**State Plan For
Independent Living**

**(SPIL)**

Rehabilitation Act of 1973, as Amended, Chapter 1, Title VII

**Part B - Independent Living Services**

###### Part C - Centers for Independent Living

## **State: California**

## **FISCAL YEARS:**

**Effective Date: 2021-2023**

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**Executive Summary**

The mission, goals, objectives, and support activities of the California (CA) 3-year Statewide Plan for Independent Living (SPIL) for 2021-2023 are defined in Section 1 of the State Plan. The mission of the CA IL network, and this SPIL, is that the California State Independent Living program will partner with Stakeholders to provide advocacy and services that create equity for individuals with disabilities.

Section 1.2 of the SPIL contains seven (7) goals to achieve intermediate progress toward the mission: to work with community business partners to develop more connections to IL services that will benefit employment, transportation, and housing for individuals with disabilities; to enhance and expand existing transition services, including services for youth and diversion from living in institutional settings; In addition to direct services, Californian’s with disabilities will continue to benefit from systems change advocacy that results in systemic change that increases access to public and private resources that enhance independence; The SILC will facilitate an Environmental Scan of the statewide Independent Living Center network to determine each center’s status, interest, capacity and potential for participating as a leader in a local LTSS No Wrong Door system; also known as Aging and Disability Resource Connection (ADRC)) partnerships; The SILC will facilitate technical assistance, funding information, best practices information, data analysis and other planning assistance that supports ILC interest and leadership in statewide LTSS system changes across the State; The Network will explore current data collection of Centers for Independent Living to look at which data systems they are currently using, their satisfaction with the data system, and determine which elements of data are currently being collected; and The IL Network will explore the implementation of a new funding formula for all new state or federal IL funds that includes a new desired minimum base level of funding and weighted variables (e.g., population, geography and cost of living based on 2019 CIL surveys) to ensure greater funding equity among Centers.

Section 1.3 of the SPIL contains eighteen (18) objectives directed toward the achievement of these goals. Each objective contains a set of measurable indicators to assess their progress and impact. A consistent set of measurable indicators will assess impact for each objective to the ultimate areas of change identified in the IL network mission statement. Additional information for these objectives includes geographic scope, target performance levels, documentation for the targets and funding source(s) and amount(s). The information is supplemented with necessary activities to support the completion of the objectives and measurable indicators. This includes the creation of surveys, distributed on an annual basis, to help verify several measurable indicators.

These objectives of the SPIL goals include: cross-sharing of information with community business partners; CA IL Network to provide training for community business partners to market CIL services/programs; ILCs will have more access to transition tools and resources, including those relating to services for age 14-24; Californians with disabilities move from more restricted settings into the community setting of their choice and will be able to access diversion services; Individuals who transition will be assessed on their quality of life and ability to make informed choices; The California I.L. Network receives effective and supportive (a) representation at Statewide venues and/or on prioritized Statewide advocacy issues, and (b) infrastructure and technical assistance regarding multi-catchment communications, efforts, and activities that support Systems Change; the SILC will support Independent Living Network partners to become an ADRC partner and will understand how to support Independent Living Network partners to engage with LTSS No Wrong Door systems and will support Independent Living Network to become a fully functional core partner in the LTSS No Wrong Door System; The Network will conduct a survey of existing Independent Living Centers data collection systems and will conduct an analysis on the results; develop an equitable funding formula; obtain network feedback and 51% agreement among CILs on new formula; continue to utilize Title VII, Part B funds to create some temporary equity among centers until new formula is adopted; work with partners to change CA W&I code to allow for new base and AB 204 funding distribution; obtain approval from ACL and/or Congress to change method of distribution of new Title VII, Part C funds or other federal IL funds; and implement the new formula by 2024-2027 SPIL.

The SILCs evaluation plan is identified in Section 1.4 to assess the effectiveness of the SPIL. The section describes the use of a SPIL Committee to monitor and evaluate the SPIL and lead the discussions at our monthly committee meetings and all full council meetings. In addition, Consumer satisfaction surveys and needs assessment will be reviewed and shared with the entire CA IL Network.

The fiscal aspects of the SPIL are explained in Section 1.5 and define amounts in the financial table by plan year. $2,127,489 is the total VIIB award for California. $212,748.90 is associated with state match. The total VIIB funding available for FY2021 is $2,340,237.90. Unspent grant funds from the previous year in the amount of $152,488.26 is available for SPIL projects in FY2021.For 2021-2023, the SILC, DSE, and statewide network of Independent Living Centers allocated the VIIB dollars and unspent funds to SILC operations ($700,000), DSE Administration ($117,011.90), to maintain the total funding available for de-institutional mini-grants and to keep diversion as an allowable use of funding ($400,000), to Systems Change ($375,000), and to Tier Augmentation to the CILs ($900,000).

The scope of services provided by the IL network is identified in Section 2. The appropriate services are checked in the table in 2.1A, Independent Living Services and indicate the primary party responsible for providing services (CIL, DSE, SILC, or Other Entity).

Section 2.2 identifies outreach related to underserved populations or groups, including Individuals with hearing, cognitive, and visual disabilities; Asian-Americans and Latinos; Youth throughout the state; Members of the LGBTQI community; Speakers of Tagalog and Armenian (specifically, by making more materials available in those languages).

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities, are described in Section 2.3

The network of CA centers is identified in Section 3. The existing CA network is defined in Section 3.1. It includes a list of all 28 CA Centers for Independent Living and the respective funding sources. Section 3.2 describes how the CA IL Network would be expanded or adjusted to meet consumer needs or as a result of changes to funding.

Section 4 represents the Designated State Entity’s (DSE’s) response to their administrative responsibilities related to the SPIL.

Section 5 defines the Statewide Independent Living Council (SILC). Section 5.1 relates to the establishment of the SILCs and explains how the council was established and assures their autonomy. Section 5.2 explains the SILC resource plan to confirm that the funding is necessary and sufficient to fulfill all duties and authorities. Staffing/personnel are described to support duties/authorities. Authorities addressed by the SILC in the approved SPIL are identified. The process used to develop the SILC resource plan is explained. The maintenance of SILC, Section 5.3 provides narratives to address the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). It also includes an affirmation of SILC staffing requirements and description of SILC policies and practices supportive of the maintenance of the SILC.

Section 6 provides legal certifications for the identified entities involved with authorities and responsibilities for the SPIL. Section 7 identifies the DSE assurances and articulates the administrative role and responsibilities of the DSE. Section 8 provides the SILC Assurances and Indicators of Minimum Compliance, detailing the functions, authorities, and requirements for operating as a SILC.

Section 1: Goals, Objectives and Activities

* 1. **Mission:**

Mission of the Independent Living Network and the SPIL.

The California State Independent Living Network partners with Stakeholders to influence policy and advocate for access to service delivery for individuals with disabilities.

* 1. **Goals:**

Goals of the IL Network for the three-year period of the plan.

**Goal 1**: The Independent Living Network will work with community business partners to develop more connections to IL services that will benefit employment, transportation, and housing for individuals with disabilities.

**Goal 2**: The California Independent Living Network will enhance and expand existing transition services, including services for youth and diversion from living in institutional settings.

**Goal 3:** In addition to direct services, Californian’s with disabilities will continue to benefit from systems change advocacy that results in systemic change that increases access to public and private resources that enhance independence.

**Goal 4:** SILC will facilitate an Environmental Scan of the statewide Independent Living Center network to determine each center’s status, interest, capacity and potential for participating as a leader in a local LTSS No Wrong Door system; also known as Aging and Disability Resource Connection (ADRC)) partnerships.

**Goal 5:** SILC will facilitate technical assistance, funding information, best practices information, data analysis and other planning assistance that supports ILC interest and leadership in statewide LTSS system changes across the State.

**Goal 6:** The Network will explore current data collection of Centers for Independent Living to look at which data systems they are currently using, their satisfaction with the data system, and determine which elements of data are currently being collected.

**Goal 7:** The IL Network will explore the implementation of a new funding formula for all new state or federal IL funds that includes a new desired minimum base level of funding and weighted variables (e.g., population, geography and cost of living based on 2019 CIL surveys) to ensure greater funding equity among Centers.

**1.3 Objectives**

Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

**1.1** Beginning in 2020 and by 2023, Independent Living organizations will have better outreach to community business partners.  Examples of outreach may include cross-sharing of information on 211 or other local websites.

**1.2** Beginning in 2020 and by 2023, The Independent Living Network will provide training for community business partner staff to market ILC services/programs in their respective communities.

**2.1** Beginning in 2020 and by 2023, Independent Living Network members will have access to more youth transition tools as funds awarded will tailor their services and consumer relationships to respond to the needs and interests of people with disabilities ages 14 to 24.

**2.2** Beginning in 2020 and by 2023, Californians with disabilities move from more restricted settings into the community setting of their choice.

**2.3** Beginning in 2020 and by 2023, Californians with disabilities will achieve diversion assistance from their local center for independent living.

**2.4** Beginning in 2020 and by 2023, Individuals who transition are assessed on their quality of life and ability to make informed choices.

**2.5** Beginning in 2020 and by 2023, through existing state Independent Living Network Technical Assistance structures, Independent Living Network members access all available resources and tools for providing Transition.

**3.1** Beginning in 2020 and by 2023, The California I.L. Network will receive effective and supportive (a) representation at Statewide venues and/or on prioritized Statewide advocacy issues, and (b) infrastructure and technical assistance regarding multi-catchment communications, efforts, and activities that support Systems Change

**4.1** Beginning in 2020, The SILC will support Independent Living Network partners to become an ADRC partner.

**4.2** Beginning in 2020 and by 2023, The SILC will understand how to support Independent Living Network partners to engage with LTSS No Wrong Door systems.

**5.1** Beginning in 2020, The SILC will support Independent Living Network to become a fully functional core partner in the LTSS No Wrong Door System

**6.1** In 2021 The Network will conduct a survey of existing Independent Living Centers and will conduct an analysis on the results.

**7.1** In 2021 the IL Network will work to develop an equitable funding formula.

**7.2** In 2021 the SILC will obtain network feedback and 51% agreement among CILs on new formula.

**7.3** In 2021, the SILC and IL Network will continue to utilize Title VII, Part B funds to create some temporary equity among centers until new formula is adopted.

**7.4** Beginning in 2021 and by 2022, the SILC will work with partners to change CA W&I code to allow for new base and AB 204 funding distribution.

**7.5** Beginning in 2021 and by 2023 the IL Network will obtain approval from ACL and/or Congress to change method of distribution of new Title VII, Part C funds or other federal IL funds.

**7.6** The IL Network will implement the new formula for the 2024-2027 SPIL.

**1.4 Evaluation**

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of individuals with disabilities.

**1.1** Number of instances reported on quarterly CILR Narrative and annual PPRs around outreach and training to community business partners.

**2.1** As services are better tailored to youth, more will be served by the Independent Living Network (PPRs) and quarterly reporting (CILR) will demonstrate an increase in numbers served over the three-year period.

**2.2** Number of persons benefitting from transition grants. Monthly reporting on number of persons reported by DSE as transitioned or diverted from institutional living.

**2.3** Results from survey administered to CILs using transition grants.

**2.4** Number of new transition resources and tools created or added to California resource sites.

**2.5** Reports from DSE about technical assistance provided.

**3.1** Quarterly reports from the Systems Change contractor provided to the SILC and DSE, CILR Narratives and PPRs from centers about systems change results from center’s advocacy activities.

**4.1** The SILC will report interest at monthly committee and full council meetings.

**4.2** Survey will be drafted, answers collected and analyzed. The SILC will report on efforts at monthly committee and full council meetings.

**5.1** The SILC will report on efforts at monthly committee and full council meetings.

**6.1** Survey will be drafted, answers collected and analyzed. The SILC will report on efforts at monthly committee and full council meetings.

**7.1** An equitable funding formula will be developed.

**7.2** Network feedback on formula will be collected; a new formula will be implemented once there is at least 51% agreement among CILs on new formula.

**7.3** IL Network will continue to utilize Title VII, Part B funds to create some temporary equity among centers until new formula is adopted.

**7.4** IL Network will work with partners to change CA W&I code to allow for new base and AB 204 funding distribution.

**7.5** IL Network will obtain approval from ACL and/or Congress to change method of distribution of new Title VII, Part C funds or other federal IL funds.

**7.6** IL Network will implement the new formula by 2024-2027 SPIL.

Dollar amount of funds added to support the provision of independent living services by centers.

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

|  |
| --- |
| **Fiscal Year(s): 2021** |
| **Sources**  | **Projected Funding Amounts and Uses** |
|  | SILC Resource Plan  | IL Services  | General CIL Operations  | Other SPIL Activities | Retained by DSE for Administrative costs (applies only to Part B funding) |
| **Title VII Funds** |  |  |  |  |  |
| Chapter 1, Part B (including state match) | 700,000 |   |   | 1,523,266 | 117,011.90 |
| Chapter 1, Part C |  |  | 8,207,955 |  |  |
|  |  |  |  |  |  |
| **Other Federal Funds** |  |  |  |  |  |
| Sec. 101(a)(18) of the Act (Innovation and Expansion) |  |  |  |  |  |
| Social Security Reimbursement |  | 7,288,002 |  |  |  |
| Other |  |  |  |  |  |
|  |  |  |  |  |  |
| **Non-Federal Funds** |  |  |  |  |  |
| State Funds |  | 8,549,207 |  |  |  |
| Other |  |  |  |  |  |
| **Fiscal Year(s): 2022** |
| **Sources**  | **Projected Funding Amounts and Uses** |
|  | SILC Resource Plan  | IL Services  | General CIL Operations  | Other SPIL Activities | Retained by DSE for Administrative costs (applies only to Part B funding) |
| **Title VII Funds** |  |  |  |  |  |
| Chapter 1, Part B (including state match) | 700,000 |   |   | 1,523,266 | 117,011.90 |
| Chapter 1, Part C |  |  | 8,207,955 |  |  |
|  |  |  |  |  |  |
| **Other Federal Funds** |  |  |  |  |  |
| Sec. 101(a)(18) of the Act (Innovation and Expansion) |  |  |  |  |  |
| Social Security Reimbursement |  | 7,288,002 |  |  |  |
| Other |  |  |  |  |  |
|  |  |  |  |  |  |
| **Non-Federal Funds** |  |  |  |  |  |
| State Funds |  | 8,549,207 |  |  |  |
| Other |  |  |  |  |  |
| **Fiscal Year(s): 2023** |
| **Sources**  | **Projected Funding Amounts and Uses** |
|  | SILC Resource Plan  | IL Services  | General CIL Operations  | Other SPIL Activities | Retained by DSE for Administrative costs (applies only to Part B funding) |
| **Title VII Funds** |  |  |  |  |  |
| Chapter 1, Part B (including state match) | 700,000 |   |   | 1,523,266 | 117,011.90 |
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| **Other Federal Funds** |  |  |  |  |  |
| Sec. 101(a)(18) of the Act (Innovation and Expansion) |  |  |  |  |  |
| Social Security Reimbursement |  | 7,288,002 |  |  |  |
| Other |  |  |  |  |  |
|  |  |  |  |  |  |
| **Non-Federal Funds** |  |  |  |  |  |
| State Funds |  | 8,549,207 |  |  |  |
| Other |  |  |  |  |  |

Description of financial plan narrative.

This SPIL establishes priorities to utilize Title VII, Part B funds during the SPIL 2020-2023. The State Plan partners need an efficient way to maximize these scarce resources. The competitive priorities identified during SPIL formulation allowed the SILC to develop objectives and allocate funds for many different initiatives. However, there are more unmet needs to address.

As a result, California SILC will work with the DSE to identify any unspent Part B amounts on a quarterly basis. During January, California SILC will be notified of the amount of unspent Part B money. At the next full Council meeting the California SILC will make recommendations for the best use of the funds according to the following criteria:

1. To enhance the funding level for any existing SPIL objectives to maximize their success.

2. To fund projects prioritized during the SPIL formulation process that did not receive any resources.

3. To fund any urgent or emerging priorities identified.

To this end, for 2021-2023, the SILC, DSE, and statewide network of Independent Living Centers allocated the VIIB dollars and unspent funds to increase the total funding available for de-institutional mini-grants and to add diversion to an allowable use of funding, to Systems Change, and to Tier Augmentation to the CILs.

$2,127,489 is the total VIIB award for California. $212,748.90 is associated with state match. The total VIIB funding available for FY2021 is $2,340,237.90. Unspent grant funds from the previous year in the amount of $152,488.26 is available for SPIL projects in FY2021.

$900,000.00 Title VIIB funds will be awarded to Independent Living Centers grouped into the funding tiers to enhance those eligible centers funding levels for use on activities related to any existing SPIL objectives or implementing any core Federal and/or State Independent Living services. These funds will remain with the identified centers annually in the tiers and will focus on SPIL objectives or core services until changed.

During the 2021-2023 period, California will continue utilizing Title VII-B funding for the Systems Change Hub Grant at $375,000.

During the 2021-2023 period, California will continue utilizing Title VII-B funding in the Transition Funding Grant at $400,000 annually. In addition to being used to support de-institutional transition, funds may also be used to provide assistance to individuals with significant disabilities who self-identify as being at risk of entering institutions, so that the individuals may remain in the community. Also, transition funding may be used to help youth with disabilities aged 14 – 24 move into a community setting of their own choice.

Other urgent or emerging priorities identified by the network are the Youth Leadership Forum, the development of a CIL-to-CIL Peer Mentoring program, IL Conference, and the need to improve data collection and reporting.  As with the previously mentioned projects, Title VII-B funds can be used to address this need.

This document describes the allocation of both federal and state resources among Independent Living Centers in California. Both Part C funds and Social Security Program Income (SSPI) will be used for core IL services. For the 2019-2020 fiscal year, $12,498,000 from SSPI was awarded to the California Independent Living Network. This additional annual funding will be provided on an ongoing basis so long as the SSPI continues to be available to the DSE. The California Independent Living Community does not intend to alter the existing Title VII, part C grant awards in any way.

Since the SILC’s 1996 inception, tri-annual, state-level research on unmet independent living needs has emphasized the need for increased funding and expansion of the Independent Living (IL) Network. IL services are a critical feature of California’s Long-Term Services and Supports (LTSS) initiatives and broader state service delivery reforms. Therefore, this Plan proposes development of IL expansion from a statewide perspective. Californians with disabilities and their families benefit from a statewide perspective focused on the interrelatedness of health care, social services, transportation, housing and employment initiatives. Local communities’ benefit when state efforts embrace rather than inhibit flexibility. SPIL language does not exclude any potential funding sources. If any additional funding sources become available, the SPIL encourages partners to work collaboratively, ensuring that the needs, as described below, of the greater IL Network are considered.

When this document refers to AB 204 funding, it is referring to the state general fund amount awarded to the I.L. Network by the California State Legislature through Assembly Bill 204. Over the life of the program, the California State Department of Rehabilitation has increased that funding and supplanted it with SSPI.

The SPIL endorses a multiple-term, minimum, combined state and federal IL funding formula for each of the 28 CA CILs, regardless of the number of VII-C grants that each center has. The short-term target funding base is $500,000, the mid-term target funding base is $570,000, and the long-term target funding base is $746,000 per ILC.

In the event that there are new, long-term Federal funds (after COLAs), all California CILs with a combined Title VII-C, Title VII-B, CA State General Fund, and SSPI (without Seymour and/or other one-time state-controlled funds) total of less than $500,000, will receive a distribution of new, long-term Federal funds (after COLAs) increasing their funding to a $500,000 minimum funding level.

When all CILs have reached the short-term minimum funding level of $500,000, all California CILS with a combined Title VII-C, Title VII-B, CA State General Fund, SSPI (without Seymour and/or other 1-time State-controlled funds) total of less than $570,000 will receive a distribution of new, long-term Federal funds (after COLAs) increasing their funding to a mid-term $570,000 minimum funding level.

When all CILs have reached the mid-term minimum funding level of $570,000, all California CILs with a combined Title VII-C, Title VII-B, CA State General Fund, and SSPI (without Seymour and/or other one-time state-controlled funds) total of less than $746,000 will receive an equal distribution of new, long-term Federal funds (after COLAs) ) increasing their funding to the long-term $746,000 minimum funding level. This formula will continue to be applied until all 28 CILs have reached this accepted minimum funding level.

If any one-time, additional SSPI funding should become available for IL services, the SILC will work in partnership with the DSE and other stakeholders, both internal and external, to prioritize use of the available funding. If any one-time federal or other state IL funds, influenced by this document should become available, the California SILC recognizes and agrees to amend the current SPIL for the distribution of those funds. The SILC agrees to lead the development of that language during the SPIL period covered by this document. The SILC will work collaboratively with the DSE, the CILs, and other interested IL Network partners to develop a strategy to include distribution of one-time, non-SSPI funding.

**Section 2: Scope, Extent, and Arrangements of Services**

2.1 Services

Services to be provided to persons with disabilities that promote full access to community life including geographic scope, determination of eligibility and state-wideness.

| Table 2.1A: Independent living services | Provided using Part B (check to indicate yes) | Provided using other funds (check to indicate yes; do not list the other funds) | Entity that provides (specify CIL, DSE, or the other entity) |
| --- | --- | --- | --- |
| Core Independent Living Services, as follows:* Information and referral
* IL skills training
* Peer counseling
* Individual and systems advocacy
* Transition services including:
* Transition from nursing homes & other institutions
* Diversion from institutions
* Transition of youth (who were eligible for an IEP) to post-secondary life
 | X | X | CIL; DSE |
| X | X | CIL |
| X | X | CIL |
| X | X | CIL;other entity |
| X | X | CIL |
| Counseling services, including psychological, psychotherapeutic, and related services |  | X | CIL |
| Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities)Note: CILs are not allowed to own or operate housing. | X | X | CIL |
| Rehabilitation technology |  |  |  |
| Mobility training |  | X | CIL |
| Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services |  | X | CIL |
| Personal assistance services, including attendant care and the training of personnel providing such services |  | X | CIL |
| Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services | X | X | CIL |
| Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act | X | X | CIL; DSE |
| Education and training necessary for living in the community and participating in community activities | X | X | CIL |
| Supported living |  | X | CIL |
| Transportation, including referral and assistance for such transportation | X | X | CIL |
| Physical rehabilitation |  |  |  |
| Therapeutic treatment |  |  |  |
| Provision of needed prostheses and other appliances and devices |  |  |  |
| Individual and group social and recreational services | X | X | CIL |
| Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options | X | X | CIL;DSE |
| Services for children | X | X | CIL |
| Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities | X | X | CIL; DSE |
| Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future | X | X | CIL; DSE |
| Community awareness programs to enhance the understanding and integration into society of individuals with disabilities | X | X | CIL |
| Such other services as may be necessary and not inconsistent with the Act |  | X | CIL |

**2.2 Outreach**

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations.

The following populations have been designated for targeted outreach efforts in this SPIL:

\*Individuals with hearing, cognitive, and visual disabilities; \*Asian-Americans and Latinos; \*Youth throughout the state; \*Members of the LGBTQI community; \*Speakers of Tagalog and Armenian (specifically, by making more materials available in those languages).

The identified communities live throughout the state. Research also shows that inland areas of the state, or where the region served has a higher share of individuals with disabilities living in poverty, are in most need of additional Independent Living services. Thirty-four (34) counties demonstrated below average penetration rates with Fresno, Kings, Madera, Merced, San Joaquin, and Tulare counties having the lowest rates of service.

Finally, Centers should outreach to any locally identified unserved/under-served populations that may exist in a center’s service area.

As a condition for receiving Social Security Program Income from DOR, each center is required to detail its’ plan for increasing the diversity of consumers it serves.

In addition to the outreach planned by the providers in the IL Network, the SILC and DSE plan to continue their outreach to individuals with significant disabilities through their websites and social media. Materials will be translated into other languages and all computer resources are designed to be fully accessible to persons using screen readers and other Assistive Technology.

* 1. **Coordination**

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities.

Major partners in the state Independent Living Network include the DSE, SILC, CILs, and CFILC. DOR serves as the DSE, controlling funds and ensuring legal compliance. SILC supports the DSE in planning VIIB allocation, collecting testimony and needs information around the state, and having public forums to discuss the DSE’s work to advance independent living. CFILC is a membership organization for the majority of independent living centers in California and they support the CILs programmatically as well as coordinating projects with one another. The CILs provide services to people with disabilities in their local communities and also advocate removal of barriers that prevent people with disabilities from living independently.

The SILC includes representatives from many members of the IL Network including CIL Directors and staff, a representative of the Native American community, individuals with disabilities representing community-based organizations, community advocates, and Ex-Officios from the Departments of Rehabilitation, Developmental Services, Social Services, and Aging.

The DSE and the SILC will cooperate and coordinate with many state agency partners as well as private corporations. An incomplete list follows:

California Health and Human Services Agency; Departments of Aging, Education, Employment Development, Health Care Services, Public Health (including the Office of Health Equity), Social Services, Mental Health Services Oversight and Accountability Commission, Developmental Services, Transportation, Housing and Community Development, Office of Emergency Services; Boards/Commissions/Councils on Aging, Developmental Disabilities, California Committee on Employment of People with Disabilities, Mental Health Planning Council and Workforce Development Board; Membership associations such as California Foundation for Independent Living Centers, Traumatic Brain Injury Services of CA, California Association of Area Agencies on Aging, CA Association of Public Authorities, and California Association of Caregiver Resource Centers; Not-for-profit corporations such as Disability Rights California, Disability Rights Legal Center, World Institute on Disability, Californians for Disability Rights and Disability Rights Advocates; Statewide coalitions such as the Disability Action Coalition, California Council of the Blind, National Federation for the Blind of CA, CA Coalition for Long Term Services and Supports, and many others.

Centers that provide significant levels of employment services do so under contract with the vocational rehabilitation program, thus using funds under Title I of the Act. All centers in California provide some level of services to older blind individuals; however, they focus on the services at which they excel and leave the specialized services to the programs funded under Chapter 2 - six of these programs are independent living centers.

CILs coordinate their services with other local services and programs to meet the needs of the communities they serve and to avoid duplication of effort. For example, CILs frequently coordinate locally to provide mental health, housing, veterans, and Youth transition services and assistance with Individual Education Plans. Some CILs are lead organizations for California Community Transitions, a demonstration project providing Medi-Cal services for transitioning individuals into community living. A number of CILs also coordinate services through local Aging and Disability Resource Connections.

The DOR, SILC, and ILC Directors and staff serve on various committees and councils to assist with the coordination of services. Coordination is achieved through Systems Change and Assistive Technology Networks, Workforce Investment Boards, both local and statewide, and the California Committee on Employment of People with Disabilities. The Youth Leadership Forum is a collaboration between DOR, EDD, CDE, SILC, CILs, DDS along with a variety of other public, private, and nonprofit partners.

**Section 3: Network of Centers**

3.1 Existing Centers

Current Centers for Independent Living including: legal name; geographic area and counties served; and source(s) of funding. Oversight process, by source of funds (e.g., Part B, Part C, state funds, etc.) and oversight entity.

**Access to Independence (A2i)**

SPIL Signatory: Leticia Zuno, Executive Director

Counties Served: San Diego and Imperial

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (Rehabilitation Services Administration Older Individuals who are Blind (OIB))
* State Funds (Department of Social Services (DSS) CalFresh)
* Foundations (Nordson, Christopher and Dana Reeves)
* Program (San Diego Gas and Electric (SDGE))
* Contract (Disability and Communication Access Board (DCAB), Pacific Disability and Business Technical Assistance Center (PDBTAC))
* Fee for Service
* Donors and Fundraising (Individuals, Blue Shield)

**Center for Independence of Individuals with Disabilities (CID)**

SPIL Signatory: Donna Reed, Executive Director

County Served: San Mateo

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (DSS CalFresh)
* Local Government Funds (County of San Mateo, City of San Mateo, South San Francisco, City of Redwood City and Daly City)
* Fee for Service
* Private Donations
* Other Funding Sources (Menlo Park Grant, San Bruno Community Fund and Pacific Gas & Electric (PG&E))

**Center for Independent Living (CIL)**

SPIL Signatory: Stuart James, Executive Director

County Served: Northern Alameda

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (Governor's Office of Emergency Services, CalTrans “Section 5310" grant)
* Local Government Funds (Alameda County Transportation Commission, Alameda County Behavioral Health Care Services, Alameda County Complete Count Committee, City of Berkeley CDBG, City of Berkeley Mental Health Department)
* Grants from Private Foundations
* Fee for Service (Regional Center of the East Bay, Orientation & Mobility services fee from various clients, Disability Awareness Training occasionally sold to private companies)
* Private Donations

**Central Coast Center for Independent Living (CCCIL)**

SPIL Signatory: Judy Cabrera, Executive Director

Counties Served: Monterey, San Benito, and Santa Cruz

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funding (DSS CalFresh, DOR Traumatic Brain Injury (TBI))
* Local Government Funds (Monterey County Behavioral Health, City of Capitola, County of Monterey CDBG (Urban Co), Monterey City Council – Monterey Homeless Challenge, Housing and Disability Advocacy Program (MoCo and SC HDAP)
* Foundations (Harden Foundation, SCAN Foundation, Community Foundation for Monterey County)
* Program (California Foundation for Independent Living Centers (CFILC) – U.S. Department of Education Pass-Through Device Lending and Demonstration Center, Entitlement Emergency Solutions Grant (EESG), Homeless Emergency Aid Program (HEAP), California Emergency Solutions and Housing (CESH))
* Fees for Services
* Contributions and In-kind Rent
* Board Donations/Community Donations

**Communities Actively Living Independent & Free (CALIF)**

SPIL Signatory: Lillibeth Navarro, Executive Director

County Served: Central Los Angeles

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Local Government Funds (L.A. County Social Programs and L.A. County Dept. of Mental Health)
* Foundation Grants
* Program (AT Reuse Program, CALIF Café)
* Fee for Service
* Private Donations
* Fundraising
* Investment Income

**Community Access Center (CAC)**

SPIL Signatory: Paul Van Doren, Executive Director

County Served: Riverside

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (Department of Social Services (DSS) CalFresh)
* Local Funds (Riverside Community Health Foundation)
* Foundations (SCAN Foundation, Community Foundation)
* Program (IEHP Five Start Partner Project)
* Private Donations

**Community Resources for Independent Living, Inc. (CRIL)**

SPIL Signatory: Michael Galvan, Interim Executive Director

County Served: Southern Alameda

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Other Federal Funds (Metropolitan Transportation Commission- Transportation Grant)
* State Funds (DSS CalFresh Grant)
* Local Funds (City of Hayward, City of Livermore, City of Dublin, City of Pleasanton, City of Fremont, City of Union City)
* Foundation (East Bay Community Foundation - Census 2020 work)
* Program (CFILC – U.S. Department of Education Pass-Through Device Lending and Demonstration Center)
* Fee for Service (Alameda County Public Health, PBTAC-ADA, Utah State University- IL Net, Urban Shield, Metropolitan Transportation Commission, Getaround)
* Private Donations (Fremont Bank, Kaiser Permanente, Metropolitan Transportation Commission, Disability Rights Advocates, Safeway Foundation)
* Other (VOAD (disasters) – funds indirectly from Bay area and 211)

**Disability Services & Legal Center (DSLC)**

SPIL Signatory: Adam Brown, Executive Director

Counties Served: Lake, Mendocino, Napa, and Sonoma

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (ACL Native American Independent Living Center Project)
* State Funds (DSS CalFresh)
* Local Funds (County of Sonoma – Community Development Block Grant, City of Santa Rosa – Housing Authority, Sonoma County Mayors’ Committee – Community breakfast event)
* Private Foundations (United Way – Census Assistance Grant)
* Fees for service (Legal Services)
* Fundraising (Santa Rosa Blazers – Wheelchair basketball team, Post Polio Group)
* Private donations

**Dayle McIntosh Center for the Disabled (DMC)**

SPIL Signatory: Larry Wanger, Executive Director

County Served: Orange

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (OIB)
* State Funds (DSS CalFresh)
* Local Funds (Orange County Transit Authority, Orange County Mental Health Agency, Anaheim Community Development Block Grant)
* Fee for Service
* Private Donations
* Other Funding Sources (fundraising events, private foundations, in-kind contributions)

**Disability Action Center (DAC)**

SPIL Signatory: Evan LeVang, Executive Director

Counties Served: Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, and Tehama

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (OIB)
* State Funds (DOR Traumatic Brain Injury (TBI), DSS CalFresh)
* Foundations (SCAN Foundation)

**Disability Community Resource Center (DCRC)**

SPIL Signatory: Thomas “TJ” Hill, Executive Director

County Served: West Los Angeles

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (DSS CalFresh, Department of Mental Health & DOR Collaboration)
* Local Funds (County Department of Mental Health & Violence Against Women, the City of West Hollywood, City of Santa Monica, City of Redondo Beach)
* Private Foundations
* Fee for Service (DOR)
* Private Donations
* Fundraising

**Disability Resources Agency for Independent Living (DRAIL)**

SPIL Signatory: Heather Santos, Executive Director

Counties Served: Amador, Calaveras, Mariposa, San Joaquin, Stanislaus, and Tuolumne

Funding Sources:

* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State General Fund
* Federal Funds (Social Security Administration (SSA))
* State Funds (DSS CalFresh)
* Local Funds (Stanislaus County Housing and Disability Advocacy Program (HDAP))
* Private Donations

**Disabled Resource Center, Inc. (DRC)**

SPIL Signatory: Dolores Nason, Executive Director

County Served: Southwest Los Angeles

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (METRO grant)
* State Funds (DSS CalFresh)
* Local Funds (County Supervisor support)
* Private Foundations
* Program (CFILC – U.S. Department of Education Pass-Through Device Lending and Demonstration Center)
* Fee for service (DOR & Ticket to Work)
* Private Donations
* Fundraising - Annual Dinner

**FREED Center for Independent Living**

SPIL Signatory: Ana Acton, Executive Director

Counties Served: Colusa, Nevada, Sierra, Sutter, and Yuba

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (Health Resources and Services Administration (HRSA) Grant, Older Americans Act)
* State Funds (Cal Office of Emergency Services (OES), Mental Health Services Act, Housing and Disability Advocacy Program Funding, DOR TBI, DSS CalFresh)
* Local Funds (Community Service Block Grant, County funding, City Funding)
* Program (CFILC – U.S. Department of Education Pass-Through Device Lending and Demonstration Center)
* Foundations
* Fee for Service (Medi-Cal)
* Private Donations

**Independent Living Center of Kern County (ILCKC)**

SPIL Signatory: Jimmie Soto, Executive Director

County Served: Kern

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State General Fund
* State Funds (DOR OIB Grant, DSS CalFresh)
* Local Funds (Kern County PSB Grant, Kern County Census Grant, Kern Health Systems Contract)
* Program (Pacific Disability Business and Technical Assistance Center Contract)
* Foundations (Scan Foundation Contract)
* Fee‐for‐Service (ASL, CA Community Transitions)
* Donations
* Fundraising

**Independent Living Center of Southern California (CILSC)**

SPIL Signatory: Norma Vescovo, Interim Executive Director

County Served: Northwest Los Angeles

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (DOR TBI, DSS CalFresh)
* Local Funds (County and City)
* Fee for Service (Immersion, Employment & Education)
* Private Donations
* Other Funding Sources (Contract Services with SoCal Gas, Los Angeles Department of Water and Power (DWP), Pacific ADA Center, and Blue Cross)

**Independent Living Resource Center (ILRC)**

SPIL Signatory: Dani Anderson, Executive Director

Counties Served: Santa Barbara, San Luis Obispo, and Ventura

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (Health and Human Services (HHS) Administration for Community Living (ACL) Grants)
* State Funds (DSS CalFresh, DOR OIB)
* Local Funds (Santa Barbara & Santa Maria Community Development Block Grants (CDBG), Alzheimer’s County Contract)
* Foundations
* Fee for Service
* Private Donations

**Independent Living Resource Center, San Francisco (ILRC-SF)**

SPIL Signatory: Lana Nieves, Executive Director

County Served: San Francisco

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (Mayor’s Office of Housing (MOH) – U.S. Department of Housing and Urban Development Pass-Through)
* State Funds (DSS CalFresh)
* Local Funds (San Francisco Human Services Agency / Department of Aging and Adult Services (DAAS))
* Program (CFILC – U.S. Department of Education Pass-Through Device Lending and Demonstration Center)
* Fee for Service/Consulting Income
* Other Funding Sources (Individuals, Foundations, Corporations, Rental Income, Investment Income)

**Independent Living Resource of Solano and Contra Costa Counties (ILRSCC)**

SPIL Signatory: Susan Rotchy, Executive Director

Counties Served: Solano and Contra Costa

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Fee for Service (Solano Transportation)
* Private Donations (John Muir, Wells Fargo, Monte Vista Apartments)

**Marin Center for Independent Living (MCIL)**

SPIL Signatory: Eli Gelardin, Executive Director

County Served: Marin

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (DSS CalFresh)
* Local Funds (Marin County Aging and Adult Services, Board of Supervisors, Community Development Block Grant (CDBG))
* Foundations (To Celebrate Life Breast Cancer Foundation, Marin Community Foundation)
* Fundraising (Marin General Hospital Community Benefit, Donations, Annual Event)
* Other (Rental Income, Fair Housing Advocates of Northern California)

**Placer Independent Resource Services (PIRS)**

SPIL Signatory: Susan Miller, Executive Director

Counties Served: Alpine, El Dorado, and Placer

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State General Fund
* Foundations
* Fee for Service
* Private Donations
* Fundraising (Annual Special Event)
* Contributions (In-kind volunteer hours, In-kind donation of goods)
* Other Funding Sources (Interest earned on bank account)

**Resources for Independence, Central Valley (RICV)**

SPIL Signatory: Suzanna Gámez, Executive Director

Counties Served: Fresno, Madera, Merced, Kings, and Tulare

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (DOR Employment, DDS Public Affairs, DSS CalFresh)
* Fee for Service (Central Valley Regional Center)
* Public Donations

**Resources for Independent Living (RIL)**

SPIL Signatory: April Wick, Executive Director

Counties Served: Sacramento and Yolo

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds (DSS CalFresh)
* Program (CFILC – U.S. Department of Education Pass-Through Device Lending and Demonstration Center)
* Local Funds (County HEAP)
* Private Donations

**Rolling Start, Inc.**

SPIL Signatory: Lisa Hayes, Executive Director

Counties Served: Inyo, Mono, and San Bernardino

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* State Funds (DOR Employment)
* Local Government Funds (CDBG – Victorville, Apple Valley, and Hesperia)
* Fee for Service (Inland Empire Health Plan)
* Private Donations/Fundraising
* Grant (Energy Upgrade California)

**Services Center for Independent Life (SCIL)**

SPIL Signatory: Larry Grable, Executive Director

County Served: Eastern San Gabriel and Pomona Valleys in Los Angeles

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Private Foundations
* Fee for Service
* Private Donations

**Silicon Valley Independent Living Center (SVILC)**

SPIL Signatory: Sheri Burns, Executive Director

County Served: Santa Clara

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Federal Funds (Medicaid Money Follows the Person (MFP) & Federal Emergency Management Agency (FEMA) Emergency Food and Shelter Program (EFSP))
* Local Funds (CDBG, In-Lieu fees, General Funds, County contracts, Home Safe project)
* Private Donations
* Other (Foundation grants, Rent income, Bank account interest)

**Southern California Resource Services for Independent Living (SCRS)**

SPIL Signatory: Rudy Contreras, Executive Director

County Served: Southeast Los Angeles County, Eastern Los Angeles City and the Western San Gabriel Valley in Los Angeles

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* State Funds
* Local Funds (City)
* Fee For Service
* Private Donations
* Grants Received from Corporations

**Tri-County Independent Living, Inc. (TCIL)**

SPIL Signatory: Donalyn Sjostrand, Executive Director

Counties Served: Del Norte, Humboldt, and Trinity

Funding Sources:

* Federal Title VII, Part B
* Federal Title VII, Part C
* AB204/Social Security Reimbursement (SSR)
* Fee for Service
* Private Donations
* Other (Local grants)

3.2 Expansion and Adjustment of Network

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase state-wideness of Network.

The state has been divided up such that every region has a non-profit Part C federally-funded center for independent living (CIL) responsible for it. Thus, there are no areas in the state that is not serviced by a Center for Independent Living with Title VII Part C funds.

The California State Independent Living Council and the Network of Centers for Independent Living recognizes that all counties and areas currently served by a Center for Independent Living are underserved. Despite the large number of Centers for Independent Living, the independent living needs of consumers in California are greater than the resources and capacity available to them. State and Federal funding for the California Independent Living Network has remained stagnant for several years. The Centers for Independent Living have demonstrated high degrees of resourcefulness and creativity to find new local funding sources, but those sources are limited and there are growing numbers of applicants for those funds.

The California Independent Living Network has identified the following underserved populations and geographic areas across the state, given that all areas of the state are served by centers for independent living: individuals with hearing, cognitive, and visual disabilities; Asian-Americans and Latinos; Youth; members of the LGBTQI community; also speakers of Tagalog and Armenian (specifically, by making more materials available in those languages).

The identified underserved populations live throughout the state. Research also shows that inland areas of the state or where the region served has a higher share of individuals with disabilities living in poverty, are in most need of additional Independent Living services. Thirty-four (34) counties demonstrated below average penetration rates with Fresno, Imperial, Inyo, Kings, Madera, Merced, Mono, San Joaquin, and Tulare counties having the lowest rates of service.

If an existing center should cease operations, the first priority of the State for the federal funding awarded to that center is to have ACL conduct a competition for a new center for the same geographical service area covered by the closed center. If a federally-funded center that receives and operates multiple grants under the Part C program ceases CIL operations, the State’s priority is to use the federal funding from the multiple grants to make one grant award to a CIL that would serve the geographic area.

Should funding become available to establish a new Center for Independent Living, it is suggested that priority to select an area would most likely fall in one with the lowest rates of service, as described above. The Network supports open competition among underserved areas and believes that all qualified applicants should be considered regardless of their presence in the area selected. All final decisions would be made with input by the Network at large. Title VII Part C award would follow the same process above, with ACL conducting a competition for a new center.

The new CIL must demonstrate an ability to serve the community through the provision of direct IL services, community education and outreach, have a physical office centrally located within the geographical service area, and meet all other requirements of a Center for Independent Living that are stated in Title VII Part C of the Rehabilitation Act of 1973, as amended.

Although not part of the criteria used to select the center, the new CIL should also demonstrate cultural competence to serve the people of that service area. Cultural competence requires that organizations:

\* Have a defined set of values and principles, and demonstrate behaviors, attitudes, policies, and structures that enable them to work effectively cross-culturally.

\* Have the capacity to (1) value diversity, (2) conduct self-assessment, (3) manage the dynamics of difference, (4) acquire and institutionalize cultural knowledge, and (5) adapt to diversity and the cultural contexts of the communities they serve.

\* Incorporate the above in all aspects of policy-making, administration, practice, service delivery, staff training and staff development, and systematically involve consumers, families and communities.

Funds available to Independent Living Centers under California Welfare and Institutions Code Section 19800 will be allocated in line with the formula in statute. The State encourages use of the allocation formula funding to support multiple CIL office locations within a catchment area as needed to increase access to IL services. Organizations that receive base funding under the allocation formula will not be eligible for an additional base allocation when awarded an additional grant(s) under Title VII Part C.

In addition to Title VII Part C and funding formula allocation under California Welfare and Institutions Code Section 19800, other funding sources may include Title VII Part B, State, or other resources. The Network will utilize as many available funding sources as possible to achieve minimum funding levels.

The minimum funding level required to establish a new Center for Independent Living in California is $500,000, per the Tier Augmentation Funding formula described here, for the provision of the six core services. This minimum level of funding reflects essential staffing required for a CIL to provide appropriate services in its catchment area – Executive Director, Program Director, Bookkeeper, IL Specialists, and an Administrative Assistant. Besides salaries and benefits, funding would also cover administrative costs for office rental, supplies, contract services, and other necessary expenses.

Unfortunately, there are insufficient funds to fully serve many communities and so consensus is that, if no new centers are funded, new Title VII Part C funds (after COLAs) should be allocated to the existing 28 California-recognized IL corporations that receive and operate the 49 Part C CIL grants.

Should new Title VII Part B & C funds become available, a decision will be made collaboratively by the CILs, DSE, and SILC on how to best distribute those through the state.

Proposed new funding formula (FF) is in the process of development.

1. The first tier of the FF is overall funding.
	1. The CIL formula first looks at total funding being released to all 28 CIL centers across the State of California.
		1. The funding amounts are established from the Department of Rehabilitation.
		2. The rules are set for the funding amounts scheduled for each CIL. The creation of the FF was meant to abide by the rules that are set from different predetermined funding amounts.
			1. Formula Designation (DOR Funding Total)
		3. The DOR variable is the pool funding for calculation after Title VII-C has been designated.
			1. Formula Designation (DOR Variable)
				1. = (DOR Funding Total) – (Title Funding)
2. Second-tier in the FF is predetermined funding allotments.
	1. All other funding amounts are pushed to a total pool of funding as no other funding amounts have direct rule placement for the CIL’s.
		1. This is Base, AT Funds, Seymour Calculations, Population Allocation, and VIIB Tier Augment are all placed in the funding pool.
			1. Formula Designation (Title Funding)
3. The third tier in the FF is the base funding.
	1. The base funding figure is calculated by using the agreed base figure for the CILs and comparing it to the Title VII-C funding allotment. From this point, the formula adjusts the total funding pool to compensate CILs that are under the base threshold.
	2. If a CIL is receiving Title VII-C greater than the agreed base funding amount, the formula will calculate out further funding for the CIL in the third-tier category.
		1. Formula Designation (ILC Base).
			1. = ((Designated Base) +- (Title Funding)) +- (Funding Draw))
4. The fourth tier of the FF is a one-time injection.
	1. This funding is implemented only if there is a pooled one-time funding source directed at the CILs with no dictation on how the funds are directed. This one-time injection sends the funds to the variable funding pool for calculation.
		1. Formula Designation (Insertion Funding)
			1. = (Insertion Funding) + ((DOR Funding Total) – (Title Funding))
5. The fifth tier of the FF is the variable funding calculation.
	1. The variable funding calculation currently consists of three main factors. These variables were chosen through a series of surveys conducted between the CILs over the past year. The variables are as follows
		1. Variable A consists of the Cost of Living Index of a catchment area. This Index is calculated with State and Federal government data sources from every zip code in the State of California. This is the heaviest rated variable of the three.
			1. Formula Designation (Variable A, Index)
				1. = (Index \* Variable A %) \* ((Population) \* (National Average %))
		2. Variable B consists of the Population count of a catchment area. This is configured with data compiled of state and federal counting of zip codes in the State of California. Variable A is heavily weighted on Variable B in the calculation process, as Index relies on the Population for accuracy.
			1. Formula Designation (Variable B, Population)
				1. = ((Population \* Variable B %) \* Client Average %)
		3. Variable C consists of the working area in a catchment. This is the livable area within a zip code. This variable does not include zip codes of catchments that are considered dead areas. A dead area is any location or zip code that is not a livable data catchment code, as in any area not considered inhabitable space per government guidelines.
			1. Formula Designation (Variable C, Mileage)
				1. = ((((Mileage \* 2) \* CA mileage Rate) \* Weight {57.7}) \* Variable C %)

The basic formula to how the calculation works is as follows. This is only showing flow of overall funding, not the breakdown per location catchment.

1. = ((DOR Funding Total + Insertion Funding) – (Title Funding)) – ((Designated Base) +- (ILC Title Funding)) +- (Funding Draw)) + (Variable A + Variable B + Variable C)

Another thing to remember about the calculation is that all variables are set at a 1:1 ratio and show true number values. There is no percentage of weight applied to the calculation. The % seen on the variables is only showing the % used against 100% funding based on the CIL base amount.

1. The formula is as such.
	1. 100% funding = Base + A +B + C (50% + 20% + 20% + 10%)
2. Weights can be applied to the funding amounts if desired.

This formula can be adapted in any way per guided rules applied to designated funding, CIL base amount and the remaining pool of funding to be calculated by the variables selected. There is also no limit to the variables used, only how much is in the funding pool. One other thing to remember, as the base is raised for each CIL, the funding pool variable calculations become smaller funding amounts due to the base using more of the DOR total funding amount.

**Section 4: Designated State Entity**

California Department of Rehabilitation will serve as the entity in California designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State. *(Sec. 704(c))*

4.1 DSE Responsibilities

**(1)** receive, account for, and disburse funds received by the State under this chapter based on the plan;

**(2)** provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;

**(3)** keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;

**(4)** submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and

**(5)** retain not more than 5 percent of the funds received by the State for any fiscal year under Part B. for the performance of the services outlined in paragraphs (1) through (4).

4.2 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

The Designated State Entity (DOR) will follow the policies and procedures for awarding of competitive grants as outlined in the DOR Interim Grant Solicitation Manual (GSM) and available on their website at [www.dor.ca.gov/Home/ContractGrantSolicitations](http://www.dor.ca.gov/Home/ContractGrantSolicitations).

This GSM was designed to be used by DOR staff during the competitive solicitation process for distributing grant funds using a Request for Application (RFA). The GSM describes the steps of the grant solicitation process for grant programs administered through the DOR.

The purpose of the GSM is to ensure that the solicitation process is:

• Responsive to the needs of the public, grant recipients, and those who receive services under the funded grant.

• Fair and transparent to all stakeholders, including the public and interested parties.

The Department may, in accordance with its approved advance funding plan, advance an amount up to twenty-five percent of grants to the Grantee if such advance is essential for the effective implementation of the provisions of the grant, and if the Department determines that the Grantee can reasonably be expected to administer such an advance in accordance with the terms of the grant. The Grantee will return any unexpended funds to the Department within sixty days after the close of the funding period of this grant or at any earlier time on the demand of the Department. The Grantee shall pay the Department any interest income earned by these advance funds.

All expenditures shall be invoiced monthly, in arrears. All Budget and Reimbursement Requests shall be submitted and prepared in accordance with instructions to be provided by the DOR Grant Administrator.

Reimbursement shall be made to Grantee for authorized expenditures. Final invoices for reimbursement under this agreement shall be submitted no later than 30 days after the close of the annual funding period of this grant. Monthly Invoices are to be submitted to DOR by electronic submission.

Federal and State funds are time limited; therefore, invoices must be submitted as soon as possible, but no later than 60 days after the service month. Final submission of all fiscal year-end invoices is due no later than November 15th, to allow for payment and draw down prior to the close out of Federal/State funds.

If budgetary funds revert due to failure to submit timely invoices or failure to submit a properly prepared invoice, related Federal and State funds will no longer be available for use which will require the contractor to submit a claim through the Victims Compensation and Government Claims Board, where approval to pay is not guaranteed.

4.3 Oversight Process for Part B Funds

The oversight process to be followed by the DSE.

Grantees will comply with consumer and fiscal reporting requirements established by the Designated State Entity (Department of Rehabilitation). Grantees submit invoices on a monthly basis to be paid in arears. Advance payment invoices are processed on a case by case basis. Title VII B grantees are required to submit quarterly reports on the progress of the grant project as identified in the Request for Applications (RFA) issued for each grant award or as specified in grant documents.

VII B funded grant Summary Report(s) are due to the DOR ILATS Section and the SILC 30 days after the end of the grant period. The summary report(s) are necessary for the 704 Annual Performance reporting on all Title VII B funding. Final grant invoices will not be processed for payment until DOR ILATS and the SILC receives the grantee’s Summary Report(s).

The DSE completes on site compliance reviews with grantees, and DSE Grant Administrators perform desk audits to allow them to ensure grantee compliance. Training and technical assistance is provided as needed.

4.4 Administration and Staffing

Administrative and staffing support provided by the DSE.

The DSE does not provide staffing or administrative support to the SILC.

4.5 State Imposed Requirements

State-imposed requirements contained in the provisions of this SPIL including: *(45 CFR 1329.17(g))*

* State law, regulation, rule, or policy relating to the DSE’s administration or operation of IL programs
* Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329
* That limits, expands, or alters requirements for the SPIL

California Welfare and Institutions Code Section 19800-19806 (Heading of Chapter 9 renumbered from Chapter 8 (as added by Stats. 1979, Ch. 191) by Stats. 1980, Ch. 676, Sec. 355.) outlines funding through the DSE.

19800.

The Legislature hereby finds and declares that individuals with disabilities comprise a large percentage of California’s total population and that action is necessary to assist these individuals in their attempts to live fuller and freer lives outside institutions. To achieve this, it is necessary to:

(a) Provide state funding to maintain the services provided by existing independent living centers and, where feasible, encourage the establishment of new centers which provide services to individuals with disabilities; and

(b) Vest in the Department of Rehabilitation the responsibility and authority for the encouragement of the planning, developing, and funding of independent living centers. The Department of Rehabilitation shall consult with existing independent living centers and the State Independent Living Council in this state regarding funding procedures and decisions.

(Amended by Stats. 1998, Ch. 329, Sec. 46. Effective August 21, 1998.)

19801.

An independent living center shall:

(a) Be a private, nonprofit organization controlled by a board of directors. A majority of the board shall be comprised of individuals with disabilities.

(b) Be staffed by persons trained to assist persons with disabilities in achieving social and economic independence. The staff shall include as large a proportion as is practicable of individuals with disabilities.

(c) Provide, but not be limited to, the following services to individuals with disabilities:

(1) Peer counseling.

(2) Advocacy.

(3) Attendant referral.

(4) Housing assistance.

(5) Information and referral.

(d) Provide other services and referrals as may be deemed necessary, such as transportation, job development, equipment maintenance and evaluation, training in independent living skills, mobility assistance, assistive technology, and communication assistance. Assistive technology may include information and outreach about appropriate assistive technology devices or services and referrals that will enable individuals to gain access to assistive technology in order to meet their needs and expand options for independence and productivity. Assistive technology activities shall involve collaboration with the Department of Rehabilitation and the nonprofit contractor selected to implement the federal Assistive Technology Act of 1998 (P.L. 105-394), which shall serve as the framework for offering assistance to individuals with disabilities.

(e) Promote and practice the independent living philosophy of:

(1) Consumer control of the center regarding decision-making, service delivery, management, and establishment of the policy and direction of the center.

(2) Self-help and self-advocacy.

(3) Development of peer relationships and peer role models.

(4) Equal access of individuals with disabilities to society and to all services, programs activities, resources, and facilities, whether public or private and regardless of the funding source.

(Amended by Stats. 1999, Ch. 493, Sec. 1. Effective January 1, 2000.)

19802.

For the purposes of this chapter, an “individual with a disability” is as defined pursuant to the federal Rehabilitation Act of 1973 (Section 705 of Title 29 of the United States Code), as amended.

(Amended by Stats. 2016, Ch. 190, Sec. 10. (AB 2877) Effective January 1, 2017.)

19803.

Services provided to individuals with disabilities shall be tailored to suit the individual needs and shall be available to individuals with all types of disabilities.

(Amended by Stats. 1998, Ch. 329, Sec. 48. Effective August 21, 1998.)

19804.

An independent living center shall not operate in conjunction with or be affiliated with a residential living center.

(Added by Stats. 1979, Ch. 191.)

19805.

(a) The Department of Rehabilitation may advance to an independent living center an amount, each month, not in excess of one-twelfth of the annual allocation for the independent living center.

(b) The Department of Rehabilitation may advance to any contractor or grantee receiving funds pursuant to this chapter an amount, each month, not in excess of one-twelfth of the annual allocation for the contractor or grantee.

(c) To obtain approval by the department for a funding advance pursuant to this section, a grantee of a funding advance shall meet accounting and reporting criteria established by the Department of Rehabilitation.

(Amended by Stats. 2003, Ch. 659, Sec. 4. Effective January 1, 2004.)

19806.

(a) An independent living center shall not be required to provide any matching funds through private contributions as a condition of receiving state funds except to acquire state incentive funds.

(b) Each independent living center, except those centers which have been both established and maintained using federal funding under Title VII(c) of the federal Rehabilitation Act of 1973 as amended as their primary base grant, as determined by the department, shall receive to the extent funds are appropriated by the Legislature, at least two hundred thirty-five thousand dollars ($235,000) in base grant funds allocated by the department. The department shall allocate to those centers with Title VII(c) base grant funds of less than two hundred thirty-five thousand dollars ($235,000) an amount that, when combined with the Title VII(c) grant, equals two hundred thirty-five thousand dollars ($235,000).

(c) State funds described in subdivision (b) may be replaced by reimbursements under the Supplemental Security Disability Insurance and the Supplemental Security Income programs provided for under Titles II and XVII of the Federal Social Security Act, Subchapter II (commencing with Section 401) and Subchapter XVII (commencing with Section 1381) of Chapter 7 of Title 42 of the United States Code to the extent appropriated by the Legislature and allocated by the department to independent living centers under this chapter. Beginning with the 1998–99 fiscal year, and each year thereafter, to the extent these funds from the Social Security Act are not appropriated by the Legislature as were appropriated in the 1997–98 fiscal year, an amount equal to the combined state and federal fund allocation to independent living centers in the Budget Act of 1997 shall be appropriated to, and allocated by, the department to independent living centers under this chapter.

(d) (1) Available state incentive funds shall be allocated at the beginning of each fiscal year based upon the average amount of private contributions received by the independent living center in the second and third preceding fiscal years.

(2) The maximum amount of incentive funds that may be allocated to any independent living center in any single fiscal year shall be computed as follows:

(A) “Pool One” is defined as 60 percent of all state incentive funds. “Pool Two” is defined as 40 percent of all state incentive funds. Each independent living center shall be entitled to an equal portion of Pool One, not to exceed the amounts raised pursuant to paragraph (1).

(B) Incentive funds from Pool One not used after the initial allocation pursuant to subparagraph (A) shall be added to Pool Two for allocation among all centers that had unmatched private contributions after distribution of Pool One funds. Pool Two funds shall be awarded in direct proportion to each center’s percentage of the total remaining unmatched private contributions raised by those independent living centers.

(3) For the purpose of determining eligibility for state incentive funds, any independent living center that uses a fiscal year other than the state fiscal year may elect to use a different fiscal year so long as the closing date of the fiscal year so elected does not precede the closing date of the equivalent state fiscal year by more than 11 months.

(4) The amount of private contributions claimed by an independent living center for each fiscal year shall be verified by the department by utilizing appropriate financial records including, but not limited to, independent audits. Audits may be performed by the department up to three years from the close of the fiscal year during which state incentive funds were received by the independent living center being audited.

(5) State incentive funds that are not distributed to independent living centers shall not be allocated or retained by the department for distribution as state incentive funds in later fiscal years.

(e) For purposes of this section:

(1) “Private funds” does not include any funds originating from any entity of the federal, state, city, or county government or any political subdivision thereof. Notwithstanding the provisions of this section, fees from any source for services provided may be included as private contributions by an independent living center for purposes of determining its allocation of incentive funds.

(2) “State incentive funds” means state funds appropriated by the Legislature for purposes of this chapter, except those funds allocated by the department pursuant to subdivisions (b) and (g) of this section.

(f) Any funds allocated under this chapter to any independent living center, other than as part of the initial allocation for each fiscal year, shall be made by contract amendment. Any contract amendment shall require the provision of services in addition to those required by the contract being amended. All those services required by contract amendment shall not be performed prior to the date the contract amendment is approved by the state.

(g) To the extent funds are appropriated by the Legislature for the purpose of providing assistive technology services described in subdivision (d) of Section 19801, two hundred ten thousand dollars ($210,000) of those funds shall be allocated to the nonprofit contractor selected by the Department of Rehabilitation to coordinate delivery of assistive technology services and the remainder shall be allocated equally among independent living centers. The nonprofit contractor shall provide statewide assistive technology information and referral and serve as a resource to the independent living centers’ assistive technology service programs.

(h) To the extent funds are appropriated by the Legislature, after allocation of base grant and incentive funds and assistive technology funds, remaining funds shall be allocated by the department among independent living centers on the basis of the ratio of the total of the general population in an independent living center’s geographic service areas as compared to the total of the general population in all independent living centers geographic services area statewide. The department shall adopt regulations for the distribution of population funds by June 30, 1999.

4.6 722 vs. 723 State

Check one:

x 722 (if checked, will move to Section 5)

 723 (if checked, will move to Section 4.7)

4.7 723 States

Order of priorities for allocating funds amounts to Centers, agreed upon by the SILC and Centers, and any differences from 45 CFR 1329.21 & 1329.22.

How state policies, practices, and procedures governing the awarding of grants to Centers and oversight of the Centers are consistent with 45 CFR 1329.5, 1329.6, & 1329.22.

**Section 5: Statewide Independent Living Council (SILC)**

5.1 Establishment of SILC

How the SILC is established and SILC autonomy is assured.

The SILC is an 18-member council, appointed by the Governor, to represent persons with disabilities throughout the state and charged with:

 Determining the allocation of federal funds for independent living;

 Advising the Governor and Legislature about issues impacting persons with disabilities in California;

 Creating projects and moving forward ideas that will enhance the ability of people with disabilities to live independently;

 Assuring compliance with applicable state and federal laws governing independent living.

All council members serve three-year terms as volunteers. Ex-Officio members are non-voting. In July of 1996, Governor Pete Wilson signed EXECUTIVE ORDER W-133-96, which established the SILC as an independent California state agency to ensure autonomy. The SILC is one partner in the IL Network in California.

5.2 SILC Resource plan

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.

$2,127,489 is the total VIIB award for California. $212,748.90 is associated with state match. The total VIIB funding available for FY2021 is $2,340,237.90. The SILC receives $700,000 per year, or approximately 30% of the Part B allocation for California. Part B is the main funding source for the CASILC. SILC will support CILs in developing plan to obtain state funding or other funding sources. The SILC is staffed by a full-time Executive Director, a full-time Legislative Specialist, and a full-time Office Manager. In-kind resources are not obtained nor utilized for the SILC annual budget.

Process used to develop the Resource Plan.

For the resource Plan in the SPIL the SILC, DSE and CILs have discussions during SILC meetings to determine how Part B funds will be utilized. The SPIL resource plan is approved by voting members of the SPIL committee and by the Executive Committee; also voting by all SILC Members at full Council meetings. SILC members decide on Resource Plan for SILC based on previous years expenses.

Process for disbursement of funds to facilitate effective operations of SILC.

Most of SILC’s activities have evaluative tools built in to help the SILC track key performance indicators. In addition to entering all Accounts Payable information into Fi$CAL, SILC staff maintain parallel records within the SILC offices detailing all contracts, purchase orders, and accounts payable activity. These contracts and claims reports support the monthly cash flow spreadsheet. SILC staff maintain internal records of when invoices are submitted to the Department of General Services for payment, and when they are actually paid. Staff prepare monthly financial status reports for the Council and DOR which are reviewed at public meetings. State procurement roles are followed creating thorough documentation and authorization practices for all encumbrances.

Team meetings (accounting, succession planning) are held bi-monthly with staff, monthly with the executive committee and at least quarterly with external partners. In order to fully segregate financial duties and enable effective accounting control over assets, liabilities, revenues and expenditures, staff work is supplemented by Council members, the Executive Committee, and a contracted CPA. SILC accounting products are reviewed monthly by the accounting department within the DOR. The DOR Audit Unit and IL unit also offer availability for follow-up questions and inquiries.

This process ensures timeliness and efficiency, prevent undue hardship on the SILC, and ensures uninterrupted operations and effectiveness of the SILC.

Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

n/a

5.3 Maintenance of SILC

How State will maintain SILC over the course of the SPIL.

The IL Regulations §1329.12 (b)(2) says the DSE has to “allocate necessary and sufficient resources needed by the SILC to fulfill its statutory duties and authorities”.

DSE will report to the SILC on the expenditure of the Part B funds as part of the SILC monitoring the implementation of the SPIL.

If a situation occurs that CILs do not expend all the awarded Subchapter B funds, the decision on the use of those funds in the next fiscal year is made collaboratively by the SILC, CILs, and DSE.

The SILC Executive Director has established processes to evaluate performance against expected standards of conduct and annual evaluates adherence to the standards of conduct for SILC staff. The SILC executive committee provides input to the Executive Director's plans for remediation of deficiencies.

The SILC Executive Director establishes responsibilities and expectations for staff that are clearly defined in writing and communicated as appropriate. The Executive Director is responsible for recruitment, development and retaining of competent personnel to achieve desired objectives. Succession plans are in process to address the need to eventually replace competent personnel over long term as well as contingency plans to address the need to respond to sudden personnel changes. The Executive Director evaluates pressure on personnel and reduces or re-balances workloads when necessary. Training is offered on an on-going basis in areas where deficiencies or learning gaps are identified. Training is a mix of webinar based, book based, and classroom-based training.

As gubernatorial appointees, each SILC Council member is responsible for working towards the achievement of the SPIL goals and is expected to, at a minimum:

• review and comment on proposed SILC policies and regulations;

• attend SILC meetings;

• serve on at least one SILC committee (1.5 hour meetings monthly);

• serve on ad-hoc committees and special project workgroups;

• report to the Committee and/or the Council any issues or areas of concern;

• establish contact and maintain communication with their local Independent Living Center;

• conduct site visits to their local Independent Living Centers as assigned by the SILC Chair;

• maintain cooperative and mutually supportive working relationships with DOR Director and staff;

• perform other duties as required.

Any vacancy occurring in the membership of the Council shall be filled in the same manner as the original appointment. The vacancy shall not affect the power of the remaining members to execute the duties of the Council. The SILC notes that although the council can review and recommend prospective SILC members, the appointment is solely the choice and responsibility of the Governor’s appointments office. Applications must be submitted directly to them for final consideration. Upon approval, SILC Staff will complete a packet to supplement their application to the Governor’s Office, consisting of the Transmittal Memo, an Authorization and Release form, and a Contact Summary sheet, and send it to the SILC Liaison in the Governor’s Appointment Office.

**Section 6: Legal Basis and Certifications**

* 1. Designated State Entity (DSE)

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is California Department of Rehabilitation.

Authorized representative of the DSE Joe Xavier Title Executive Director.

* 1. Statewide Independent Living Council (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is California State Independent Living Council.

* 1. Centers for Independent Living (CILs)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

1. Access to Independence (A2i)
2. Center for Independence of Individuals with Disabilities (CID)
3. Center for Independent Living (CIL)
4. Central Coast Center for Independent Living (CCCIL)
5. Communities Actively Living Independent & Free (CALIF)
6. Community Access Center (CAC)
7. Community Resources for Independent Living, Inc. (CRIL)
8. Disability Services & Legal Center (DSLC)
9. Dayle McIntosh Center for the Disabled (DMC)
10. Disability Action Center (DAC)
11. Disability Community Resource Center (DCRC)
12. Disability Resources Agency for Independent Living (DRAIL)
13. Disabled Resource Center, Inc. (DRC)
14. FREED Center for Independent Living
15. Independent Living Center of Kern County (ILCKC)
16. Independent Living Center of Southern California (ILCSC)
17. Independent Living Resource Center (ILRC)
18. Independent Living Resource Center, San Francisco (ILRC-SF)
19. Independent Living Resource of Solano and Contra Costa Counties (ILRSCC)
20. Marin Center for Independent Living (MCIL)
21. Placer Independent Resource Services (PIRS)
22. Resources for Independence, Central Valley (RICV)
23. Resources for Independent Living (RIL)
24. Rolling Start, Inc. (RS)
25. Services Center for Independent Life (SCIL)
26. Silicon Valley Independent Living Center (SVILC)
27. Southern California Resource Services for Independent Living (SCRS)
28. Tri-County Independent Living, Inc. (TCIL)

6.4 Authorizations

6.4.a. The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. Yes (Yes/No)

6.4.b. The SILC and CILs may legally carryout each provision of the SPIL. Yes (Yes/No)

6.4.c. State/DSE operation and administration of the program is authorized by the SPIL.

Yes (Yes/No)

**Section 7: DSE Assurances**

 Joe Xavier acting on behalf of the DSE California Department of Rehabilitation located at 701 Capitol Mall Sacramento, CA 95814 *45 CFR 1329.11* assures that:

7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;

7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;

7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;

7.4. The DSE assures that the SILC is established as an autonomous entity within the State as required in *45 CFR 1329.14*;

7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:

1. Expenditure of federal funds

2. Meeting schedules and agendas

3. SILC board business

4. Voting actions of the SILC board

5. Personnel actions

6. Allowable travel

7. Trainings

7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:

1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).

7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;

7.8. The DSE shall make timely and prompt payments to Part B funded SCILs and CILs:

1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;

2. When necessary, the DSE will advance payments to Part B funded SCILs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and

3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency’s agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.

Joe Xavier

Name and Title of DSE director/authorized representative

Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

**Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance**

8.1 Assurances

 Peter Mendoza acting on behalf of the SILC California State Independent Living Council located at 1300 Ethan Way Suite 110 Sacramento, CA 95825 *45 CFR 1329.14* assures that:

1. The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
2. The SILC is composed of the requisite members set forth in the Act;
3. The SILC terms of appointment adhere to the Act;
4. The SILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);
5. The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;
	1. The SILC must inform the DSE if it chooses to utilize DSE staff;
	2. The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.
6. The SILC shall ensure all program activities are accessible to people with disabilities;
7. The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
8. The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.

Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

1. STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –
2. SILC written policies and procedures must include:
	1. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
	2. A method foridentifying and resolving actual or potential disputes andconflicts of interest that are in compliance with State and federal law;
	3. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
	4. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
	5. A process and timeline for advance notice to the public for SILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;
		1. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
		2. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
	6. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
	7. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
	8. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).
3. The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
4. The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center’s SILC training curriculum.
5. The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
	1. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state’s centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
	2. Allmeetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
	3. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
	4. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
		1. proximity to public transportation**,**
		2. physical accessibility, and
		3. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
	5. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
6. The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
	1. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
7. The SILC State Plan resource plan includes:
	1. Sufficient funds received from:
		1. Title VII, Part B funds;
			1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
		2. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
		3. Other public and private sources.
	2. The funds needed to support:

i. Staff/personnel;

ii. Operating expenses;

iii. Council compensation and expenses;

iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;

v. Resources to attend and/or secure training and conferences for staff and council members and;

vi. Other costs as appropriate.

The signature below indicates the SILC’s agreement to comply with the aforementioned assurances and indicators:

Peter Mendoza

Name of SILC chairperson

Signature Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

**Section 9: Signatures**

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the California State Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL’s content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2020.

SIGNATURE OF SILC CHAIRPERSON DATE

Peter Mendoza

NAME OF SILC CHAIRPERSON

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR DATE

NAME OF CIL DIRECTOR

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR DATE

NAME OF CIL DIRECTOR

(INSERT ADDITIONAL CILS AS NEEDED)

Electronic signatures may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.