



## Drumheller & District Chamber of Commerce Board of Directors

The Board of the Drumheller and District Chamber of Commerce (DDCC) requires a broad range of individuals who have expertise in a variety of areas, a desire to contribute to the business community and are committed to leadership.

### WHAT IS EXPECTED OF DIRECTORS?

Any board of director candidate must be a member in good standing (membership fee paid by January 31 annually), free of any conflict of interest and be willing and able to attend board meetings on a regular basis. In addition, it is highly desirable that candidates be able to demonstrate familiarity with the Chamber of Commerce's operations and activities and a level of involvement that demonstrates an ongoing commitment to the Chamber's goals and objectives.

- ✓ Has the support of their employer to hold a position of Director for a 3-year term to a maximum of 6 years (2 terms of 3 years each)
- ✓ Considers holding a position on the Executive Committee, including the position of President
- ✓ Attends Board meetings regularly – 10 monthly board meetings from September to June
- ✓ Reviews board packages before board meetings to discuss issues responsibly
- ✓ Allows up to 5 hours/month to be involved in Chamber of Commerce work
- ✓ Knows and understands the roles and responsibilities of Board, committees and staff
- ✓ Endorses the collective decision of the Board publicly
- ✓ Maintains Board business confidentiality, and abides by the Director Code of Conduct
- ✓ Ensures that all business of the Chamber is conducted in a transparent, legal and ethical manner
- ✓ Represents the member's views and interests at large, honestly and accurately
- ✓ Be involved in one or more Chamber of Commerce committees
- ✓ Attends Strategic Planning session
- ✓ Attends Annual General Meeting and any other general meetings
- ✓ Attends other Chamber of Commerce functions (ex. Awards gala, luncheons, etc.) when possible

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To express your interest in serving on the Drumheller and District Chamber of Commerce Board of Directors, please complete page 2 and email the form to Heather Bitz, Executive Director at [h.bitz@drumhellerchamber.com](mailto:h.bitz@drumhellerchamber.com) by March 4, 2022. For additional information, please contact Heather at 403-823-8100.



## Drumheller & District Chamber of Commerce Board of Directors Expression of Interest

Candidate Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

What other boards or committees do you currently serve on?

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What other community or business initiatives have you worked on?

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What skills and expertise can you contribute as a Board member?

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Why do you wish to serve on the Drumheller & District Chamber of Commerce Board of Directors?

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I understand the above commitments and will be able to fulfill the obligations should I be elected to the Drumheller and District Chamber of Commerce Board of Directors.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_