

Gala Online Ticket Purchase Instructions

1. Go to www.silentauctionpro.com/onlineticketpurchase.php?groupid=980
2. Select the number of tickets or sponsorship package, make an additional donation (if desired) and select the credit card type. When purchasing more than one ticket, enter the names of each guest and guest email addresses into the Additional Attendee Name(s) and emails boxes to expedite check-in on the day of the event. The first ticket of each ticket type is always assigned to the buyer. If additional guest names and email addresses are provided, Silent Auction Pro will send an email to those guests with a link to claim their tickets and to sign up for online bidding (if applicable) or to register and put a credit card on file to expedite check-in. Once tickets have been purchased, the buyer may change to whom the tickets are assigned (including their own ticket) from their member home page.
3. Enter your login/password and click Enter or create an account.
4. Confirm information regarding ticket purchase and billing address, check the box to agree to have your credit card held securely on file, then click Next.
5. Enter credit card information and click Process Card to confirm payment.
6. Click Print or Email Receipt for a record of your payment.