



New England Music Festival Association

Executive Board Meeting

December 10, 2021

Comfort Inn (833) 448-0881

375 Voluntown Road, Griswold, CT 06351

Agenda

1. Call to Order - Marj called the meeting to order at 7:53pm.
2. Roll Call - Marj Rooen, Lyvie Beyrent, Paul Pierce, Sal Ciccarella, Bill Sittard, Pam Rodgers, Frank Whitcomb, Rob Gattie, Tom Reynolds, Anthony Pandolfe, and Steffen Parker.
3. Association Member Comments -
4. Minutes August meeting on Google Docs – Vote to accept. Tom makes a motion to accept the minutes, Bill seconds. All in favor.
5. Board Member Reports:
 - a. Executive Secretary/Treasurer – Bill Sittard - \$8,381.48 income since Sept. \$1,207.80 lodging for last week. Investments \$79,278.94 as of end of day. Currently on a positive track, no concerns. Rob makes a motion to accept. Tom seconds, all in favor.
 - b. Solo & Ensemble Festival – Steffen Parker & Rob Gattie - Successful, lots of positives. Online submissions were also successful. Smaller numbers this year. Looking at a 140 range for chorus, 80 for band, similar for orchestra. Pleased with the number of schools that participated.
 - c. Festival Host/President Elect – John Deeb - Performance will be in Lewis Mills Auditorium. The Dean of students will be available, but sponsors are in charge of students while in the hotel. Farmington Inn is the headquarters hotel. Homewood Suites is \$119. Hampton Inn is \$89. Both are 4 person occupancy. Lyvie asked if directors can stay at the same hotel as students. Answer is yes, 50 rooms were reserved at

both places. Transportation will be arranged via host. Performance times TBD. If anyone has any specific questions, please email John.

- d. Librarian – Frank Whitcomb - Music is ordered, but more than we need.
- e. Chorus Manager – Eddie Wilkens - Tabled
- f. Orchestra Manager – Paul Pierce - Scott was very organized and has folders for every instrument and cover letter is done. Can use PDF's, but will still have to rent the piece. Bowings are already on music.
- g. Band Manager – Anthony Pandolfe - Will get band folders from Frank. Anthony is expecting a child and if something happens he has contacted Danielle to jump in and help. Tom offered as well.
- h. Past President – Sal Cicciarella - All set for Election of president, Jennifer Chambers. Managers for band and orchestra. Will talk to Eddie.
- i. Bulletin and Website – Tom Reynolds - Jan 7th everything will be due, bulletin will go out Jan 14th.

6. President's Report – Marjorie Rooen - Talked about communication. Lyvie created a Google Group of NEMFA-EB@googlegroups.com so everyone can use one email to communicate with everyone. Lyvie also shared NHMEA policy on Covid protocols that we should consider adopting for liability purposes.

7. Unfinished Business

- a. Recruitment efforts – Conventions, Social Media, and Festivals - Eddie is going to take on Social Media.
- b. Any feedback for the hybrid Solo & Ensemble Festival - Positive comments, but more work on Steffen's end.

8. New Business

- a. Sponsors – donations
- b. Anthony mentioned concerns about Covid

9. Future Dates

- a. Executive Board Meeting March 17, 2022
- b. Executive Board meeting for Concert Festival Housing set up?
- c. Future Concert Festival Dates:
 - 2022 Concert Festival; March 17-19 John Deeb Lewis Mills High School host
 - 2023 Concert Festival; March 16-18 - No offers yet
 - 2024 Concert Festival; March 14 – 16 or 21 – 23? (The third Thursday would be 21-23)
 - 2025 Concert Festival; March 20 - 22

10. Any other business that could not be brought to the President before the setting of this agenda?

11. NEMFA Executive Board Comments - Nothing

12. Adjournment! Motion to adjourn by Bill, seconded by Steffen. All in favor. Adjourned at 9:20pm.

If needed, here is the Zoom meeting link:

Join Zoom Meeting:

<https://us02web.zoom.us/j/7321230794?pwd=K3VzZ3FxR2xQRjgvd0RmTU1KMmFWdz09>

Meeting ID: 732 123 0794

Passcode: 6260585752