



Collective STEP for Youth Coalition Meeting Minutes

Date:
12/06/17

Time:
1:30-3pm

Location:
Phoenix Indian School Visitor Center @
Steele Indian School Park
300 E. Indian School Rd. Phoenix, AZ 85012

Facilitator	Tracy Pedrotti
Note Taker	Ashley Suarez
Attendees	<p><u>Members:</u> Nemesis Salazar, Izaiah Lopez, Deena Galante, Kirby Hurlbut, Grant Yoder, Vonn Magnin, Ashley Lopez, Cynthia Burr, Glenda Tovar, Felicia Nelson, Gina Read, Veronica Murillo, Kathy Gardner, Teresa Simone, Paula Lehn, Sonia Ruiz</p> <p><u>MCDPH Staff:</u> Ashley Suarez, Eileen Aguilar, Tracy Pedrotti</p> <p><u>Guests:</u> Kevin Katsuki, Ruth Grande, Billie Brown, Christopher Dickinson, Randy Kimmens, Elija Flores, Kendelle Brown, Kristin Ferguson, Shenise Bryant</p>
Today's Meeting Objectives	<ul style="list-style-type: none"> • Welcome, Highlights, and Updates • Work Groups (WGs) • Networking and Resource Sharing • Wrap-up: Evaluations

Welcome, Highlights, and Updates

Tracy, Grant, Eileen & Ashley

Discussion	<ul style="list-style-type: none"> • Thank you to Steering Committee (SC) Chair, Tyre Davis with the City of Phoenix for hosting us! <ul style="list-style-type: none"> ○ If you'd like to know more about Steele Indian School Park, contact Tyre. • We still need a host for the February 7th coalition meeting <ul style="list-style-type: none"> ○ If you have a space available from about 11am-4pm that holds ~40 people, please contact Tracy Pedrotti. • Last meeting was hosted by the Southwest Center for HIV/AIDS • In anticipation of writing grants, we are working to gather letters of support for STEP <ul style="list-style-type: none"> ○ We have prepared one letter of support on behalf of the coalition ○ If you are willing to write a paragraph or letter of support and would like some pointers, please contact Tracy. • PARTNER survey will be released tomorrow, Dec. 7th. <ul style="list-style-type: none"> ○ Program to Analyze, Record, and Track Networks to Enhance Relationships ○ Essentially a social network analysis tool ○ Used to measure how organizations/agencies within STEP are working together, to assess where and how STEP can and should strengthen their partnerships, and to chart progress in the relationships and activities of STEP ○ Identifies the members of a network and the relationships between those members [cooperative, coordinated, integrated]
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	<ul style="list-style-type: none"> ○ Data collection will take place from Dec. 7-21st <ul style="list-style-type: none"> ▪ 20 question survey, to be completed online via email invitation ○ 2016 PARTNER results <ul style="list-style-type: none"> ▪ Majority of organizations were government or community based (27% and 23% respectively) ▪ 43% of relationships involved cooperative activities, 26% involved coordinated activities, and 19% involved integrated activities ▪ Participants reported an overall trust level of 77% ▪ Achievements as a result of PARTNER: <ul style="list-style-type: none"> • Coordinated communication, improved resource sharing, increased access to services for youth and parents/guardians, healthier environments for youth, and reduction of health disparities
Action Items	<ul style="list-style-type: none"> • Keep an eye out for an email invitation for the PARTNER survey and complete by 12/21!

Work Groups (WGs)

All

Discussion	<ul style="list-style-type: none"> • Everyone split up into WGs <ul style="list-style-type: none"> ○ Collaboration and/or Grants–Tracy Pedrotti is the lead ○ Professional Development–Eileen Aguilar is the lead ○ The Hub–Ashley Suarez is the lead
Action Items	<ul style="list-style-type: none"> • As needed by each WG

Networking and Resource Sharing

Tracy, Eileen, Teresa, Izaiah & Nemesis

Discussion	<ul style="list-style-type: none"> • Collective STEP newsletter <ul style="list-style-type: none"> ○ If you haven't been getting our newsletters every other week, please check with your IT department ○ You can also submit events, opportunities, and resources to our newsletter through the Google form included in the newsletters • Announcements <ul style="list-style-type: none"> ○ Collective STEP for Youth will host the 4th Annual Adolescent Summit on February 28th, 2018 <ul style="list-style-type: none"> ▪ Connecting Hope: Uniting for Youth ▪ Next newsletter will include registration link, call for breakout sessions, and a call for exhibitors ▪ This is a great event! ○ A complete analysis of the Resource Assessment results will be available next month <ul style="list-style-type: none"> ▪ 114 people completed the Assessment • Networking activity led by Izaiah and Nemesis, our SC youth
Action Items	<ul style="list-style-type: none"> • N/A

Next Meeting: Wednesday, February 7th, 2017, 1:30-3pm, Location TBD