

**STANDING RULES OF THE
AMERICAN MASSAGE THERAPY ASSOCIATION
INDIANA CHAPTER
APRIL 2019 REVISION**



Section 1. Chapter Name

- A. The name of this organization shall be AMERICAN MASSAGE THERAPY ASSOCIATION - INDIANA CHAPTER.
- B. AMERICAN MASSAGE THERAPY ASSOCIATION - INDIANA CHAPTER shall be referred to hereafter in all articles amended and adopted as the "CHAPTER."

Section 2. Offices and Positions

- A. Authority
 - 1. Chapter Board and Delegate authority is conferred by the Chapter membership through election and as specified in National AMTA Bylaws and Policy.
- B. Accountability
 - 1. The Chapter Board shall operate within National Bylaws and Policies, Position Descriptions, Chapter Standing Rules, policies, programs, mission, goals, strategic plan, and Chapter objectives.
 - 2. Treat proprietary and other confidential information in a responsible manner.
 - 3. Act as the representative for their assigned committees.
 - 4. Delegates are accountable to fulfill their duties through reporting the activities of the Assembly as well as the meeting outcomes.

Section 3. Duties of Officers

- A. Duties of the Chapter Board
 - 1. When possible go to National Conference, Convention, Regional and National Board of Director meetings.

Section 4. Committees

- A. Authority
 - 1. The Committee Chair functions as prescribed by the Chapter Board and has no general authority to act on behalf of AMTA or the Chapter.
 - 2. All Committee Chairs which are appointed positions will have voice at all Chapter Board meetings but not a vote.
- B. Accountability
 - 1. The committee chair is accountable to the Chapter Board by virtue of appointment and reports to the President or Designated Board member.
 - 2. Operate within the National Bylaws, Chapter Standing Rules, policies, programs, mission, goals, strategic plan, and Chapter objectives.
 - 3. Treat proprietary and other confidential information in a responsible manner.
 - 4. Act as the representative for the committee.

Section 5. Meeting/Education

A. Scheduling of Meetings

1. The regular meeting time of the Chapter shall be on the months and dates prescribed by the Chapter Board and will not to be in conflict with a National Convention.
2. Members shall not hold a meeting or function on dates that conflict with scheduled Chapter meetings and functions.

Section 6. Newsletter

A. Official Chapter Publications

1. There will be at least three (3) newsletters per year and one publication will coincide with the annual chapter meeting.

Section 7. Chapter Elections

A. The Indiana Chapter shall hold online elections in accordance with AMTA's Bylaws and Policy