



## 2021 Project Stepping Stone of Indiana Student & Ambassador Application Checklist

Congratulations on starting the Project Stepping Stone (PSS) application process! It all begins with this Application Checklist. **Your application is considered complete when ALL of the following required materials are received.**

It is very important for you to have an active e-mail account and computer access in order to submit the required documents electronically. Your PSS Application, Transcripts, & Resumé must be submitted Online, and you must submit Recommendations & Pledges by Email.

**Complete & Submit the Online PSS Application**

*Make sure you are filling out the correct application.*

Student Application: For students applying to PSS who have not been in the program before.

Ambassador Application: For PSS alumni applying for an Ambassador position. Applicants **have already graduated from the Project Stepping Stone program**. This application is different from the regular student application.

**Three Short Essays** (Required part of the Online PSS Application)

Write your essay responses BEFORE starting the application. Essay questions are available on the PSS website, listed below.

Student Application: 3 essays (100-200 words each).

Ambassador Application: 3 essays (250-300 words each)

**Unofficial Transcript** (Required part of the Online PSS Application)

Attach your unofficial transcript in the File Upload portion of the online Application. If you are accepted, we may request official transcript verification from your school.

**Resume**

Attach your Resume in the File Upload portion of the online Application OR send via email by the April 16, 2021 application deadline

**Letter of Recommendation**

Letter of Recommendation must be emailed to us. One letter of recommendation from a school counselor, teacher or coach (not related to you) who is familiar with your **academic** accomplishments.

**Pledge & Photo Release Forms**

Pledge must be emailed to us. The correct Pledge & Photo Release forms **must be signed by both student & parent/guardian** and sent via email by the deadline.

**Deadline for Application & receipt of all materials:**

**April 30, 2021 @ 11:59pm ET**

projectsteppingstone.indiana@gmail.com

Visit [www.projectsteppingstone.org](http://www.projectsteppingstone.org) for more information!