# FIELD NOTES MAY 2018

# COMPLIANCE CORNER

**Program Performance Report Update**

**State plan amendments – FAQ’s from the Field**

**Q.** What are amendments?

**A.** Substantive changes to a **goal** in the current state plan.

**Q.** What does substantive mean?

**A.**  An addition or deletion of a goal, or a change in the wording of a current goal that alters the original intent and focus of the goal.

**Q.** Is a public comment period required?

**A.** YES! A 45-day public comment period is required.

**Q.** Am I too late to think about an amendment?

**A.** No, not necessarily. But it will depend on when the Council meets and approves the amendment to be released for public comment. For example: The due date for amendments will be **August 15, 2018**. The next consideration is the public comment period - 45 days from the due date would be July 1, 2018. However, using this timeline provides the Council and Council staff no time to review and consider the comments that may be provided by the public. With this in mind, the Council timeline should factor time needed to review and consider comments. If the comments are significant and the Council makes a decision to adjust the amended goal again, another public comment period is necessary.

**PPR submission update –** There is no new information about a firm due date for submitting the PPR in the ACL Reporting System.

We have strongly recommended Councils develop their 2017 PPR using the [Word version template](http://files.constantcontact.com/66a22ea8401/569b739d-eb83-4576-8dfc-4981cb388891.docx). Other guidance documents and resources can also be found on the itacchelp.org website under [Federal Reports and Resources tab>Program Performance Report](https://itacchelp.org/federal-reporting-resources/appr/).

If your Council needs one-on-one assistance, please contact the ITACC staff assigned to your Council:

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**Annual Reports**

Several Councils have asked if they can develop and disseminate their 2017 Annual Report prior to submitting the PPR to AIDD. The short answer is YES! Just a quick reminder – Councils will report the methods they used to disseminate their annual report in the PPR (don’t forget alternate formats!).

# ITACChelp.org Website Updates

**Home Page - Announcements**

Period of Performance and Liquidation Dates Chart

[FY 2015 – 2018](https://itacchelp.org/wp-content/uploads/2018/04/PP-and-Liquidation-dates-FY-15-18.pdf)

**Financial Information Page**

[Financial Guide for DD Councils, revised 2018](https://itacchelp.org/wp-content/uploads/2018/04/2018-Financial-Info-Guide-for-Councils-Final-reviewed.pdf)

[Urban and Rural Poverty Areas, revised 2018](https://itacchelp.org/wp-content/uploads/2018/04/Urban-and-Rural-Poverty-Areas-updated-2018.pdf)

**Council Directors Page**

[New Executive Director Orientation Resources](https://itacchelp.org/wp-content/uploads/2018/04/2018-New-ED-Materials.pdf) – 2018

# DIVERSITY, INCLUSION AND CULTURAL AND LINGUISTIC COMPETENCE (DICLC)

**Learning Opportunities**

*The DICLC work group, along with guest speaker Tawara Goode, will host another 2-Part Webinar Series in 2018*

**Webinar #1 May 16, 2018 at 3:00 p.m. Eastern Time**

***What is Linguistic Competence and What does it Mean for Developmental Disabilities Councils?***

The webinar was developed to increase the knowledge of linguistically competent policies and practices as they relate to 5-Year State Plan activities. During the webinar, DD Councils will:

* Review how linguistic competence relates to the work of DD Councils including federal mandates to ensure language access.
* Share examples of how DD Councils are in the process of or have developed linguistically competent policies and practices.
* Engage in an open discussion to identify partners, resources and strategies, address barriers and suggest future TA recommendations.

No registration required. [**WEBINAR LINK**](https://nacdd.adobeconnect.com/lc2018/?OWASP_CSRFTOKEN=46994a3c1fa0e095b8e60c34448eecca2dc8dab7c3bf853460898dfaa8f16059) - 800-832-0736, code 2680372

**SAVE the DATE: Webinar #2 August 6, 2018 at 3:00 p.m. Eastern Time**

**Defining & Implementing Language Access Plans for DD Councils**

**More information to come!**

*For archived DICLC work group webinars from 2017,* [***CLICK HERE***](http://itacchelp.org/itacc-diclc-work-group-webinars/)

# RESOURCES, OPPORTUNITIES, UPCOMING EVENTS

**Self-Advocacy Mandate - Q & A**

Last month, ITACC highlighted one of the three mandates. related to self-advocacy in the [DD Act](https://www.acl.gov/sites/default/files/about-acl/2016-12/dd_act_2000.pdf). The second mandate states, **"Support opportunities for individuals with developmental disabilities who are considered leaders to provide leadership training to individuals with developmental disabilities who may become leaders."** (DD Act, Section 124 (c)(4)(ii)(I-III)

**What does the mandate really mean?**

To help clarify, see the note below and examples from the [*Understanding Advocacy through the DD Council Lens resource.*](http://itacchelp.org/wp-content/uploads/2016/12/Understanding-Advocacy-through-the-DD-Council-Lens.pdf)

*>For this mandate to be met, people with developmental disabilities must provide the training to an audience of people with developmental disabilities.*

*>Opportunities may include, but are not limited to, conferences, workshops, leadership programs or other grant related activities/events.*

**Two examples of the many ways that Councils can support this mandate...**

* **Example #1** - Through a competitive process, Council awards funding for three leadership training initiatives in different parts of the state. Contractors provide hands on training during 6 workshops on varying leadership skills. Each participant is supported to complete a community project with lasting results.
* **Example #2** - The Council provides opportunities for leadership training by people with developmental disabilities through sponsoring an advocacy and leadership break out session during a State self-advocacy organization’s annual conference.

*Remember:* Each self-advocacy mandate must be addressed every year of the 5-Year State Plan. For additional resources on advocacy, self-advocacy and leadership, visit the [**NACDD website**](https://nacdd.org/advocacy-self-advocacy-leadership/) and [**itacchelp.org**](http://itacchelp.org/other-resources/).

**REMINDER: Registration for the 2018 NACDD Annual Conference week is now open!**

You can [click here](https://nacdd.org/annualconference/): or [here](https://nacdd.org/product/2018conference/): to register for all events. The 2018 NACDD Annual Conference will be July 11-13 at the Gaylord National Harbor in Oxon Hill, MD (just outside of Washington, DC!).

The ITACC Technical Assistance Institute (TAI) and Chairperson Leadership Training will be July 9-10 at the Gaylord National Harbor in Oxon Hill, MD. [Click Here](https://nacdd.org/product/2018conference/) to register and see both agendas linked below! *(TAI & Chairperson are free but registration is mandatory)*

[**TAI Agenda, July 9-10**](http://itacchelp.org/wp-content/uploads/2018/04/PDF_2018-AIDD-TA-Institute-Agenda.pdf) | [**Chairperson Leadership Training Agenda, July 9**](http://itacchelp.org/wp-content/uploads/2018/04/PDF_Chairperson-Leadership-Training-Agenda-2018.pdf)

AIDD encourages Councils and Designated State Agencies to make every effort to have their fiscal staff attend the Training and Technical Assistance Institute.

July 10th will be an entire day focused on fiscal topics and Federal program and grants staff from the Administration for Community Living will be on hand to present and answer questions.

# DATA Nugget DATA Brief

What Do NCI Data Tell Us About the Characteristics and Outcomes of Young Adults Receiving Services?

[April 2018 Data Brief](https://www.nationalcoreindicators.org/upload/core-indicators/NCI_Young_Adult_Data_Brief_Final_1.pdf)

NCI's contribution to this month's Data Nugget focuses on young adults, ages 18-25, who have recently transitioned or are in the process of transitioning to adult services.

If your Council is already working on guardianship or self-advocacy related to choice and decision around living arrangements and employment, review the information on (pp. 4-6) for recent data and outcomes.

Just a couple of ways that DD Councils may want to consider using this data brief…

>o support the expansion of Council projects/initiatives with a focus on Transitioning Youth initiatives.

Use the Discussion and Policy Questions (transition, guardianship & Autism Spectrum Disorder, pp. 8-9) to facilitate conversations about best practices related to the transitioning process.

Combine national data with your state data to demonstrate the need for seamless, collaborative and person-centered transition processes.

National Core Indicators (NCI) is a collaborative effort between the National Association of State Directors of Developmental Disabilities (NASDDDS) and the Human Services Research Institute (HSRI).

# DD Council Highlight, Arizona Developmental Disabilities Council

"It’s the ultimate self-advocacy project, and as we begin to pursue what Supported Decision Making might look like in Arizona, it’s a great step forward."

The Arizona Council started an exciting project with the Maricopa County Recorder’s Office to register people to vote at their day treatment program sites. County Recorder Adrian Fontes visited a group of people last week to thank them for registering and he got to hear stories from a few people who voted for the first time in their lives during a recent school bond election.

The goal is to reach 10 service providers and bring them aboard to help get their clients registered to vote and then actually voting. The best part is that the first group of registered voters will be educating their peers about the process at a second provider agency on May 25 and actually assisting them with the process. The peer group is also scheduled to present to the local association for providers about the project.

To reach NACDD/ITACC staff, please feel free to contact:

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