

**STANDING RULES OF THE
AMERICAN MASSAGE THERAPY ASSOCIATION
INDIANA CHAPTER
APRIL 2019 REVISION**



Section 1. Chapter Name

- A. The name of this organization shall be AMERICAN MASSAGE THERAPY ASSOCIATION - INDIANA CHAPTER.
- B. AMERICAN MASSAGE THERAPY ASSOCIATION - INDIANA CHAPTER shall be referred to hereafter in all articles amended and adopted as the "CHAPTER."

Section 2. Offices and Positions

- A. Authority
 - 1. Chapter Board and Delegate authority is conferred by the Chapter membership through election and as specified in National AMTA Bylaws and Policy.
- B. Accountability
 - 1. The Chapter Board shall operate within National Bylaws and Policies, Position Descriptions, Chapter Standing Rules, policies, programs, mission, goals, strategic plan, and Chapter objectives.
 - 2. Treat proprietary and other confidential information in a responsible manner.
 - 3. Act as the representative for their assigned committees.
 - 4. Delegates are accountable to fulfill their duties through reporting the activities of the Assembly as well as the meeting outcomes.

Section 3. Duties of Officers

- A. Duties of the Chapter Board
 - 1. When possible go to National Conference, Convention, Regional and National Board of Director meetings.

Section 4. Committees

- A. Authority
 - 1. The Committee Chair functions as prescribed by the Chapter Board and has no general authority to act on behalf of AMTA or the Chapter.
 - 2. All Committee Chairs which are appointed positions will have voice at all Chapter Board meetings but not a vote.
- B. Accountability
 - 1. The committee chair is accountable to the Chapter Board by virtue of appointment and reports to the President or Designated Board member.
 - 2. Operate within the National Bylaws, Chapter Standing Rules, policies, programs, mission, goals, strategic plan, and Chapter objectives.
 - 3. Treat proprietary and other confidential information in a responsible manner.
 - 4. Act as the representative for the committee.

Section 5. Meeting/Education

- A. Scheduling of Meetings
 - 1. The regular meeting time of the Chapter shall be on the months and dates prescribed by the Chapter Board and will not to be in conflict with a National Convention.
 - 2. Members shall not hold a meeting or function on dates that conflict with scheduled Chapter meetings and functions.

Section 6. Newsletter

- A. Official Chapter Publications
 - 1. There will be at least three (3) newsletters per year and one publication will coincide with the annual chapter meeting.

Section 7. Chapter Elections

- A. The Indiana Chapter shall hold online elections in accordance with AMTA's Bylaws and Policy