

EVENT DETAILS + SCHEDULE

- Thursday, **August 5th** through Tuesday, **August 10th** (9:30 AM-6:00 PM)
- Two shifts per day:
 - **9:30 AM to 12:30 PM** – Prep & Assembly
 - **1:30 to 6:00** – Prep & Assembly
 - Maximum of 20 people per shift
- Time commitment – 2-3 hours but you are welcome to stay longer
- Minors (vaccinated) are welcome with a parent/guardian (minor waivers attached)
- Bottled water and snacks will be provided.

Please confirm day(s), shift(s) and name of each attendee by email to:
sabrina@thegivingspirit.org (include waivers and proof of vaccination)

Location and Parking:

Westchester Municipal Building
7166 W. Manchester Blvd
Los Angeles, CA 90045

- Park in the lot behind the building using Loyola Blvd entrance.
- Entrance to assembly areas is on the west side of the building nearest Lincoln Blvd - look for the white box trucks.
- We are using the courtyard area and the community room (doors open).

GIVING SPIRIT HEALTH + SAFETY PROTOCOLS

- **If you are experiencing any symptoms of COVID-19, please stay at home**
- Please do not feel pressured to come if you have vulnerable or at risk family members at home or are in regular contact with others who are vulnerable or at risk to COVID-19. Make cards instead:)
- All volunteers must sign both a TGS & COVID 19 waiver (attached to this email).
- For everyone's safety, **all volunteers must show proof of being fully vaccinated.**
- You must be fully vaccinated to attend – ***please email a copy of your vaccination card to Sabrina or bring with you(sabrina@thegivingspirit.org)***
- Safety is paramount: we will follow current CDC, City and County safety guidelines: keep social distance, wear facemasks and maintain clean hands/gloves
- *Giving Spirit* supporter Councilman Mike Bonin generously reserved this space for us - he only asks that we follow the health guidelines/use due care
- We will take your temperature when you arrive



Serving the homeless of Los Angeles since 1999

(over)

- Masks must be worn at all times; you must maintain a minimum six feet of social distance and you must regularly wash hands with soap and/or clean with hand sanitizer.
- Masks and gloves will also be available/provided.
- Restrooms are available to wash hands. Hand sanitizer will be provided.
- You will see our partnership with Chrysalis in full force as they are professionally staffing the event

Sampling of the Women's Tote Bag:

