



***ANTELOPE VALLEY CHAMBERS OF COMMERCE***  
**DbA LANCASTER CHAMBER OF COMMERCE**

**DIRECTORS' RESPONSIBILITIES**

*The Board of Directors is the policy making body of the Antelope Valley Chambers of Commerce (DbA: Lancaster Chamber of Commerce). They represent a broad-section of the business and professional leadership of the community. Each director is very important to the board. The responsibilities of directors include:*

1. Attendance and participation including but limited to:
  - Annual Planning Conference (June or July.)
  - Attendance at the Annual Installation Banquet (June.)
  - Attendance at each regular monthly scheduled Board of Directors meetings.
2. Minimum Attendance of 50% of all Chamber sponsored events such as General Membership meetings, Mixers, Business-4-Breakfast, Community Receptions and Ribbon Cuttings.
3. Volunteer to work at the semi-annual Flea Markets (first Sundays in May & October.)
4. Volunteer to work at the AV Fair Parade (August) and the Holiday Parade (December)
5. Active in at least one Chamber Committee.
6. Be engaged in the recruitment of new business members and accept responsibilities in member retention.
7. Assist in Chamber Fund Raising activities to include the advance sale of event tickets.
8. Be an informed representative of the Chamber Board of Directors and be a Positive Influence in the Community.
9. Act as a Resource in defining activities and/or problems within the membership and community that need to be brought to the attention of the Board.
10. Accept internal committee work upon Chairman of the Board's appointment for a Chamber committee, an ad hoc committee, or task force.
11. Perform other such duties as may be requested from time to time by the Chair of the Board and/or Board of Directors.