

SJSAAA Positions Open for Volunteers

President – Acts as head of the SJSAAA organization and liaison to the Principal. Enforces SJSAAA by-laws/rules of order/regulations of the organization. Appoints committees incidental to those outlined in the by-laws.

President-Elect – Acts in President's absence. Takes over for President for one year after term of President expires. Maintains/revises SJSAAA Athletic and Activity Policy and by-laws. Coordinates the annual Tournament Program Sponsorship Ad fund drive (if applicable). Attend monthly SJSAAA meetings.

Secretary – Keeps minutes of all meetings. Maintains all records and documents of the organization. Acts as liaison with SJSAAA Website Coordinator to post approved minutes on website. Attend monthly SJSAAA meetings.

Financial Secretary – Coordinate with Parish Office to obtain monthly receipts/disbursements of SJSAAA. Give complete account of financial affairs of the organization to the SJSAAA Board each month. Provide for safe and secure receipt and accounting of all cash funds at SJSAAA events. Attend monthly SJSAAA meetings.

SJSAAA Website Administrator – Keep up to date news and current events on SJSAAA website. Schedules gym time for coaches/league coordinators/after-school program. Frequently checks SJSAAA email and handles/forwards correspondence.

Girls Volleyball Director – Handles registration opening and closing with SJSAAA registration coordinator. Places girls on volleyball teams/holds evaluation for competitive teams and team splits. Finds coaches for each team. Works with coaches and SJSAAA gym scheduler to arrange practice times. Register SJS girls volleyball teams with various leagues in the diocese. Register teams for local tournaments. Initial point of contact for disgruntled parent, girls league director and/or coach. Host annual Volleyball Directors meeting to coordinate league responsibilities. Liaise with school office to hand out key fobs to coaches/league directors.