New England Music Festival Association

Executive Board Meeting Agenda

Date: September 10, 2022, The Woodstock Academy
Time: 9:00 - 11:00 a.m.
Facilitator: John Deeb

NEMFA Executive Board Members/Attendance

• John Deeb, President	• ~~Robert Gattie, S & Ensemble Festival~~	• ~~Eddie Wilkin, Social Media~~
• ~~Jennifer Chambers, President Elect~~	• ~~Steffen Parker, S & Ensemble Festival~~	• Pamela Rogers, Dean of Students
• Marjorie Rooen, Immediate Past President	• ~~Tom Reynolds, Bulletin~~	• Molly Clark, Chorus Manager
• ~~William Sittard, Exec. Secretary-Treasurer~~	• John Kuhner, Member Services	• Paul Pierce, Orchestra Manager
• ~~Lyvie Beyrent, Recording Secretary~~	• ~~Frank Whitcomb, Librarian~~	• ~~Anthony Pandolfe, Band Manager~~

Others in attendance:

Topic	Discussion	Next Steps
Welcome/Call to Order - JD	Jennifer calls the meeting to order at 9:29am	
Secretary's Report/Acceptance of 3/18/2022 Minutes - LB	Steffen makes a motion to approve, all in favor, motion passes.	
Association Member Comments		
Board Member Reports:		

New England Music Festival Association (cont'd)

Topic	Discussion	Next Steps
Exec Sec/Treasurer - BS	Discussion about raising fees and dues. Steffen makes a motion to approve the treasurer's report, Rob seconds, all in favor, motion passes.	
Past President - MR	N/A	
President Elect - JC	N/A	
Bulletin - TR	Would like materials for the next two weeks to get it out ASAP.	
Solo & Ensemble Festival - RG & SP	First two Saturdays in Dec. About 1,400 students participate in the festival: 850 in South, 550 in North. Hoping for 1,200 this year, last year we were around 800. Steffen makes a motion to have S&E Festival be in person, Rob seconds. Discussion about what state festivals are doing. All in favor, motion passes.	
Librarian - FW	Discussion about programs. No rentals this year, Orch is purchasing one piece and borrowing the rest. Suggestion about reaching out to other state libraries and seeing if they could find pieces.	
Chorus Manager - MC	Discussion on updating the accompanist contract to split S&E performance from concert performance. Bill makes a motion S&E accompanist pay/contract will be $300, Tom seconds. All in favor. Motion passes.	
Orchestra Manager - PP	N/A	
Band Manager - AP	On track	

New England Music Festival Association (cont'd)

Topic	Discussion	Next Steps
Festival Hosts - AR & LC	Discussion on meals, shuttles, food trucks, luggage, etc. Friday night event for kids next to the banquet hall so sponsors can help. Discussion on schedule times.	
President's Report - JD	Hopes to be back in a few weeks	
Old (Unfinished) Business JD 1. A Hotel Student Housing Chair 2. Co-Managers For Ensembles	1 - Jennifer makes a motion that the host provide the housing chair for the festival, Steffen seconds. All in favor. Motion passes. 2 - Discussion on co-managers and committees. Steffen makes a motion to offer the opportunity should the current manager want a co-manager, but not require it. Rob seconds. Discussion on getting others from all states involved and cost. Motion withdrawn.	
New Business	Social Media Update - 350 link clicks on FB/Instagram ad so far, 6,000 engagements, 63 people reached out asking for more information. Would like to add a "How did you hear about us?" box on registration form to see if any of it came from social media campaigns. Castleton University would like to offer PD credit for the Concert Festival. Suggestion to plug 8th graders as well. Frank makes a motion that we include in our conductor contract is a statement that we supply our own accompanist for the concert. Steffen seconds. All in favor. Motion passes. Discussion on updating the S&E list. Discussion about going back to 10am meeting times. Only moved the June meeting because we had a lot to talk about.	

New England Music Festival Association (cont'd)

Topic	Discussion	Next Steps
	Discussion about having two fees for those staying in hotels and not staying in hotels. Steffen makes a motion that the fee with housing is $225 and if you don't need housing it's $175. If you change your mind you don't get a refund, if you do need housing after the deadline it's an additional $75. Bill seconds. All in favor. Motion passes. Discussion about banquet costs and doing away with bar tab to save money. Discussion on raising membership and S&E fee. Steffen makes a motion to raise the fee for the 2023-24 year S&E to $20. Tom seconds. All in favor. Motion passes. Discussion about updating the handbook with the new dress code that was voted on in June.	
Future Sites (2024 and beyond)	Discussion about Gilford and Keene.	
Host Facilities Tour - AR & LC		
Other Items		
Adjournment	Motion to adjourn 11:12am	

Additional Questions/Concerns/Meeting Highlights:

Next Meeting – Saturday, December 10, 2022 – 6:00 p.m. Location: Griswold, CT

New England Music Festival Association (cont'd)

2022-23 EB Meeting Schedule	Future Concert Dates
June 18, 2022 - Brattleboro, VT	2023 - March 23-25
September 10, 2022 - Woodstock, CT	2024 - March 21-23
December 10, 2022 - Griswold, CT	2025 - March 20-22
March 23, 2023 - Woodstock, CT	2026 - TBD