
- Reliable and punctual

If you are passionate about early childhood education and want to be part of a supportive and meaningful school community, we would love to hear from you!

To apply: Contact Director Shaatrice Rossi at ECCDirector@ghcny.org . Phone is 914-479-1421.