

# TRINITY VESTRY MEETING

March 25, 2025 / Guild Hall, Trinity

## Minutes

Present: Michael Arnold, Jay Casbon, Michelle Petty, Alex Thomas, Georgia Noble, Jean Davis, Ellen Whittet, Keith Cobel, Sarah McCarter, Elizabeth Molitors, Sarah Thomas, Susan Zink

Absent: Susan Krutzsch, Fred Williams, Mark Ismond

Vestry meeting began following dinner and a devotion prepared by Sarah T. and read by Elizabeth, (Sarah was delayed due to attending a death at Serenity House). The poem read was “Everything is Waiting for You” by David White. It was read in the style of a Lectio Divina reading of scripture, followed by a discussion. The inspiration was the hope that we might be present to “what is”.

The evenings agenda was offered with no additional items added. Motion to approve by Jean Davis, seconded by Michael Arnold. All in favor, the agenda was approved

## Financial Report

Keith began his report by saying that Trinity is in the enviable position of being income above expenses; he went on to explain why the February financials show a net income negative despite the overall rosy outlook. The budget numbers are being annualized based on the previous year’s ebb and flow of expenses and arranged based on best guesstimate for what hits target and changes as the year goes on. The year- to- date number is what should be looked at most closely and by that standard we are still doing very well.

The process to adequately track some of the expenses has a lot to do with the buildings and grounds committee and the junior warden position which will be discussed later. Cami has the challenge of trying to figure out the invoices that need paying and where to draw funds which made it difficult to get a solid accounting of how much was running through buildings and grounds. Starting in 2025, (perhaps next month), the plan is to make investment draws from the existing building and grounds special projects fund, (2 main funds from which 3.5% is drawn every year equaling approx. \$90,000) These funds will be put directly to the B &G projects that were presented to and approved by the vestry last year. Everything will now run through the Vestry and Keith noted his role is advisory only, not to make decisions. He has made a Google Spread sheet that is

accessible to anyone who needs or wants more clarification. This can be accessed by sending your e-mail to Keith and he will add it to the Google Sheet. He went on to explain the background re: the various investment funds, a quick synopsis for the new members. The members all agree on the importance of having a solid accounting for expenses related to B&G projects. Jean Davis shared notes from finance committee meeting where Mission Wealth had provided updates.

## Parochial Report

Elizabeth passed out copies of the parochial report to everyone which includes statistics on attendance, sacraments, and financial information. A discussion ensued as to the accuracy of the attendance statistics and the importance of tracking these numbers for the national church. The parochial report is necessary in calculating the mission share fund, which supports diocesan projects and mission churches. Susan Zink made a motion to accept the report which was seconded by Alex Thomas. All in favor the report was approved.

## Junior Warden and Building and Grounds Update

Elizabeth talked about the need for a new junior warden and the separation of the roles of JW and buildings and grounds; it was determined to be too much for one person to handle both things. She explained how the executive committee had come to consider several people for the position and narrowed it down to one person. Sarah McCarter nominated Susan Zink for the position, Michael Arnold seconded the nomination. All members in favor, Susan Zink is now Junior Warden. A discussion ensued regarding the need for co-chairs on the B&G committee with different skill sets for building knowledge and administrative tasks.

## Consent Agenda and Reports

Minutes and financials from previous meetings were approved by all, following a motion to accept by Jay Casbon, seconded by Jean Davis.

Meeting was adjourned after reflections on Touchstones and Compline.

Submitted by Sarah McCarter, Clerk