



CLEAR WATER ACADEMY

A Catholic School - Forming Christian Leaders

POSITION SUMMARY

JUNIOR KINDERGARTEN TEACHER

Position Overview

1. Under the direction of the Elementary Dean of Academics, the Junior Kindergarten Teacher is responsible for the planning, assessment, execution, and reporting for the Junior Kindergarten Program
2. The Junior Kindergarten Teacher fulfills their duties, aware that they are, above all, an apostle of Christ, especially with a testimony of faith, virtuous personal life, and professional dedication to the mission entrusted to them within the school.

As a Junior Kindergarten Teacher, you will play a crucial role in the development and education of young children. Your primary responsibility is to create a safe, nurturing, and stimulating learning environment that fosters children's physical, emotional, intellectual, social, and spiritual growth. Below is a detailed list of specific responsibilities for this role, aligned with the principles of Alberta's Early Learning and Child Care Framework and the Principles of a Regnum Christi School.

Curriculum Planning and Implementation:

- Develop and implement age-appropriate lesson plans and activities aligned with the Alberta Early Learning and Child Care curriculum framework, preparing students for entry into the Clear Water Academy Kindergarten program.
- Integrate a variety of teaching methods to address different learning styles and developmental levels.
- Incorporate play-based learning and hands-on activities to promote cognitive and social development.
- Integrate Catholic faith-based teachings and values into the daily curriculum and activities.
- Encourage children to develop problem-solving and critical thinking skills through exploration and inquiry-based learning.
- Integrate appropriate technology to enhance learning and engage children in meaningful ways.

Classroom Management:

- Maintain a positive and inclusive classroom environment where all children feel valued and respected.
- Implement effective classroom management strategies to ensure a safe, orderly learning environment.
- Monitor and support children's behaviour, providing guidance and redirection as needed.
- Promote and model positive character traits such as respect, responsibility, kindness, and integrity.
- Foster a collaborative learning environment where children learn from each other through group activities and peer interactions.

Child Development and Assessment:

- Observe and assess children's development and learning progress regularly.
- Document children's growth and learning milestones through detailed records and portfolios.
- Complete individualized reports.
- Use assessment data to inform instruction and tailor learning experiences to meet the needs of each child.
- Develop and implement Individual Program Plans (IPPs) for children with identified needs, collaborating with parents, caregivers, and specialists.

Family and Community Engagement:

- Establish and maintain positive relationships with parents and caregivers.
- Communicate regularly with families about their child's progress, development, and any concerns.
- Plan and conduct parent-teacher conferences, orientations, Curriculum Night, Celebration of Learning, and other family engagement activities.
- Actively engage with the broader school community and build strong relationships with families to support children's learning and development.

Health and Safety:

- Ensure the physical safety and well-being of all children in the classroom.
- Follow health and safety protocols, including proper hygiene practices and emergency procedures.
- Administer basic first aid as needed and maintain current CPR and First Aid certification.
- Promote physical well-being through regular physical activity and healthy lifestyle choices.

Professional Development:

- Participate in ongoing professional development opportunities to stay current with best practices in early childhood education and the Principles of a Regnum Christi School.
- Collaborate with colleagues to share resources, strategies, and support.
- Reflect on teaching practices and seek continuous improvement through reflective practice.

Classroom Environment:

- Create a welcoming and engaging classroom environment with diverse and developmentally appropriate materials.
- Organize and maintain a clean and orderly classroom space.
- Rotate and update classroom materials and displays to reflect current learning themes and children's interests.

Inclusivity and Diversity:

- Promote an inclusive classroom culture that respects and values diversity.
- Adapt teaching methods and materials to accommodate children with diverse needs and backgrounds.
- Implement inclusive education practices to support children with special needs or learning differences.
- Recognize and respect the diverse cultural backgrounds of children and incorporate culturally relevant materials and activities that are in keeping with the Catholic Faith and the Principles of a Regnum Christi School.

Holistic Development:

- Support the holistic development of children by addressing their physical, emotional, social, cognitive, and spiritual needs.
- Support the development of children's emotional intelligence by teaching them to recognize and manage their emotions.

Collaboration and Teamwork:

- Work collaboratively with other teachers, staff, and administrators to support the overall goals of the early childhood program.
- Participate in team meetings, planning sessions, and school events.
- Contribute to a positive and supportive team environment.

By fulfilling these responsibilities, you will help create a strong foundation for children's future learning and development, ensuring they are well-prepared for their educational journey. This comprehensive approach aligns with the principles of Alberta's Early Learning and Child Care Framework and the Principles of a Regnum Christi School, fostering a well-rounded and enriching early childhood education experience.

Desired Qualifications

The Junior Kindergarten Teacher should meet the following qualifications:

1. Bachelor of Education in Education with Early Childhood Focus or Bachelor of Child Studies (Early Learning and Child Care) [preferred]; Early Learning and Child Care Diploma [second preferred]; or Early Learning and Child Care Certificate.
2. Minimum two years of experience working in a childcare setting with some direct experience in a teaching role.
3. In-depth understanding and coursework in Reggio Emilia, Montessori, and Traditional learning principles.
4. Familiarity with Alberta's Early Learning and Child Care Curriculum Framework.
5. Proficiency in using technology and digital tools to enhance teaching and classroom communication, learning, and reporting.
6. Excellent classroom management skills.
7. Strong written and verbal communication skills to effectively engage with children, parents, and colleagues.
8. Ability to work collaboratively as part of a teaching team.
9. Proven commitment to ongoing professional development.
10. Practicing Catholic and formator with an excellent moral reputation, and apostolic zeal for working for the Church, whose vocation is to serve and lead others.