

MINUTES
Emanuel's Lutheran Church Council
Tuesday, December 8, 2020
6:30pm | Zoom.com

- I. Call to Order, *Susan Y.*
- II. Attendance, *Pastor M.*
 - a. Present: Steve Anderson, Pastor Marcus Bigott, Allan Bode, Caroline Bower, Sarah Kent, Emily Prochnow, Linda Salt, Pastor Kelsie Theiss, Keith Vinyard, Susan Yeatts, and guest Victoria Bower
 - b. Absent: Hazel Dalton, Lindsay May, Ronald Schneider
- III. Prayer & Devotion, *Pastor Marcus*
- IV. Approval of the Agenda, *Susan Y.*
Motion to approve: Emily Prochnow
Second: Allan Bode
Voice Vote: Approved
- V. Approval of the Minutes: November 10, *Susan Y.*
Motion to approve: Pastor Marcus
Second: Allan Bode
Voice Vote: Approved
- VI. Approval of the Consent Agenda, *Susan Y.*
Motion to approve: Emily Prochnow
Second: Keith Vinyard
Voice Vote: Approved
 - a. Staff Reports
 - b. Informational Updates:
 - i. 2nd Floor Corridor Improvements
 - 1. Doors, closers, handles, and windows have been installed
 - a. Doors from Dumas Hardware; Windows from Beila Glass
 - 2. Intumescent paint applied to walls and ceiling/installation of molding
 - a. Final touch-up is occurring in bathrooms and along ceilings
 - 3. Final Fire Marshal inspection of fire dampers being scheduled
 - ii. DRH Solutions/Window World
 - 1. Allan Bode is the Project Manager on this project
 - 2. DRH Solutions completed all masonry repair work
 - 3. Issue was noticed following recent rain event that led to water being drawn "into" new masonry work
 - a. All issues have been documented
 - 4. Window World has been called back to replace missing window screens, as well as address the lacking sealant at the mortar points
 - 5. Our donor has continued to be patient as payment will not be made until the project is completed
- VII. Old Business
- VIII. New Business
 - a. Financial Update: Church and Day School, *Keith V.*
 - i. Denise to provide statements via email

Church Financial Update:

The remainder of benevolence (\$1,793) is being paid this month. Offerings for November were \$30,852, which is about \$5,000 below budget. \$24,000 in expenses was moved to the Day School which is for the school's half of building expenses incurred to update the church building for Day School use. We will need to use about \$15,000 from our Edward Jones account to cover expenses in December, using \$51,000 for the year. The church was notified by First United Bank that our PPP loan has been forgiven. We will have \$265,322 in savings to start the new year.

Day School Financial Update:

Revenue for the Day School for November was \$32,653, of which \$29,522 was from tuition. Expenses were approximately \$33,000.

Motion to approve the Financial Report: Linda Salt

Second: Allan Bode

Voice Vote: Approved

- b. Action: Recommendation of the 2021-2025 Strategic Plan, *PM*
 - i. The Strategic Planning Task Force recommends the adoption of the 2021-2025 by the Council and recommends it be submitted to the congregation for adoption at its December 13th Annual Meeting

Discussion: Pastor Marcus reviewed the document with Council. The only question was regarding the cemetery creation. That is one area that will need to be explored as a new outreach ministry in the future.

Motion to recommend the 2021-2025 Strategic Plan to the congregation for approval at the December 13, 2020 congregational meeting: Steve Anderson

Second: Emily Prochnow

Voice Vote: Approved

- c. Staff Reports' Action & Conversation, *Susan Y.*

Pastor Marcus's Report needs action to approve the plans for Christmas Eve services.

Discussion: The church will hold in person worship on the lawn on Dec. 24th at 4:30.

This service will include Holy Communion, and candle lighting. Prior to that, the church will be open from 2:30 - 4:00 for those wishing to come into the sanctuary, and from 4:00 - 4:30 special music will be played outside on the lawn. Pre-recorded services will be broadcast on KWED at 6:00 and 11:00, sponsored by Tom Engler and First United Bank. They will also be available on Facebook and YouTube. The focus will be on children's ministries for these two services. This plan is consistent with Pathway 2 but amended with a change to start time of the in-person service.

Motion to approve the amended Pathway 2 plan for Christmas Eve Services: Linda Salt

Second: Allan Bode

Voice Vote: Approved

Victoria Bower's Day School Report needs action to approve the expenditure of monies to construct a "Tot Lot" for use by children under 3 years of age.

Discussion: The Day School is out of compliance without having a safe area for children younger than 3 to play on. The amount being requested is \$27,700 to rubberize a 30X34 square foot area that is currently used for tricycles, construct a 16X16 square foot overhead awning, and install a toddler slide, car, and a teeter totter in the playground for older children. There is concern that this large expenditure will not leave enough money in reserves to cover payroll or other unforeseen expenses. The general feeling of many members was that we need to bring our playgrounds into compliance and take advantage of the low price being offered by the contractor. However, it should be

noted that it is the desire of the council that the Day School Director and both pastors ensure that the contractor is able to deliver the promised goods and services, and that there will be some type of assurance that the work will be in compliance with the state regulations for daycare, and that the contractor is reputable.

Motion to approve the expenditure of \$27.700 for the Tot Lot: Pastor Marcus

Second: Pastor Kelsie

Voice Vote: Approved

- d. Receiving of New Members

- i. Carol Hamilton – Transfer, St. Paul Lutheran Church, Westerville, Ohio

Motion to accept Carol Hamilton as a new member: Steve Anderson

Second: Allan Bode

Voice Vote: Approved

- e. Any additional questions, comments, or concerns?

IX. Closing Prayer, *Pastor Kelsie*

X. Adjournment, *Susan Y.*

Motion to adjourn: Sarah Kent

Second: Pastor Kelsie

Voice Vote: Approved

XI. *Parking Lot*

- a. *ELCA Internship Congregation – 2021*

- b. *Stewardship & Capital Campaigns – 2020-2021*

- c. G4 Plumbing: Installation of the brass, cut-off valves

- i. Garry Miller is the Project Manager on this project

- 1. Awaiting the shipment and installation of the new, replacement valves to finish the project

- d. Sturm Enterprises, LLC: Roof Repair/Leak Identification

- i. Joe Kane is the Project Manager on this project

- 1. Jeff and team laid additional waterproofing and shingles on the areas of the previously removed slate tile

- a. Additional issues have been found at other joint areas

- b. Documentation has been made via email and photos and sent to Jeff

- c. We are awaiting confirmation of issues that remain and the plan to correct them from Jeff