

Update: Working Washington Grants: Round 5 & Convention Center Grants

Washington State's Dept of Commerce & Arts Commission

Lynn Fetch (COM), Shannon Halberstadt (COM) & Michael Wallenfels (ArtsWA)

AUGUST 4, 2022

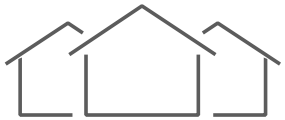


Washington State
Department of
Commerce



WASHINGTON STATE
ARTS COMMISSION

We strengthen communities



**HOUSING
HOMELESSNESS**



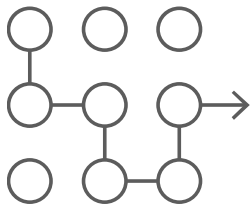
INFRASTRUCTURE



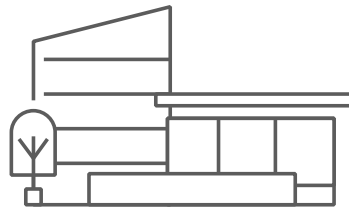
**BUSINESS
ASSISTANCE**



ENERGY



PLANNING



COMMUNITY FACILITIES



**CRIME VICTIMS &
PUBLIC SAFETY**



**COMMUNITY
SERVICES**

Agenda

- Program Overviews
- Eligibility Criteria
- Application Requirements
- Review Considerations
- Technical Support Center
- General Timeline
- Additional Resources

Working Washington Grants: Round 5

- **\$70M - Working Washington Grants: Round 5 (WWR5)**
 - 60% is directed to eligible businesses and nonprofit organizations in the arts, heritage, and science sectors, including those that operate live entertainment venues
 - 40% to most other sectors, including hospitality, fitness, taxis & personal services
 - Awards up to \$75,000

This program offers one-time grants to small for-profit and non-profit businesses that have experienced financial hardship due to Covid-19 and related public health measures.

WWR5 Requirements for Eligibility

ELIGIBILITY BASICS

- are an active for-profit or non-profit business or organization
- have a UBI or EIN number
- are physically located in Washington State
- have been in operation prior to January 1, 2021

FINANCES

- can show financial hardship because of the pandemic
- did not report more than \$5,000,000 in income in 2019
- had revenue of at least \$10,000 in 2019 or 2020
- generate at least 51% of your revenue in WA

OTHER

- have necessary business costs/expenses that are not government fees or taxes
- have not permanently closed, or do not intend to permanently close in 2022
- follow all COVID-19 health requirements

WWR5 Ineligible

- Multinational corporations
- Childcare provider (not including recreation/entertainment)
- School (Pre-K, K-12 and higher education)
- Public Library
- Science companies, including research and/or development laboratories or services, and science manufacturing
- Professional Services (accounting, insurance, legal, financial services/firms, architects etc.)
- Hospital/Healthcare provider, including dentists and chiropractors (personal services such as massage ARE eligible)
- Property management/real estate (including owners or operators of short-term rental properties)
- Host/operators of a vacation or short-term rental unit (like Airbnb or VRBO)
- Licensed marijuana/cannabis operation (this does not include CBD retailers)
- Drivers of shared ride companies e.g., Lyft or Uber (independent taxi and limo ARE eligible)
- Third-party delivery drivers e.g., Amazon or Door Dash
- Government entities or elected official offices
- Businesses that have permanently closed or intend to permanently close in 2022
- Passive business, investment companies and investors who file a Schedule E on their personal tax returns

WWR5 Ineligible

- Financial business primarily engaged in the business of lending, such as banks, finance company and factoring company
- Businesses that have permanently closed or intend to permanently close in 2022
- Businesses engaged in any socially undesirable activity or activity that may be considered predatory in nature (such as rent-to-own businesses and check cashing businesses)
- Businesses of a prurient sexual nature (“adult” businesses)
- Speculative businesses
- Businesses primarily engaged in political or lobbying activities
- Businesses without a physical location in Washington state
- Businesses that restrict patronage for any reason other than capacity or age restrictions per regulations
- Businesses found to be in violation of any COVID-19-related order issued by the governor. This includes remaining open when ordered to close, or disregarding COVID-19 health or safety measures applicable to the business.
- Businesses found to have compliance or regulatory issues as of March 2020
- Businesses that are actively engaged in current/pending lawsuits
- Businesses disbarred by the federal government
- Businesses actively pursuing a bankruptcy declaration

Convention Center Grants

- **\$5M - Convention Center Grants (CCG)**
 - Eligible applicants must show proof that at least 25% of their revenue is created in part by conventions hosted in Washington State
 - Awards up to \$500,000

This program offers one-time emergency relief grants to for-profit and non-profit businesses that are dependent on the economic activity created through conventions hosted in Washington State.

CCG Requirements for Eligibility

ELIGIBILITY BASICS

- are an active for-profit or non-profit business or organization
- have a UBI or EIN number
- Hosted an in-person convention or depended on the function of convention to sell goods and services
- Canceled a convention or experienced a reduction in participants in 2020 or 2021
- Financial documents from 2019, 2020 and 2021

FINANCES

- can show financial hardship because of the pandemic
- make more than 25% of revenue from conventions
- did not report more than \$100,000,000 in income in 2019
- had revenue of at least \$10,000 in 2019
- generate at least 51% of your revenue in Washington State

OTHER

- have necessary business costs/expenses that are not government fees or taxes
- have not permanently closed, or do not intend to permanently close in 2022
- follow all COVID-19 health requirements
- Applicants must apply for one business only. Those with multiple businesses should apply on behalf of their largest or most impacted business.

CCG Ineligible

- Businesses that make less than 25% of annual revenue from convention activities
- Trade shows/exhibitions or professionally exclusive conventions, conferences or summits
- Multinational corporations
- Childcare provider (not including recreation/entertainment)
- School (Pre-K, K-12 and higher education)
- Public Library
- Science companies, including research and/or development laboratories or services, and science manufacturing
- Professional Services (accounting, insurance, legal, financial services/firms, architects etc.)
- Hospital/Healthcare provider, including dentists and chiropractors (personal services such as massage ARE eligible)
- Property management/real estate (including owners or operators of short-term rental properties)
- Host/operators of a vacation or short-term rental unit (like Airbnb or VRBO)
- Licensed marijuana/cannabis operation (this does not include CBD retailers)
- Drivers of shared ride companies e.g., Lyft or Uber (independent taxi and limo ARE eligible). Third-party delivery drivers e.g., Amazon or Door Dash
- Government entities or elected official offices
- Passive business, investment companies and investors who file a Schedule E on their personal tax returns

CCG Ineligible

- Financial business primarily engaged in the business of lending, such as banks, finance company and factoring company
- Businesses that have permanently closed or intend to permanently close in 2022
- Businesses engaged in any socially undesirable activity or activity that may be considered predatory in nature (such as rent-to-own businesses and check cashing businesses)
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Applicants will need the following

- **To apply**

- Active WA state Unified Business Identifier (UBI) number (business license, business registration, tax registration)
- Employer Identification Number (EIN), is applicable
- **Unique Entity Identifier (UEI) number**
- Valid Government- issued photo ID(s) of business owner or authorized non-profit representative
 - Identity verification of applicant
- Annual business revenues from 2019, 2020 and 2021

(Businesses established in 2020 need only input 2020 and 2021 revenues for WWR5. However, 2019 revenues ARE required for the Convention Center grant program)

- **To upload**

- Valid government-issued photo identification (IDs) of business owner or authorized non-profit representative
- Verification of Tribal member-owned business, if applicable (license or registration from federally recognized tribe in WA state)
- Financial documentation for 2019, 2020 and 2021 gross annual business revenues

(Businesses established in 2020 need only upload 2020 and 2021 financial documents for WWR5. However, 2019 financial documents ARE required for the Convention Center grant program)

Financial Documentation

- Applicable financial documents may include one or more of the following:
 - IRS form 1040 (sole proprietors) and the following: Schedule C, Profit and Loss from Business
 - IRS form 1065 Partnership Return (no K-1s required)
 - IRS form 1120 Corporation Return (no schedules required)
 - IRS form 1120S S Corporation Return (no K-1s required)
 - IRS Form 1099-MISC for independent contractors
 - IRS Form 990, 990EZ, or 990N for non-profits
 - For fiscally sponsored non-profits only: Profit and Loss Statement

Application review considerations

- **Reduction in revenue or activity between 2019 and 2020**
 - CCG Applications: may also consider size of business measured by 2019 revenue and reduction in revenue from 2019 compared to 2020/2021
- **Recent Working Washington grants received**
- **For-profit and non-profit businesses operating in a distressed area (<https://esd.wa.gov/labormarketinfo/distressed-areas>) and/or owned by someone from a historically disadvantaged or underserved population**
 - Consideration may be given to business owners who self-identify as a minority, Veteran, LGBTQ+ and/or women
 - For eligible non-profit businesses, their mission must provide support or services to underserved or underrepresented communities
 - Consideration may be given to eligible applicants whose physical business is located in one of the 15 counties identified by the state as a “distressed area” (<https://esd.wa.gov/labormarketinfo/distressed-areas>): Clallam, Jefferson, Grays Harbor, Mason, Pacific, Wahkiakum, Lewis, Cowlitz, Yakima, Grant, Franklin, Okanogan, Ferry, Stevens & Pend Oreille

Technical Support

- **August 15: Translated materials**
 - Translated materials available in 15 languages: Spanish, Vietnamese, Russian, Ukrainian, Tagalog, Somali, Korean, Arabic, Punjabi, Amharic, Khmer, Chinese (Mandarin), Lao, and Marshallese.
- **August 17: Portals open**
 - Email & Phone support in English, Spanish, Chinese (Mandarin), Russian
 - PHONE: (888) 242-0169
 - EMAIL: commercegrants@Submittable.com

We encourage all applicants to email for the quickest response!

Grant Program Details

- **Partners:** Washington Arts Commission (ArtsWA) and Submittable
- **Program guidelines, eligibility criteria and FAQs available at:**
<https://commercegrants.com>
- **General Timeline:**
 - August 17 – September 9: Application portals will remain open for 24 days
 - Mid – late September: Review of applications
 - Early October: Commerce will notify grantees and disburse funding

Application portals will open the morning of Wednesday, August 17, 2022, and close Friday, September 9, 2022, at 5:00 PM PT

WHERE TO GO

commercegrants.com

- submit your application between August 17 – September 9, 2022
- read the Frequently Asked Questions (FAQ)
- get support in additional languages

sam.gov

- register for a UEI

arts.wa.gov/wwr5

- sign up for email updates
- download the free partner toolkit

Thank you!

Lynn Fetch

MANAGER, SMALL BUSINESS GRANTS

Lynn.fetch@commerce.wa.gov



Washington State
Department of
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www.commerce.wa.gov



Shannon Halberstadt

CREATIVE ECONOMY SECTOR LEAD

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Working Washington 5 Grant

Application Walk Through

Thursday, August 18, 2022
9:00 a.m. - 10:30 a.m.

Register today:

<https://bit.ly/WW5web2>

SMALL BUSINESSES & NONPROFITS
\$70 MILLION
In pandemic relief funds are now available

Learn more about the grant program including eligibility requirements at: <https://www.arts.wa.gov/ww5/>



Washington State
Department of
Commerce



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ПОМОЩЬ

Email & phone support in English,
Spanish, Chinese (Mandarin), Russian
Starting August 17th



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PHONE: (888) 242-0169

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All applicants are encouraged to email for the quickest response!



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OneEastside SPARK

OneEastside SPARK will be offering a series of in-person, small group meetings to assist organizations in East King County with their applications starting the week of August 22. Please stay tuned for more information.

CONTACT:

info@oneeastside.org



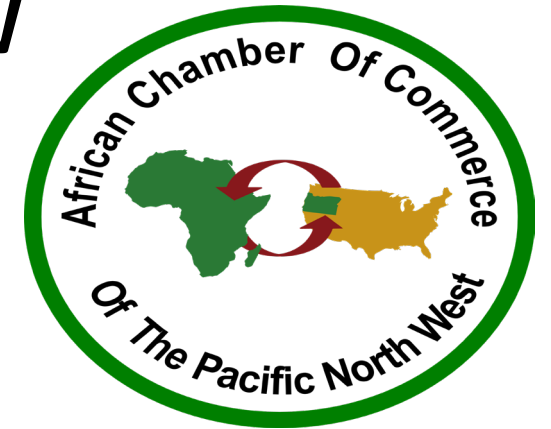
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African Chamber of Commerce of the Pacific NW

The African Chamber of Commerce (ACCPNW) is available to assist organizations with linguistic and technical support for the Working Washington 5 Grant



CONTACT:

Emmanuel G. V. Dolo, gvdolo@gmail.com

Director of Programs

African Chamber of Commerce of the Pacific Northwest



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BigHug / Korean American Resource Center (KARC)



주 상무부제공 제5차 월킹 와싱턴 신청서 지원은 빅허그 봉사자들이 도움을 드릴것 입니다. 언어나 온라인 신청서 작성시 어려움이 있으면 빅허그 로 전화주세요. (425) 477-9279, 1 – 5 p.m.

BigHug Volunteers will help with the Working Washington 5 Grant application. If you have any difficulties with language or filling out the online application form, please contact BigHug.

CONTACT: BigHug (425) 477-9279, 1– 5 p.m.



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Centro Cultural Mexicano

Si necesitas ayuda para clarificar dudas acerca de los lineamientos y requisitos de la subvención, El Centro Cultural Mexicano puede asistirte.



If you need help clarifying guidelines and the requirements of the grant, Centro Cultural Mexicano can assist you.

CONTACT: Marissa Corona, marissa@centroculturalmexicano.org, or Mayra Muñoz mayra@centroculturalmexicano.org 425-896-7067, 16300 Redmond Way, Suite 100, Redmond, WA 98052 www.centroculturalmexicano.org



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Chinese Chamber of Commerce in Washington State

CCCWA 华盛顿州中国总商会做为此次活动的协办单位之一，
供中文服务。



CCCWA

Chinese Chamber of Commerce
in Washington State

联系方式：电话 (206) 228-4158（如果没有马上接通电话，
请留言，总商会工作人员会尽快回复。） 微信：lili2999

The Chinese Chamber of Commerce of Washington State (CCCWA) is a
resource for businesses to contact if they have questions about WW5.

CONTACT: Lili Lu, (206) 228-4158, WeChat: lili2999 *NOTE: If not connected, you can
leave a message and we will reply as soon as possible*



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El Centro de la Raza

El Centro de la Raza is available to help with the Working Washington 5 grant opportunity



CONTACT:

Victor Cerdeneta

Business Opportunity Center Specialist, Federal Way

(360) 986-7022

vcerrato@elcentrodelaraza.org



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Indian American Community Services

Indian American Community Services (IACS) is available to help business owners and nonprofit leaders with the Working Washington 5 grant opportunity including getting your UEI.



CONTACT:

directorcommunity@iaww.org

(253) 234-9989 #5



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Muslim Association of Puget Sound (MAPS) Small Business Resiliency Network (SBRN)

MAPS SBRN is available to assist organizations interested in the WW5 grant opportunity. They will be hosting a session on Thursday, August 19 from 2-5 p.m. for those needing hands-on assistance.



SBRN
Small Business
Resiliency Network

CONTACT:

MAPS SBRN at smallbiz@mapsredmond.org



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www.OneEastside.org/SPARK