



Associate Director, Jewish Education

Full-Time; Hub Office: Encinitas, NYC, Washington D.C., Charlotte, or Chicago

Who We Are:

Mem Global is where Jewish young adults in their 20s and early 30s come to connect, explore, and create meaningful Jewish experiences with their peers. As the umbrella brand for our global suite of programs, Mem Global supports young adults as they bring Judaism to life through thousands of peer-driven gatherings across 25+ countries each year. We're all about creating spaces where Jewish young adults can lead, embrace, learn, and build the kind of community that will build a strong and vibrant Jewish future for all of us.

We are seeking an Associate Director, Jewish Education to help lead Jewish learning across Mem Global by developing core Jewish content and managing both the full-time Jewish Service Learning Educator and the Jewish Life Specialists contractor team. This role advances Mem Global's vision for meaningful young adult Jewish engagement by equipping Community Builders (including Moishe House residents and MHWOW hosts) with practical tools, frameworks, and support to design their own Jewish learning experiences. The Associate Director mentors educators, develops educational curricula and strategy, and partners closely with the Program Team to design and deliver innovative, high-impact Jewish education.

Who You Are and What You'll Do:

- You believe deeply in building Jewish community for young adults and are excited to help shape and advance Mem Global's vision for Jewish education.
- You bring creativity, initiative, and follow-through, and you care about designing learning experiences that are meaningful, accessible, and impactful.
- You will advance our Jewish education strategy by:
 - North American Jewish Life Specialists (part-time contractors) and the full-time Jewish Service-Learning Educator.
 - Leading the creation of Jewish educational content and designing, coordinating, and delivering internal staff education programs and events that engage a broad and diverse audience.
 - Serving on core teams to develop an integrated Jewish learning strategy across Camp Nai Nai Nai, Camp Nai Cruise, and the Moishe House North American National Conference. Serve as Lead Educator for select Jewish Learning Retreats, helping design and deliver immersive Jewish learning experiences.
 - Managing the Jewish education budget, including Mem Global's Jewish Incentive Opportunity (JIO) grants for Community Builders.

- Act as a thoughtful and credible voice for Mem Global's mission, values, and impact, communicating with integrity, and optimism across internal and external settings. This may include participation in donor meetings and relationship-building efforts focused on Jewish education, public speaking engagements, partner interactions, and field-facing moments.
 - Manage and oversee Mem Global's Jewish education data collection, analysis, and strategy to inform internal decision-making and strengthen storytelling for both internal and external audiences.
- You have a Bachelor's Degree in a related field, as well as a Master's Degree in Jewish Education or Jewish Studies and/or Ordination (Semicha) from an accredited program.
- You have at least three years of full-time post-undergraduate professional work experience, preferably in Jewish communal settings and/or working with young adults, with prior leadership experience (e.g. projects, departmental, interdepartmental).
- You have the ability and are excited to travel for learning retreats, immersive experiences, conferences, and external meetings.
- You are eligible to work in the U.S. without employer sponsorship.
- You embrace and demonstrate the [Mem Mindset](#): Be the Difference, Connect & Listen, Invest Wisely, Embrace the Unknown, Own It!, Value People, and Work Well, Live Well, and Have Fun!

The Fine Print:

The Associate Director, Jewish Education is a full-time, exempt, year-round position, and requires weekday work hours to complete job requirements, plus occasional evenings and weekends, as needed to support programs and events. This position requires national and international travel to attend programs, retreats, conferences, and meetings. This role works in one of our U.S. Hub offices (Chicago, NYC, Washington D.C., Charlotte or Encinitas) and reports to the Vice President, Jewish Learning Department.

In our U.S. Hub Offices, our team works a hybrid schedule where employees can choose to work remotely 2 days per week and collaborate in-person with coworkers the rest of the week, with Wednesday designated as a shared in-office day for connection and collaboration. Specific schedules may vary by location and role.

How Mem Global Takes Care of You:

- **Healthcare:** Health, vision, dental, and mental health benefits
- **Time off:** 15 days paid time off (PTO) per year that increases with continued employment (additional benefits for former Hillel and BBYO employees through the Talent Alliance) PLUS 5 Personal WellBeing Days, office closures, and up to 7 floating holidays for Jewish and US holidays



- **401(k)**: 100% match on the first 3%, plus an additional 50% matching on the 4th%, matching available immediately without a wait period
- **Flexible Spending Account** options
- Paid Parental Leave
- Quarterly paid day of service to give back to your community!
- Highly qualified, creative, and go-getter teammates and a dedicated supervisor
- Work in one of our Mem Global Hub offices (Chicago, NYC, Washington D.C., or Charlotte, NC.)

How Mem Global Pays You:

The starting salary range for this full-time exempt position is:

- NYC Hub: \$85,000- \$96,000
- D.C. Hub: \$76,000- \$93,000
- Chicago Hub: \$74,500- \$86,500
- Charlotte Hub: \$67,000- \$77,000
- Encinitas Hub: \$78,000- \$88,500
- Your specific salary within these ranges will take into consideration education, experience and location.

If you have more experience and/or are targeting a different salary range, let's talk!

How Mem Global Invests in You:

- \$1,000 USD annual professional development fund
- Jewish Learning Collaborative: One-on-one Jewish learning with an approved educator of your choice
- Local and in-house professional learning opportunities
- Opportunities for advancement through career pathing planning

All voices are needed at Mem Global (please see our [identity statements](#) for more details). Every new member of the Mem Global team is an opportunity for us to introduce fresh perspectives, talent, and skills into both our professional team and our communities. We look for employees from diverse backgrounds, faiths, and life experiences to join our global team.

Mem Global is proud to be an equal opportunity employer and is committed to building a diverse and inclusive workplace. We prohibit discrimination and harassment of any type and provide equal employment opportunities to employees and applicants without regard to any characteristic



protected under federal, state or local law (including the California Fair Employment and Housing Act). We consider all qualified applicants based on skills, experience, and alignment with our mission. Mem Global is committed to ensuring an accessible and inclusive hiring process. If you need an accommodation at any point in the application or interview process, please email [careers@memglobal.org]. We will provide reasonable accommodations in accordance with applicable law and engage in a timely, good-faith interactive process to identify effective solutions.

Possible Steps in Our Hiring Process:

Step 1: Apply with your resume and cover letter at the bottom of the job posting here, and you'll hear back from us!

Step 2: Video interview using a web-based platform

Step 3: Skills assessment, and interview(s) with the hiring manager(s)

Step 4: We'll check your references to hear about your past experience

Step 5: Get an offer letter, sign it, start your Mem Global journey!