

# St. Bernard's Catholic School

## Payment Policy 2019 - 2020

***Arrangements for tuition and other financial obligations and responsibilities must be completed before your child starts classes.***

### TUITION

	2018-2019		2019-2020	
	Active Catholic	Non-Active Catholic or Non-Catholic	Active Catholic	Non-Active Catholic or Non-Catholic
1 Child	\$4,955	\$5,555	<b>\$5,245</b>	<b>\$5,845</b>
2 Children	\$9,415	\$10,615	<b>\$9,965</b>	<b>\$11,165</b>
3 Children	\$13,379	\$15,179	<b>\$14,161</b>	<b>\$15,961</b>

You are responsible for keeping tuition payments current during the time your child is enrolled.

#### FACTS Payment Plans

- If you choose to make a one-time tuition payment, it is due in July with a 3% discount.
- If you choose to make two tuition payments, the first half is due in July and the balance is due in December. There is an annual fee of \$10.
- If you choose to make monthly tuition payments, the first payment is in July and the last payment is in April. There is an annual fee of \$43.

#### FACTS Discover/Visa/MasterCard Payment Option

- If you want to charge tuition payments to your credit card, there is an additional credit card convenience fee of 2.85% that will be assessed by FACTS for each payment.

#### Delinquent Accounts

- Delinquencies caused by insufficient funds or closed accounts must be paid within 10 days of notice from FACTS or your bank.
- A late fee of \$30 will be assessed by FACTS.
- In the event of a family emergency impacting your finances, a written request for special arrangements may be made to St. Bernard's School's Principal.
- All unpaid accounts, which have not been satisfactorily resolved with St. Bernard's School's Principal, may be sent to a collection agency.

### **TUITION DISCOUNT FOR PRACTICING CATHOLICS**

- Families qualify for a tuition discount of \$600 per child based on Mass attendance and financial support to the Catholic Church.
- Attendance status will be reviewed annually by the Principal and Pastor prior to registration.
- If questions arise regarding eligibility for the tuition discount, verification will be made through Mass attendance and weekly envelope usage reports generated by the parish office.
- Families not fulfilling the requirement of regular Mass attendance and financial support to the Catholic Church will be assessed an additional \$600 per child.

## FEES

Unless otherwise indicated, special fees are due and payable at the time of formal registration in May.

Additional Fees	2018-2019
New Student Application Fee (charged online)	\$50 per child
Enrollment Fee (due in March)	\$200 per child
Participation Fee (new family, one time, refundable)	\$125 per family
Parent Teacher Club (PTC) Fee	\$30 per family
Textbook Fee	\$125 per child
Technology Fee	\$125 per child
Summer Math Program	\$10 per child
Student Planner 1 <sup>st</sup> – 8 <sup>th</sup>	\$5 per child
3 <sup>rd</sup> Grade First Holy Communion	\$30 per child
6 <sup>th</sup> Grade Science Camp	\$355 per child
8 <sup>th</sup> Grade Graduation & Activities	\$250 per child
Fall Festival Tickets (required parish support)	\$20 per family
Tuition Assistance Event (required school support)	\$70 per family
Winter Gala Tickets (required fundraiser) \$50 profit	\$100 per family
School Raffle (required fundraiser) \$25 profit	\$175 per family

- Participation Fee is a good faith, one-time charge of \$125 per new family. This is refundable when a family leaves St. Bernard's and has met all obligations. Failure to fulfill school participation obligations will result in forfeiture of this fee.
- Required Fundraisers – the School Raffle, Winter Gala Tickets, and Tuition Assistance Social Tickets may be considered rolled fees and added to the tuition.

## Parental Work Obligation

- Each family is obligated to spend thirty (30) hours in Parental Work Obligation during the school year, ten (10) of which are to be at the Parish Fall Festival.
- At the end of each school year, there will be an assessment of \$50 per each hour short. This fee must be paid prior to formal registration.

## Parental Financial Responsibilities

- Each family is responsible to raise profit from a mix of SCRIP and other fundraisers per the required rate per number of children attending the school.
- Failure to meet this responsibility will result in a fee that is the difference between the Buy-Out Option (\$700) and the accumulated Profit Obligation by April 30<sup>th</sup>. The participation fee may also be forfeited.

## Returned Check Policy

- Checks written to St. Bernard's School (fees, lunches, SCRIP, t-shirts, etc.) that are returned by your bank will not be resubmitted. Any check returned by the bank must immediately be paid by cash or money order plus a \$25 processing fee. A second returned check may result in your family being put on a "Cash Only" basis.