

The National Association of Civil Law Notaries Presents:

The Florida Civil-Law Notary Seminar & Examination November 1-4, 2018 in Tallahassee, Florida

The Florida Department of State is pleased to announce the next Civil-Law Notary examination will be administered November 4th in Tallahassee, Florida. The National Association of Civil Law Notaries (NACLN) will conduct a training course and seminar in Tallahassee to educate Florida Attorneys about the civil-law notary office in Florida and worldwide, and to prepare candidates for the exam. The seminar begins November 1st and concludes November 4th with the administration of the examination.

Seminar attendees will earn **CLE Credits** (General - 25.0 hours, with 2.5 hours in Ethics) and **Certification Credits** (Business Litigation – 25 hours; International Law – 25 hours; and International Litigation & Arbitration – 25 hours). Any Florida Bar member may register and attend the seminar, but attendees who choose to sit for the State examination (optional) must have been previously approved by the Department of State for appointment as a Civil-law Notary (application available online at <http://notaries.dos.state.fl.us/pdf/civil.pdf>. Further information regarding the Civil-law Notary program is also available at <http://notaries.dos.state.fl.us/civil.html>). Only Department-approved applicants who pass the exam may be appointed Florida Civil-law Notaries.

Mastery of the course materials is essential to exam success. NACLN will provide these materials in digital format to all registered attendees. **Thorough review of these materials as early as possible prior to the training is strongly advised.** Earliest possible registration and review of the training materials correlates directly to success in the examination.

To register, please complete and mail the attached Seminar Registration Form and a check for the registration fee to NACLN at:

NACLN
1351 North Gadsden Street
Tallahassee, FL 32303

Any questions regarding seminar registration or the examination may be addressed by e-mail to info@nacln.org. Questions regarding application to the Department of State may be directed to Ms. Mel Solomon at 850/245-6968.

Attachments:
Seminar Registration Form

THE NATIONAL ASSOCIATION OF CIVIL LAW NOTARIES
PRESENTS...

*THE FLORIDA CIVIL LAW NOTARY
SEMINAR & EXAMINATION*
NOVEMBER 1-4, 2018 IN TALLAHASSEE, FLORIDA

**EXAMINATION ELIGIBILITY IS LIMITED TO FLORIDA BAR MEMBERS.
SEMINAR ATTENDEES ARE NOT REQUIRED TO SIT FOR THE EXAMINATION,
BUT COMPLETION OF THE SEMINAR IS AN EXAMINATION PREREQUISITE.**

REGISTRATION APPLICATION

(REGISTRATION DEADLINE: APPLICATIONS MUST BE RECEIVED BY
MONDAY, OCTOBER 22, 2018)

PLEASE TYPE OR PRINT

Name: _____

FL Bar Number: _____

Organization/Firm: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Tel: _____ Fax: _____

E-Mail: _____

I Intend to Sit for the Examination (check one): Yes No

SEMINAR AND EXAMINATION DATES:

NOVEMBER 1-4, 2018

REGISTRATION FEE:

(Includes optional examination & materials) **\$795** (if postmarked by 10/01);
\$895 (if postmarked after 10/01)

SEMINAR/EXAM LOCATION:

RA GRAY BUILDING, 500 SOUTH BRONOUGH, TALLAHASSEE, FL 32301

SCHEDULE:

Thursday, November 1, 2018

11:00 pm – 1:00 pm Registration
1:00 pm – 5:00 pm Program Introduction

Friday, November 2, 2018

9:00 am Seminar Begins
Noon – 1:00 pm Lunch Break
5:00 pm Seminar Concludes

Saturday, November 3, 2018

9:00 am Seminar Begins
Noon – 1:00 pm Lunch Break
5:00 pm Seminar Concludes

Sunday, November 4, 2018

9:00 am Seminar Begins
Noon Seminar Concludes
2:00 pm - 5:00 pm Examination

Preparation: All candidates for the examination are strongly urged to register as early as possible in order to receive and have adequate time to review the materials in advance of the seminar. Historical passage rate for the exam is approximately 75%, and strongly correlates to candidate preparation. Approximately 20 hours of advance preparation (prior to the seminar) should be allocated by candidates.

Cancellations and Refunds: To receive a full refund, cancellation notice must be received in writing by **Friday, October 26th**. No refunds will be granted for cancellations received thereafter, but retained fees may be applied in full to the next seminar.

Materials: Seminar instructional materials will be provided in advance to all registrants. Materials will be mailed or e-mailed (per applicant's preference) to each participant upon registration.

Instruction: Seminar instruction will include official Department of State approved curriculum, and will be conducted by expert practitioners. The seminar will be followed immediately by an administration of the state examination.

REGISTER (by mail only):

To Register for the seminar (and examination, if desired), return this form with your check payable to:

National Association of Civil Law Notaries
1351 North Gadsden Street
Tallahassee, FL 32303

Questions may be directed to info@nacln.org