



2026-2027 Member Service Assignment Description

Environmental Literacy Corps AmeriCorps Program

Short Description of your organization and mission:

The Office of Environmental Programs advances environmental protection and sustainability through coordination with City departments and the community.

The Office of Environmental Programs provides environmental compliance support, provides specialized training, coordinates with regulatory agencies, and develops programs and policies to guide City activities and the interaction of those activities with our urban and natural environment.

Position Title: Biodiversity Outreach Coordinator

Slot Type:

Three Quarter Time AmeriCorps Slot Type

1200 total hours

24 hours per week

50 total weeks

8/17/2026 to 7/31/2026

Reports To: Tricia Balluff

Location: Phoenix City Hall 200 W. Washington St., 14th Floor, Phoenix AZ 85003

Primary Function/Purpose:

This position will develop and implement strategies to further the City's biodiversity/pollinator efforts within the community. The position will work with internal departments and community partners, and will develop opportunities with additional community groups to expand environmental knowledge and on-the-ground impact of the biodiversity program.

Major Responsibilities and Duties:

Duties of this position will include:

- Collaborate with departments and community partners to develop tools for and implement outreach to key stakeholder groups, including HOAs
- Support efforts to present and expand the City's primary biodiversity public community event, Nature Fest PHX
- Develop a public pledge opportunity for the new Bird Friendly PHX program
- Develop long-term strategies to continue to expand biodiversity efforts into additional key stakeholder groups, including K-12 schools
- Weekly schedule can be flexible, but 3 days per week is requested.
- Occasional work on Saturdays is anticipated for educational outreach at public events.

Member Benefits:

- Bi-weekly pre-tax living stipend while in service: \$768.00
- Segal AmeriCorps Education award after successfully completing service: \$5,176.50
- Student loan forbearance and interest repayment for qualifying federal student loans
- Professional development opportunities and training

Qualifications:

Preferred qualifications include:

- Community education and outreach skills and experience, particularly related to building support and encouraging participation for voluntary initiatives
- A Bachelor's degree in biology or other relevant science field
- Understanding of the Sonoran Desert, biodiversity, and pollinator habitat needs
- The ability to communicate effectively across a wide range of stakeholder groups and knowledge levels
- Experience creating strategies for effective outreach, education, and communication for engaging diverse groups of stakeholders
- Experience with planning public events
- An understanding of green stormwater infrastructure and its varied co-benefits would be a bonus

Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals upon request.

For more information, contact:

AmeriCorps@nau.edu | 928-523-6395

To Apply: <https://in.nau.edu/center-for-service-and-volunteerism/apply-ameriCorps/>