CITY OF REDMOND

BUSINESS WINTERIZATION REIMBURSEMENT

GRANT PROGRAM

Nov 17, 2020
10:00 AM

OUR WEBINAR WILL BEGIN SHORTLY

HELPING SMALL BUSINESSES NEGATIVELY IMPACTED BY COVID-19
Redmond Winterization Guidelines & Grant Update Webinar

Need help during the webinar? Use the Chat Box

Questions for the Speaker? Use the Q&A Box

Recording will be available following the webinar
AGENDA

• Welcome
• Overview of Outdoor Dining Permit
• Overview of winterization options
• Winterization Reimbursement Grant
• Open Q/A
• Thank you
Outdoor Dining Permit

Overview
Outdoor Dining Options

- Café Seating
- Repurpose of private parking
- Repurpose of on-street parking
- All the above require a permit.
Requirements

- Permit
- Clear walk path
- Barriers for alcohol service.
- Wheel stops
- Inset
- At grade access.
How to Apply

• City website under Resources for businesses on the home page.
• E-mail application to Ekeim@Redmond.gov
Winterization Options

Overview
Meets current WA Safe Start guidelines for 2-sides to remain open

Does not meet current Safe Start guidelines for safe distancing

Potentially meets safety standards for use of tent ballast. Review would be necessary.

Provides low-level illumination, avoiding unintended glare on nearby roadway. Suggest including additional low level of illumination at the exterior for visibility by adjacent motorists.
Use of infrared, radiant heater (left).

Heaters must be installed to manufacture’s specifications including maintaining distance from combustible material.

Inappropriate use of propane, gas heater inside tent, near combustible material (right).
The “dining bubble” does not meet the current WA Safe Start guidance for providing two open walls.
How to Apply

• Included as part of current Outdoor Dining Permits
• Can be added on to current issued permit.
• City website under Resources for businesses on the home page.
• E-mail application to Ekeim@Redmond.gov
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Overview
www.oneredmond.org
About the Winterization Reimbursement Grant:

• Awards of up to $7,500
• Application submittal does not guarantee award
• Awards to qualified businesses awarded on rolling basis until funds are exhausted
• Applications due December 1, 2020
• Grant funds distributed by end of December 2020
• Reimbursements are for expenditures made between March 15 - November 30, 2020.
Eligibility Requirements to Apply:

- Open to businesses and not-for-profits.
- Active CITY OF REDMOND Business License
- Must be in good standing with the City of Redmond and the State of Washington
- Must have been in operation as of March 1, 2019
- Must have a physical location within Redmond city limits
- Must be able to demonstrate hardship due to COVID-19
- One application per business/organization. Chains (national or local with 3 or more locations) will not be eligible.
- Must provide receipts and images with application submittal.
- Must meet all CARES Act requirements.
- Awardees of Phase I of the Redmond Small Business Resiliency Grant ARE able to apply
- Winterization grant awards cannot be used to pay for items paid for by previous grant awards.
Examples of Qualified Outdoor Operations and Winterization Purchases:

• Tents
• Heaters and/or heating equipment and related costs
• Outdoor furniture
• Outdoor lighting and expenses related to installation
• Construction materials and contractor fees
• Cold weather gear for staff and patrons
• Marketing expenses for advertising of outdoor options
• Architectural or design fees
• Other expenses directly related to outdoor/winterization efforts
Additional Details on CARES Act Reporting Requirements:

- Businesses/organizations are required to submit receipts and photos in grant application that includes documentation (receipts/invoices) for all direct and indirect winterization costs that are requested for reimbursement.
- Quotes will not be considered sufficient as proof of purchase.
- Photos of installed or set-up winterization items are required.
- All reimbursable winterization expenses must be made by November 30, 2020.
- Brief quarterly reports for one subsequent year will be requested and required.
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Application Walk-Through
NEW! - Grant Application Information and Links Below

Redmond Small Business Resiliency Grant Phase II - Open Now!
Prioritizing Home-Based Small Businesses and Non-Profits - Closes November 23rd.

To learn more about the Phase II grant program, please click on the link above.

Winterization Reimbursement Program - Coming Soon!
Open to all businesses beginning November 17th and closes December 1st

To learn more about the winterization grant opportunity along with winterization guidelines and updates, we are hosting a webinar with the City of Redmond on Tuesday, November 17th at 10am. Click here to register.
How to Apply

Creating a Profile

Sign In/Sign Up Instructions

For New Users:
By clicking Sign Up, you will be prompted to enter your email address and create a password. Once you have chosen your password, your account will be created and you will gain access to the portal.

For Returning Users:
Sign into the portal using the email address and the password you created when you originally signed up for the portal. If you have forgotten your password, click “Forgot your password?” and follow the prompts to reset your password.

Sign In

Email

Password

Log In

Need an Account?

Sign Up
How to Apply

Create a profile

Please click "Create a Profile to Get Started" to begin. You can always edit your Profile by clicking "Edit".

You cannot move forward until you have completed your Profile.
How to Apply

Create a Profile

Profile

Contact Information

Applicant Name: *
Redmond Small Business
First and Last Name of applicant, not your business's name

Applicant Email: *
YourName@RedmondSmallBusiness.com

Applicant Phone Number: *
425-555-5555
This will be a number we can reach you at.
How to Apply

Get Started

Please click "Create a Profile to Get Started" to begin. You can always edit your Profile by clicking "Edit".

You cannot move forward until you have completed your Profile.

Profile

To begin, click "Get Started" below. When you return to this Homepage, you can see the status of your submission by the colored status bar below the submission card.

- If the status bar is gray, your submission is under review, and no action needs to be taken.
- If the status bar is blue, there is an action required. Click on the Submission Card to complete.
- If the status bar is red, there is an error. Please reach out to the Administrator of this program.
How to Apply

Open Application Portal

Application
When every step in this submission is complete, the "Submit" button to the right will become green and clickable.

The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable.

There are 15 days remaining to submit this.

Application
The button will update to reflect how you can interact with this step.

Action Required

Submit

Open
How to Apply

Begin Application

About Your Business
How to Apply

- About Your Business
- UBI Number
- City of Redmond License
- Numbers of years in business
- Industry Sector
How to Apply

• Effects of COVID-19 on our business
• Acknowledgement of any compliance or regulatory issues
• CARES Act Certification
How to Apply

• Upload receipts
• Upload Photos

REQUIRED: Please upload receipts with corresponding images of installed item requested for reimbursement below.

You may compile images and receipts into one or more uploads or load each separately for up to 10 uploads. Please contact us if you have more than 10 receipts or images to upload.

1. Receipts and/or images
   Select a file

2. Receipts and/or images
   Select a file

3. Receipts and/or images
   Select a file

4. Receipts and/or images
   Select a file

5. Receipts and/or images
   Select a file

6. Receipts and/or images
   Select a file

7. Receipts and/or images
   Select a file

8. Receipts and/or images
   Select a file

9. Receipts and/or images
   Select a file
How to Apply

• Saving Option
• Complete Application
How to Apply

Click the Green Submit Button!
How to Apply

Click the Green Submit Button!

Application

When every step in this submission is complete, the "Submit" button to the right will become green and clickable. The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable.

There are 15 days remaining to submit this.

Application

The button will update to reflect how you can interact with this step.
How to Apply

Submission Confirmation

Thank you for submitting.

Your submission is now under review and you will be contacted if any additional information is needed.

This has been submitted.

Application

The button will update to reflect how you can interact with this step.

View
Open Q/A

- **Building:** Carol Lewis, Supervisor, Permitting & Plan Review
- **Planning:** Sarah Pyle, Planning Manager
- **Planning:** Kim Dietz, Senior Planner
- **Traffic:** Paul Cho, Traffic Operations Manager
- **Right of Way:** Micah Ross, Engineer
- **Fire:** Scott Turner, Assistant Fire Marshall
Thank You

www.redmond.gov
www.oneredmond.org
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Thank You For Participating

HELPING SMALL BUSINESSES NEGATIVELY IMPACTED BY COVID-19

City of Redmond Washington
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