



JOB DESCRIPTION

Job Title:	General Counselor
Department/Program:	Camp Twelve Trails
Position Reports to:	Unit Coordinator
Job Title(s) Reporting to This Position:	N/A

CAMP OVERVIEW

At Camp Twelve Trails we are dedicated to universally shared values central to Jewish life. Our proactive integration of these values into everything we do supports children of all backgrounds and helps them grow into better people. Our warm, welcoming culture fosters a vibrant camp community where we all look out for each other and take care of the world around us. Staff are central to carrying out this vision by crafting programs that are in line with our educational outcomes, beliefs, and providing positive, enthusiastic energy every day. We expect staff above all to deliver the wow!

POSITION OVERVIEW

General Counselors are responsible for the overall safety and supervision of campers, including their successful engagement in all aspects of the Camp Twelve Trails experience, including trips, programs, and aquatics.

DUTIES PRE-CAMP

- Participate, partake in, and lead pre-camp training.

DUTIES DURING CAMP

- Along with your co-counselor, supervise 12-15 campers during all camp activities. This includes campers with special needs that may be a part of your general group.
- Full participation in all camp activities, including swim twice a day.
- Lead and/or assist in small and large group activities either within your group or in the Neighborhoods
- Work with your co-counselor to provide the highest level of support and programming for your campers.
- Work with other counselors in your unit to help them provide support to their campers.
- Be familiar with and enforce the personnel policies, safety rules, and program of camp.
- Participate in all camp meetings, activities and special programs.
- Keep records as required, including documenting all incidents and behavioral issue.
- Ensure for the health, safety, and welfare of all campers in any area or programs at camp.
- Provide updates to Unit Heads/Camp Director for parent newsletter.
- Model appropriate behavior to campers including on the bus to and from camp.
- Use positive behavior-management techniques with campers.
- Perform any other program or agency-related duties or special projects as directed by supervisor.



REQUIREMENTS

- Must be entering senior year of High school or equivalent;
- Previous experience working with children;
- Strong communication and problem solving skills.
- Ability to remain calm and maintain perspective under pressure.
- Commitment to work collaboratively with others.
- Ability to be flexible and adapt to changing needs.
- Must be energetic, enthusiastic and demonstrate a desire to go the extra mile;

Status: Full-time Seasonal, Mondays through Fridays, June 29 – August 18, including 40-45 hours of staff training in May and June

Hours: 8:00am-5:00pm during the summer

To express interest in this position, please send a cover letter and resume to the Camp Director Adam Benmoise adam.benmoise@camptwelvetrails.org