

# ACADEMIC & CAREER COACHING FOR STUDENT SUCCESS

TRAINING FOR STUDENT SUPPORT STAFF

## SUPPORTING STUDENTS 1-ON-1



- Discuss the drive for 1-on-1 support
- Define equity & diversity
- Compare & contrast helping roles
- Develop a rapport with students
- Explore relationship building techniques

## USING COACHING TECHNIQUES

- Explore coaching approaches (development and performance)
- Listen for mindset barriers
- Assess cases & determine approach
- Develop questioning techniques



## TOOLS FOR SELF-DEVELOPMENT



- Manage stress & time
- Assess emotional intelligence
- Develop a positive self-image
- Assess strengths & weaknesses
- Explore study habits for learning styles

## FORMALIZING THE PROCESS

- Establish an intake process
- Refer students to resources
- Develop a resource list
- Follow-up contact techniques
- Write & maintain notes/files



## ACTION PLANS & GOAL SETTING



- Compare education & action plans
- Align long & short-term goals
- Provide accountability to students

## PROFESSIONAL DEVELOPMENT

- Reflect on implementation of techniques
- Discuss self-care & personal health
- Explore professional organizations
- Certificate of Completion



## Summer 2020 Training Academic & Career Coaching for Student Success

Explore tools, develop techniques, and learn strategies for serving a unique and diverse population of students! Developed and presented by an educator and former student support professional in the California Community College system, this training will prepare professionals to begin new support roles or apply a new approach to an existing role.

**August 3-5, 2020**

**9:00 AM – 4:30 PM**

Online via Zoom

**20 Seats Available!**

Register here: <http://bit.ly/CMTRegistration>

A scholarship from the RHT Deputy Sector Navigator is reducing the price from \$400 to **\$100/participant!**

The participant fee includes participant materials and resource books.

Intended Audience:

- Adult Education Student Support Staff
- Community College Student Support Staff
- Student Service Specialists

(Note: this training has been developed for front-line personnel engaging in academic and career conversations with students and will likely be basic for professionals with advanced degrees such as Counselors and Administrators.)

For more information, please email **Loren Kelly**  
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