

MINUTES
Emanuel's Lutheran Church Council
Tuesday, May 11, 2021
6:30pm | Zoom.com | Family Life Center

- I. Call to Order, *Allan B.*
- II. Attendance, *Keith V.*
 - a. Present: Pastor Marcus Bigott, Pastor Kelsie Thiess, Allan Bode, Linda Salt, Lindsay May, Caroline Bower, Sarah Kennedy, Susan Yeatts, Melissa Barbre, Kai Seidenberger, Emily Prochnow
 - b. Absent: Keith Vinyard
 - c. Guests: Jeni Payton, Victoria Bower, Jonathan Zitelman
- III. Prayer & Devotion, *Pastor Kelsie*
- IV. Approval of the Agenda, *Allan B.*
Motion made by: Caroline Bower
Second: Melissa Barbre
Voice Vote: Approved
- V. Approval of the Minutes: April 13th, *Allan B.*
Motion made by: Pastor Kelsie
Second: Susan Yeatts
Voice Vote: Approved
- VI. Old Business
 - a. April Continued Discussion: Worship Videography
 - i. Live Control – Live Streaming Services
 - 1. Annual & Monthly Agreements are available
 - a. Annual, one time - \$8,348
 - i. Every year after \$7,748
 - b. Monthly, one time - \$3,599
 - i. Every month after - \$596
 - ii. SimpleMan Productions – In-house Streaming
 - 1. Option 1: \$2,581
 - 2. Option 2: \$5,727
 - 3. Option 3: \$9,591
 - a. All prices are all-inclusive, one-time fees
 - iii. Recommendation from Executive Council: ii – Option 3
Discussion: Option 3 would also require the use of a PC or laptop to work. There would have to be wiring to each camera and video out. Streaming can go to one service, then be re-streamed. There is a possible delay of up to 2 months to get equipment in, but once it is here, install will only take 2 days. Jonathan Zitelman can come do a demo for us if needed. We would have to pay a 50% deposit up front, with the balance due at completion. Sound would come from our sound system. The cameras would be wall mounted. Pastor Kelsie and Pastor Marcus will apply for grants from the Synod and ELCA and will report back on this in June. Since this recommendation was made by Executive Council, there is no motion or second necessary, only a vote is needed. Voice Vote: Approved
 - b. Discussion & Potential Actions: 2022 Personnel Policies; 2021 Parental Leave Policy
Discussion: Request made to move 2022 Personnel Policies to the Parking Lot to be discussed at a later date so that Council will have more time to review.
 - i. Policies were reviewed and updated by KNJ HR Solutions

- ii. Executive Council recommends the provisional acceptance of the Parental Leave Policy, providing coverage only for full time pastoral staff, until the congregation meets in December to discuss and include the potential future financial impact.
Discussion: Executive Council is making the recommendation based on immediate need and no foreseen financial impact before this goes to the congregation in December. Voice Vote: Approved with Pastor Kelsie abstaining.

VII. New Business

- a. Financial Update & Potential Action: Church and Day School, *Susan Y.*
 - i. Statements provided via email
Discussion: Church - Offerings were above expenses, payments were made to Crosstrails and musicians to backfill for Tom's absence. Suggestion to use the Marie Vogel gift to pay for videography. Day School - Income was above expenses. Summer enrollment is up.
Motion to accept financial statements as presented made by: Emily Prochnow
Second: Lindsay May
Voice Vote: Approved
 - ii. Benevolence Recommendations
Discussion: Recommendation to pay the approved Salvation Army \$240, \$840 of the Synod benevolence, and \$500 for scholarships to TLU, accompanied by a letter stating what it is for.
Motion to approve recommendation made by: Pastor Marcus
Second: Susan Yeatts
Voice Vote: Approved
- b. 2020 Financial Review – Overview, *Susan Y.*
 - i. Statements provided via email
Discussion: The allocation of the PPP grant was not in the Dec. financials, so they were updated to allocate the PPP grant between the Church and the Day School, and some of the salaries were cleaned up for the Day School for 2020.
Motion to approve the 2020 Financial Statement for the Church and Day School to reflect the allocation of the PPP grant.
Motion made by: Linda Salt
Second: Emily Prochnow
Voice Vote: Approved
- c. Ministry Team Updates
 - i. Outreach & Service
 - ii. Congregational Care
 - iii. Education
- d. Staff Reports' Action & Conversation, *Allan B.*
Discussion: A list of proposed new members was brought forward by Pastor Marcus for approval.
Motion to receive 13 new members by affirmation of faith, including: Pearl Lang; Patricia Lang; Matisse Bernard; Matt, Darby, Cooper, and Carsyn Clardy; Carol Hamilton; Mary Barnes; Margaret Schievelbein; Jim and Judy Sagebiel; and Bob Borchers.
Motion made by: Pastor Marcus
Second: Melissa Barbre
Voice Vote: Approved
- e. Any additional questions, comments, or concerns?

VIII. Closing Prayer, *Pastor Marcus*

IX. Adjournment

Motion to adjourn made by: Pastor Kelsie

Second: Emily Prochnow

Voice Vote: Approved

X. *Parking Lot*

- a. *Capital Campaign Reconvene – August 2021*
- b. *Sturm Enterprises, LLC – Roof Leak Repairs, additional section*
- c. Stewardship Update: 5/4/2021
 - i. Statements of Intent: 51
 - ii. Pledged Amount: \$212,873
- d. **2022 Personnel Policies**

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