

**2023 Stewardship Time & Talent Programs: By Ministry Team**  
**November 11, 2023**

**Congregational Care**

- 5th Sunday Potluck Dinners
  - Assist in coordinating, scheduling, and managing sign-ups for the roughly four times a year potluck, immediately following the worship service. This will include finding a theme, sharing information with the office, and staffing a table in the Narthex.
- Advent/Lenten Meals
  - Assist in coordinating the midweek meals for both Advent and Lent that include soup, sandwiches, drinks, and the preparing of the meeting space for both the meal and worship. This has traditionally been done in the Women's Ministry room at 12:05pm for Advent and 6pm for Lent.
- Bake cookies for Church Events
  - Join a team of cookie bakers to prepared baked goodies, for the Hospitality Cart, Lenten desserts, Advent desserts, etc.
- Bereavement Care Ministries
  - Assist the Bereavement Care Coordinator with publication of programs, sending out invitations, setting up spaces for groups and gatherings, welcoming attendees and directing them to their areas, and following up via cards and letters with those who have recently lost loved ones.
- Church Directory
  - Lead and support the printing of a new church directory that would include scheduling the company, scheduling the photo days, designing the printed material, and assisting in getting member's information updated.
- Easter Sunday Breakfast
  - Assist in coordinating the sign-ups for food, receiving and setting up the food and desserts, equipping servers to staff the buffet lines, decorate the Fellowship Hall tables and serving areas, and preparing the necessary drinks for the meal.
- Funeral Reception Hospitality
  - Join a team of volunteers that hosts funerals for members in the Fellowship Hall or Women's Ministry Room. Work includes the preparation of drinks, setting out catered food with the necessary utensils and eatery, welcoming the family and friends to the meal, and cleaning up the kitchen and eating spaces.
- Lay Eucharistic Ministries
  - Assist the pastoral team by taking Holy Communion to those in our congregation not in a nursing home setting each month. Training and Communion kits are provided.
- New Member Mentor
  - Serve as a point of contact for new members as they get connected to ministry opportunities, find a familiar face in worship, ask questions about what it is we do and who we are, and be encouraged to step out in faith throughout our shared ministry.
- Provide Transportation to Church for Members
  - Provide a way to pick-up and drop-off members unable to drive themselves to church on a scheduled basis during their times of surgery recovery or during a life transition.

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- Digital Application Realm Connect
  - Assist the church office in unveiling and unrolling a digital ministry system that allows seamless communication within ministry teams, allows for constant updating of information within the system, the sharing of schedules and service opportunities, and direct communication among church members.
- Reformation Sunday Sausage Luncheon
  - Assist in coordinating the ordering of the sausage, scheduling the music/band, table decorating, encouraging sign-ups, and crafting invitations to our first responders and elected officials, including follow-up invitations.
- Special Events
  - Assist in the planning and coordinating of one-time gatherings of our church for celebrations, anniversaries, ribbon cuttings, etc.
- Visit Inactive or Prospective Members
  - Assist the pastoral team in visiting and reaching out to members, with phone calls and personal visits, who have been absent from worship from a period of time.
- Ministry Team
  - Serve on the Congregational Care Ministry Team and help guide and lead the overall work of the team as it helps fulfill our mission statement.

**Education**

- Adult Weekday Bible Study Leader
  - Plan and lead a scheduled time for study during the week. Themes, topics, and discussion points can be crafted in consultation with our pastoral team as needed and desired. Traditional times have been Tuesday mornings or afternoons and Thursday afternoons.
- Adult Sunday School Teacher
  - Plan and lead a scheduled time for study on Sunday mornings during the 9:15am education hour. Themes, topics, and discussion points can be crafted in consultation with our pastoral team as needed and desired.
- Children's Church Teacher
  - Assist our Vicars in leading our Sunday morning program for prekindergarten to 5<sup>th</sup> grade students during the worship service. Each lesson is predetermined with outlines, crafts, Bible stories, and games laid out in an outline form.
- Compass Cooperative Volunteer
  - Assist our vicars and Compass Cooperative team to host a once a month gathering of our middle and high school youth at Spirit of Joy Lutheran Church. Leadership would include helping share information, send invitations and follow-ups, and help prepare the sanctuary for meetings, and assist in the cooking and serving of the evening's meal.
- Ignite Youth and Family Event Volunteer
  - Assist our vicars and pastoral team in hosting one of the monthly Ignite events for our youth and families throughout the year. Plans are determined a year in advance and opportunities to sign up to help are posted regularly. Leadership would include helping share information, send invitations and follow-ups, and help prepare the event-specific spaces, menus, and clean-up as necessary.

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- Special Event Volunteer
  - Assist in the planning and coordinating of one-time or once a year gathering of our church. These would include Rally Day, Christmas Eve, Easter Sunday, and Confirmation Sunday.
- Vacation Bible School Volunteer
  - Assist in the planning and implementation of our cooperative summer programming, which includes VBS, summer camp, and summer day camp. This will also include offsite programs and adventures that will yield opportunities to create Bible studies, attend special trips, and chaperone outings.
- Women's Bible Study Circles
  - Join one of the two weekly study groups that meet the second Thursday at 9:30am or the third Tuesday at 2:30pm, both in the Women's Ministry Room.
- Ministry Team
  - Serve on the Education Ministry Team and help guide and lead the overall work of the team as it helps fulfill our mission statement.

**Outreach & Service**

- Adopt-a-Highway Clean-up
  - Once a quarter trash pick-up of the highway area that stretches from just north of the Chilis' parking lot to Cordova Road on Hwy 123.
- Back to School Teacher Care Kits
  - Prepare kits to be handed out to teachers at back to school staff convocation.
- Blue Santa
  - Join the team of hosts that welcome community families and volunteers for 4 weeks of present wrapping and distribution in the Fellowship Hall or help engage opportunities for church and community members to volunteer by sharing ways to volunteer with the church office for distribution.
- Christian Cupboard
  - Assist in planning and encouraging the yearly collecting and distributing of needed items to and for the Cupboard or work as an advocate to engage new volunteers to work alongside the Cupboard in their weekly distribution days.
- Eggpalooza
  - Join the team that leads a once-a-year egg hunt, at the TLU Bulldog Stadium, for youth and families of all abilities from across Guadalupe County. This program is done in partnership with TLU, TLU Campus Ministry, the Believe It Foundation, and ELC's Outreach and Service Team.
- Garden of Eatin' Helper
  - Aid in the constant maintenance, watering, planting, harvesting, and cleaning of the community garden. Be a resource when volunteer groups, such as TLU students or SISD students wish to participate in the garden and provide oversight for their work.
- "God's Work. Our Hands." Sunday Coordinator
  - Join the yearly morning of service by helping plan the outside activities for the church and its partners, assist in the setup of indoor activities and needs of each ministry team, and assist with the distribution of items collected, created, or prepared during the service event.

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- Habitat for Humanity Build Days
  - Join churches and church members from across Guadalupe County as they build and prepare homes for new residents or provide a voice to share when and where builds are happening and keep the church office informed of opportunities to share more. Garden of Eat n'
- Ladies Aid
  - Join the once a month gathering of women from across our congregation for study, fellowship, food, and service within our church and far beyond our walls.
- Lutheran World Relief Quilting (Quick Quilters) & Care Kits
  - Join the weekly gathering of quilters that support the work and efforts of our local LWR groups. Work and leadership also include the preparing of supplies for each year's assembly time, as well as the yearly in-gathering drop-offs of all collected and prepared supplies.
- Salvation Army Bell Ringing
  - Join the yearly volunteer opportunity by helping to coordinate volunteers through signups in the Narthex or by personally volunteering to cover of the blocks of time during our dedicated day at Walmart.
- Sunset Movie Cinema Volunteer
  - Assist in the hosting of a three-part movie night during the summer months, hosted in our fellowship hall. Leadership includes selecting the movies, helping provide or requesting snacks, creating activities as needed for each evening, and helping publicize the event by sharing information with the office.
- TLU Student Care Kits/College Student Care Kits
  - Assist in coordinating the assembly of care kits and their contents for ELC's college and vocational students, as well as students at TLU. This includes the "week of" evening of packing and boxing the kits and the "during the day" distribution during convocation meetings. Trunk-or-Treat Vol
- Trunk-or-Treat Volunteer
  - Assist in the hosting of the yearly Halloween event in our parking lot. Leadership includes the encouragement of participants for trunks, donating candy, and managing the "day of" parking for those participating. This is done in conjunction with our Day School and requires coordinating publicity of flyers and information through each office.
- Ministry Team
  - Serve on the Outreach & Service Ministry Team and help guide and lead the overall work of the team as it helps fulfill our mission statement.

**Stewardship**

- Campus Attendant
  - Assist in the hosting of outside rentals of our church campus, offering support for opening and closing doors, answering questions about internal space usage, basic technology usage in the Fellowship Hall and Sanctuary, and usage of the Fellowship Hall kitchen. This position comes with a stipend and training.
- Emanuel's History & Archives
  - Assist the office in the preservation, storage, and showcasing of important church historical documents, framed gifts and photos, countless books, and donated memorabilia.

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- Financial Analysis/Budget/Audit
  - Support the financial wellbeing of our congregation by providing the necessary oversight and internal auditing of financial records. Work with the Accountant and Bookkeeper, as well as the Council Treasurer, to provide yearly audits and reports to the congregation of our records.
- Grounds Keeper
  - Join the weekly lawn maintenance crew in their constant cutting and trimming of the church and day school grounds, flower beds, trees, and bushes.
- Office Volunteer/Office Angel
  - Support the daily work of the church office by helping to answer phones, light office clerical work, preparing and sending mailings, bulletin folding and mailing, ministry team support, and community support by sharing information with those in need.
- Property Stewards (Tuesday Morning)
  - Join the weekly Property Stewards in their efforts to maintain the church and day school campuses. This includes general maintenance, routine checks of all church equipment, some lawn maintenance, small and large repair projects, and fellowship.
- Safety and Security Stewards
  - Join the Safety and Security Stewards in developing plans and keeping our campus and congregation safe and secure from harm.
- Serve on Congregational Council
  - The central leadership team of our church gathers monthly for meetings and oversees the vision and mission of the church and empowers the staff and their ministry areas to facilitate that mission and vision.
- Ministry Team
  - Serve on the Stewardship Ministry Team and help guide and lead the overall work of the team as it helps fulfill our mission statement.

**Worship**

- Altar Guild
  - Serve on the team that prepares the worship space for services each week. These items include Holy Communion, the changing of the paraments, preparing for baptisms, and the cleaning preservation of all serving-ware and altar-ware.
- Assisting Minister
  - Serve alongside the pastor and lead the prayers throughout the service, occasionally sing the liturgy as one is comfortable, provide assistance during the serving of Holy Communion, and be ready to set in and assist wherever needed throughout the Sunday service.
- A/V Controller
  - Join the broadcasting/camera team that streams our services live on YouTube and provides sound for KWED Radio. Training is included in this ministry area, as well as shadowing current team members.
- Church Decorating
  - Join the team that assembles the decorations for each year's celebratory seasons. This includes Advent, Christmas, Lent, and Easter. Decorating includes

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Christmas trees, Advent wreaths, banners, wall banners, window coverings, and displays in the chapel.

- Communion Assistant
  - Help serve Holy Communion during worship, or at special worship services, every Sunday. Members of this team hold the trays of empty cups and juice, as well as pouring the wine into cups as needed. Occasionally, team members will be called upon to serve the wafers and to take Communion to those unable to walk to the altar.
- Floral Ministry
  - Join the team of dedicated and creative members of the flower team who prepare, weekly, the beautiful arrangements that adorn the sanctuary. Opportunities for training and education on how to arrange flowers are always available. Additionally, team members are tasked with the selecting and retrieving of flowers from vendors for each week's arrangements.
- Hospitality Cart
  - Join the team that hosts the after-worship fellowship, coffee, and snack time each week. This team cooks or purchases the goodies that are shared, as well as sets out the drinks, cups, and eating utensils that folks use to stand and eat together.
- Lector/Reader
  - Provides vocal leadership for one or two lessons during each Sunday and special worship service. Lessons are emailed or printed the Tuesday before each Sunday or service as applicable by the church office. Rotations for readers allows for easy planning and scheduling.
- Music Ministry – Choir, Bell Choir, Instrumentalist
  - Share in the gift of music by joining one of our three musical leadership groups that provides song and music throughout our worship services every month. Choirs practice every Wednesday starting at 6:30pm, with the instrumentalist practicing as needed before each Sunday they are scheduled to lead.
- Nursing Home Communion Services
  - Join our monthly team of volunteers and the pastoral team as Holy Communion and songs are taken to almost every nursing care and rehabilitation home in Seguin. These services include the passing out of song books, helping serve Communion, helping residents turn pages, and singing along.
- Usher for Funerals
  - Join a specific team of ushers as they welcome and guide of all those who attend funeral services for our members. Duties include passing out bulletins, seating of friends and family members, helping funeral home staff with setup and removal of items, keeping an eye on the worship space for needs, locking and unlocking doors, and preparing the space before and after each service for the next service.
- Usher on Sundays
  - Join a specific Sunday's team as the welcomer and guide of all those who attend worship. Duties include passing out bulletins, helping folks get to Holy Communion, keeping an eye on the worship space for needs, counting our attendees, locking and unlocking doors, and preparing the space before and after each service for the next service.

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- Youth Acolyte
  - Join our team of 3<sup>rd</sup> to 8<sup>th</sup> grade students who dress in robes, light the altar candles before/during prelude, pick up offering baskets and place on the high altar, help with Communion as needed, extinguish the candles before the sending hymn, and assist in the processional line during celebration services.
- Ministry Team
  - Serve on the Worship Ministry Team and help guide and lead the overall work of the team as it helps fulfill our mission statement.