

Merchandise Order Form



2302 SW 3rd Street
Ankeny, IA 50023
Phone: 515 289-9200
Fax: 515 289-9201
Website: inste.org
Email: inste@inste.org

Name: _____ Address: _____ City, State, ZIP: _____ ☎ (_____ Other ☎#: _____	TRACKING NUMBER: When we send your order, we will e-mail you the tracking number of your order with the e-mail that you have provided BELOW. E-mail: _____ All orders are shipped via USPS unless other service is requested. Other shipping requested _____ Additional charges will apply.
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Item	Size						Total Items	Price	Total Cost
	S	M	L	XL	2XL	3XL			
Hooded Sweatshirt*	X	X		X	X	X		x\$15	
T-Shirt (Blue)*	X	X						x\$7	
T-Shirt (White)*		X	X	X	X	X		x\$7	
Polo (Women's)*	X	X	X		X	X		x\$20	
Business Bag								x\$15	
Luggage Tag								x\$0.50	
Coffee Mug								x\$5	
Photo Frame								x\$10	
*Sizes marked "X" are not available at this time.								Shipping	\$10.00
								Total:	

Credit Card Payment (please fill out below)		Check# _____
Visa MasterCard Exp. Date _____ CVS _____ Number: _____ Print Name: _____	Billing Address: _____ City, State, Zip: _____ Authorized Signature: _____	

For Office Use Only

Sent: _____	Invoice# _____	Dated: _____	AMT \$ _____
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