

**THE URBAN RENEWAL CENTER
BACKGROUND CHECK RELEASE FORM
For
Employees, Volunteers, Contractors**

Thank you for your willingness to serve The Urban Renewal Center in its work with the local community. This form must be completed by anyone who is an affiliate with The Urban Renewal Center.

POSITION (STAFF, VOLUNTEER, CONTRACTOR, ETC.)

FULL NAME (PLEASE INCLUDE MIDDLE NAME)

OTHER NAMES WHICH YOU HAVE USED (NICKNAMES, MAIDEN NAME, ETC.)

SOCIAL SECURITY NUMBER

BIRTH DATE (MM/DD/YYYY)

STREET ADDRESS

CITY, STATE & ZIP CODE

HOME PHONE NUMBER

EMAIL ADDRESS

MOBILE PHONE NUMBER

I authorize The Urban Renewal Center, and First Presbyterian Church of Norfolk as a third-party vendor, to request any record of charges or convictions that are contained in any federal, local, or state criminal file concerning me for crimes. I release all law enforcement agencies from any liability that may result from any such disclosure made in response to this request.

APPLICANT'S SIGNATURE

DATE

BACKGROUND CHECK RESULTS

REVIEWED AND DETERMINED ACCEPTABLE

DATE: _____

REFERRED TO BOARD OF DIRECTORS

DETERMINATION BY BOARD OF DIRECTORS

DATE: _____