



# CONTRACTORS & VENDORS POLICIES

Dear Owner:

We realize that from time to time you may have vendors making deliveries or performing work inside your unit. Please be advised that it is your responsibility to ensure that your vendors abide by all Association rules and regulations. Below are a few of the rules specifically related to vendors. Additionally, it is extremely important that you ensure anyone working in your unit provides a copy of their liability insurance. This is to ensure your protection, as well as the protection of your fellow homeowners. Should you or your vendor have any questions please contact Majestic Homeowner Association Owner Services at 563-1017 or Maintenance at 563-1008.

## CONTRACTOR & VENDOR RESORT RULES

1. **SIGN IN:** All contractors and delivery companies must sign in with Security during each visit to the property.
2. **LUGGAGE CARTS:** Luggage carts are for the exclusive use of owners and registered guests, and shall not be used to transport furniture, equipment, tools, supplies, etc.
3. **DEBRIS REMOVAL:** All contractors and vendors are responsible for debris removal. Please do not place work materials such as carpet scraps, tile pieces, grout, mattresses, appliances, etc., in drains, trash chutes, or dumpsters. This causes blockages in the trash chutes or the dust created by such items in the compactor room can cause the fire alarm to activate. False alarms in which the Fire Department is called can result in a \$250.00 fine, billable to the unit owner.
4. **NO SMOKING:** Smoking is strictly prohibited in units, elevators, stairwells, and lobbies. Do not throw cigarette/cigar butts or any other objects from the balconies or walkways.
5. **SAWS/EQUIPMENT:** Do not cut tile, wood, drywall, etc., on walkways or in stairwells. Either use the customer's patio or contact the Maintenance Department for a suitable location on the ground floor.
6. **CLEAN UP:** Please contact our Maintenance Department for the location suited for cleaning tools, etc. DO NOT use unit sinks to clean tools and equipment, including washing excess tile grout. All work areas, including walkways and elevators, must be cleaned daily, prior to your departure. Please note that the unit owner will be billed for any required cleaning, debris removal, or property damage caused by their vendor or subcontractor.
7. **ELEVATOR PROTECTION:** Please pad elevators when moving or delivering furniture or other large items. Also, please do not prop heavy objects or your feet against our walls.
8. **WORK HOURS:** Contractors are permitted to work between the hours of 8:00 am – 5:00 pm. Since this is a vacation resort, **noisy work is not permitted before 10 A.M. or after 5 P.M.**
9. **PARKING:** Please do not leave your vehicle parked in front of the tower, it will be towed.
10. **KEYS:** If you are issued any keys, they must be returned before leaving the resort each day.