

CAPITAL CAMPAIGN BUILDING PROJECT SCOPE PREP PRIORITY MATRIX

	VISIBILITY	WELCOME	MODERNIZATION	ACCESS	EFFICIENCY	MONETIZATION	SAFETY SECURITY
WORSHIP (including before & after)	Name Signage: New main sign in inset above door, new signage at the corner and by back door with critical times and website.	Foyer: lighter interior appearance, coordinated vestibule furnishings, open walls, change stairs all to make the space more inviting. Consider closing off north side? Can these "wing" spaces that flank the foyer address a "coat room" and still enable acces to the basement? Can better lighting help (merge old with new?). Overall path from foyer to sanctuary be easier to navigate.	Overall: Look and feel of the overall building could be more coordinated with lighter/brighter feel with modern lighting and accents throughout.	Elevator: modern, more accessible feature and access to the elevator from all floors addressed as well.	Note: While none of the priority tasks ended up here, most items included a level of efficiency about them and this genre should be considered in the way we look at all of the functions listed.	Sanctuary/overall: improvements generally could lend to an increase in membership, space users, event use that all feed into the operating budget and impact potential around mission and service.	Overall Safety: Ensuring sturctural elements of the church are improved to prevent harm. Ensure current neccesary features like medical kids (defibulator?), fire, evacuation, threat response, etc are up to code, signage on critical information, and regular communication of protocols.
	Wayfinding Signage: Entrances (awnings for the non-main entrances have been mentioned), where to go for key access points, clear ID of accessiibility entrances	Wayfinding signage: Where to find the sanctuary, bathrooms, elevator, etc.	Bell/Chime: This could go in a number of categories but we talked about adding an electronic "bell or chime" to the tower to play music, chime for an occasion, or serve as a signal.	Accessibility entrance options: ramps at any/all of the entance doors (this might include the need to address the back door parking spot being moved or ask to rent space from the bank, moving the grabage cans to a new location)			Top floor: Family room window not up to standard, balcony railing hazard
	Who-we-are/what-we-do signage: permanent pride flag banners, keep plaques that flank doors, add new large banners on north wall		Bathrooms: making them much better :) - this includes top floor bathrooms near family room that may be used for children or even babies. Potentially moving choir/music library.	Bathrooms: ensuring doors and stalls and sinks are all ACA friendly			Security: smart system that ties cameras, locks, alarms, (maybe even things like temp and sound) to an integrated system throughtout the building that gives key leaders remote control and users flexible/unique access that can be tracked and monitored.
	Aesthetics: clean/improve stainglass windows (flagged as an indoor aesthetics appeal and a fundraising opportunity); fix slats on current tower; bike rack near parking lot, make further improvements to north garden & possible front foilage		Sanctuary: possibly reorganize layout to make it more intimate/flexible.	Pathways: thinking through user experiences to ID accessibility pathways, includes chancel access/space, ramp for chior			
	Structural low priority: Add steeple (flagged as only a good idea if we can add a mobile carrier signal for monetization); can we have a "hologram" steeple using lighting?		Tech: Upgrade sound, A/V, streaming, smart lighting for worship and additional event/space use.				
	Structural high priority: South courtyard usage as a creative blank canvass hoping to address: 1) entrance for chapel and WSC for space users and children's activities 2) adding a tasteful place structure 3) changing the fence to make better use of he space (including showing the tiled cross "Rachel's cross" on the back side of the front wall, considering a removeable fence for more versitile space use that also considers the parking spaces etc)		Music: From the chior robe room to the sound system to the space in the chancel - does this major function for worship need an upgrade?				
	Lighting: better lighting throughout to feature the impressive/historic elements of the church, bring attention to key signage, backlight stained glass		Organ: maintain and protect pipes.				
	Art/Large scale signage: Use the blank, large western wall for a mural or even paint white for a projected, rotating image or information.						

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NON - WORSHIP	Same as above	Wayfinding signage: how to get to non sanctuary space, bathrooms, elevator, etc.	Structural/Operating Systems Upgrade: This is likely the most important need for the entire church that the FCA will indicate as the core essential priorities. From the boiler to electrical to sewage to the conduits for these pipes and wires and beyond, the systems that make the building operational are in great need of repair and maybe even overhaul. Not to mention the rooms where these main systems are housed are also in need of improvement.	Same as above		Kidney-Rush Room: This could also go in multiple spaces, but take a keen eye to the potential and flexibility of this space. Possibilities include: WSC overflow, tech or vocational or art/music space for classes, additional rental space use.	Overall Safety: Same as above
			HVAC: Specifically address how to improve the HVAC system in the building to enable us to remove the wall AC units and fix the windows.	Chapel: This could go in multiple spaces, but can the chapel be self-contained? Can the "children's bathroom" be repurposed to be accessible to the chapel for that reason?		Solar: There is already an effort under way to consider the use of solar panels on the south side of the roof. We would like to consider any ability to use the building's functional operations for efficiency and monetization if possible.	
			Updated Office Space: Need pastor office, "bull pen" office for 2-3 staffers, an additional office for flex or the potential for associate pastor.			Mobile Carrier Signal in Tower: Again, whether in the tower or better in an actual steeple, if this were possible and incentivized, there is interest.	
		Fellowship Hall: Natural light (windows/glass through to the side rooms or the possibility of enlarging fellowship hall. We are also fine with losing the stage for another room (ideally flexible) or to open the space.	Nursery/Updated Classroom Space/Multipurpose room: Three classrooms (elementary, middle, upper), nursery can be "family room" on the top floor (note the need for the bathroom to be improved on that level as well as flanking space), and no need for a library but we would need a multipurpose room that ideally would serve as a conference room and adult classroom. Since many of these rooms will be those that flank fellowship hall, we would like to consider flexible walls		Fellowship Hall: Natural light (windows/glass through to the side rooms or the possibility of enlarging fellowship hall. We are also fine with losing the stage for another room (ideally flexible) or to open the space.		
			Storage: This could also go into several categories, but we suggest a top storage priority be for the supplies related to our service projects that are currently stored in the middle "office" behind the stage be moved to the current main floor kitchen and the current main floor kitchen be moved to that "office" behind the stage for better layout and "flow" needs. We also would love to see storage in each room for supplies that allow neat use. Dedicated space for janitor items with a floor "sink".		Storage: Assessment of storage needs: GNCH, music, boy scouts, decorations, education, space-user (martial arts pads/school supplies), WSC, paper products, cleaning products		
WASHINGTON SEMINAR CENTER	Signage: Awning, clearer signage and way finding from the front of the building (also back) al the way to the main WSC door,	Off foyer stair access: lights and paint improved, way finding signage.	Overall: Improve look and feel with paint and lighting. Consideration of walls and "walls" for proper usage. Does this meet the occupancy standards? Could this functionally look and operate more like a Motel 6 level hotel?	Entrance: Either ensure main WSC is accessible or make clear at that door where access at all times is possible. Add awning	Multi-use: We understand users don't want to share the space but it could be worth revisiting whether we could create space where that might be more practical.	Main Space: Could this be looked at with the idea that it could be rentable/event space when WSC isn't being used.	Doors/Entrance: Fix access doors structurally, upgrade security locks/passcode access to make unique for each user and contrallable by WSC manager. Reconsider emergency egress (past boiler room).
		South WSC Entrance: Signage, awning, door, just inside the door, could all/any of this be more welcoming?	Bathrooms: Major improvements needed	Bathrooms: Upgrading bathrooms so all use features are ADA compliant.	Kitchen: Could consideration be made in the kitchen reno to make it usable for the main church or additional users?	Question for the group: What level of modernization is consistent with the economics of the seminar center (i.e., revenues, fees, etc.)?	Security: Install cameras with notifications and possible alarm.
			Kitchen: Could be less commercial and more "right sized" for space users. The extra space could be used for janitorial storage or washer/dryer update/relocation.				