



# Candidate Application

*These materials are confidential. District Leadership Committee (DLC), upon completion of voting, submit all forms to the committee chair to destroy after the final report has been distributed to the District Director.*

If you are a candidate for a District leader position, please complete the form below and submit it to your District Director or DLC chair. The qualifications found on this form are stated in the **District Administrative Bylaws** of the Toastmasters governing documents. Keep in mind that any candidate who does not meet these qualifications cannot be considered for office.

Candidate name \_\_\_\_\_ Member number \_\_\_\_\_

District office position \_\_\_\_\_

## Section I: All Candidates

**Candidate is a member in good standing of a club in good standing.**

At the time of taking office, the candidate must have been a member for twelve consecutive months within the past three years, in the District in which the officer shall serve.

Candidate has completed and submitted the **District Leader Agreement and Release Statement**.

Candidate photograph and biography information.

## Section II: Volunteer Service History

Following are the minimum qualifications for each District leader position that a candidate must meet at the time of taking office. For verification, please attach a print out from the Achievement Board>Offices Held section of your online account for the DLC. Additionally, all District leaders should be evaluated (by role) for their **competencies**.

### Requirements for Office:

#### District Director

Six consecutive months served as Club President

Club Name \_\_\_\_\_ Year Served \_\_\_\_\_

**And** twelve consecutive months as one of the following in the District in which the officer shall serve:

Program Quality Director

Year Served \_\_\_\_\_

Club Growth Director

Year Served \_\_\_\_\_

Division Director

Year Served \_\_\_\_\_

Combination of Program Quality Director or Club  
Growth Director

Number of terms in each position and year(s) served  
\_\_\_\_\_

#### Program Quality Director

Six consecutive months served as Club President

Club Name \_\_\_\_\_ Year Served \_\_\_\_\_

**And** twelve consecutive months as one of the following in the District in which the officer shall serve:

Program Quality Director	Division Director or Area Director
Year Served _____	Year Served _____
Club Growth Director	Combination of Program Quality Director or Club Growth Director
Year Served _____	Number of terms in each position and year(s) served _____

**Club Growth Director**

Six consecutive months served as Club President

Club Name \_\_\_\_\_ Year Served \_\_\_\_\_

**And** twelve consecutive months as one of the following in the District in which the officer shall serve:

Program Quality Director	Division Director or Area Director
Year Served _____	Year Served _____
Club Growth Director	Combination of Program Quality Director or Club Growth Director
Year Served _____	Number of terms in each position and year(s) served _____

**Division Director**

Six consecutive months served as District Council member

Club Name \_\_\_\_\_ Year Served \_\_\_\_\_

**Additional Roles**

The following positions may not apply to your particular District and leadership committee, depending on whether your District appoints or elects the following positions.

**Area Director**

To the degree practicable, Area Directors shall have served as a member of the District Council in the District in which they shall serve.

Club Name \_\_\_\_\_ Year Served \_\_\_\_\_

**Administration Manager**

Experience in and core understanding of administration and policy

Computer knowledge

**Finance Manager**

Experience in and core understanding of accounting and bookkeeping practices

Computer knowledge

**Public Relations Manager**

Experience in and core understanding of public relations

Computer knowledge

**Other District Support Roles and Requirements**

While your District may have additional support roles, they are not required by Toastmasters International. Therefore, fulfilling these roles does not earn credit toward any education awards or Distinguished programs. As such, it is at the discretion of the District to appoint individuals to these roles and to determine the criteria for eligibility. Some of these roles are, but are not limited to District webmaster, member of the **District marketing team**, and conference chair.