

SAMPLE NABE CHAPTER BYLAWS

Article I Name

The name of this organization shall be Anytown Economics Club. Upon application to and approval by the Board of Directors of the National Association for Business Economics (NABE), this organization shall become a chapter of the latter.

Article II Objectives

The objectives of this organization shall be:

1. To provide for the mutual association of economists connected with private business enterprises or associated with a business-related government activity in order to create a forum for the discussion of common problems.
2. To provide a means of communication, exchange of experience and ideas between the business community and (a) collegiate schools of business, (b) government, and (c) economists in other fields.
3. To develop and bring into sharper focus the contribution which trained economists can make in the business firm.
4. To stimulate discussion and research in matters of public policy affecting the business community, and business policies affecting the national economy.
5. To conduct such activities as are appropriate for a non-profit professional society.

Article III Membership

1. Any person with an active interest in business economics, who is associated with a private business in the capacity of proprietor, employee or consultant, or is associated with a business-related government activity, is eligible for membership in this organization.
2. Election to membership shall be by written application submitted to and approved by the membership committee.
3. All members in good standing have the right to vote and hold office.

Article IV Officers

1. The officers of this organization shall be:

	President	Vice President
	Secretary	Treasurer

2. The duties of the officers shall be as follows:

- a. President. The president shall preside at all general membership and executive committee meetings, and be responsible for the running of the organization. The president must be a member of the National Association for Business Economics.
- b. Vice President. The vice president shall preside at any meetings in the absence of the president and shall succeed to the office of the president if the former should resign or be unable to serve the full term. The vice president shall have duties asprescribed by the president or executive committee. The vice president must be a member of the National Association for Business Economics.
- c. Secretary. The secretary shall keep the minutes of general membership meetings and executive committee meetings and shall maintain the membership rolls of the organization.
- d. Treasurer. The treasurer shall keep all financial records of the organization and have custody of all funds. The treasurer shall collect dues, pay all debts and account for the financial status of the organization.

3. Election and term of office:

- a. The fiscal year of the organization shall begin on ____ 1 and end of the following ____ 30(1). Officers shall be elected at the regular meeting of the organization which falls nearest the end of the fiscal year. The officers shall serve for the next fiscal year or until their successors are elected and qualified.
- b. An individual may hold the office of president for no more than two (2) consecutive years.

Article V

Committees

Committees shall be established with the following duties:

- 1. Nominating committee. This committee shall annually nominate one or more candidates for the offices named in Article IV.
- 2. Program committee. The vice president shall be chairperson of this committee. The committee will secure speakers and plan meeting activities.
- 3. Arrangements committee. This committee, in conjunction with the program committee, shall make the necessary physical arrangements for general membership meetings.
- 4. Membership committee. This committee shall take appropriate steps to inform prospective members of the organization's activities and solicit applications from them. It shall pass on the qualifications of all applicants, deferring to the executive committee, if necessary.
- 5. Executive committee. This committee shall have general advisory charge of all affairs of the organization. It shall consist of the current officers; the ____ immediate past president(s), and all committee chairpersons.

6. Other committees. The president or executive committee may establish permanent or temporary committees as necessary.
7. Except as specified above, the president shall appoint the chair of each committee. The chairperson shall appoint other members of the committee from among the organization's regular membership.

Article VI Meetings

There shall be at least three (3) general membership meetings a year. Such meetings shall be held as determined by the executive committee upon recommendation of the program chairperson. The president may call special meetings as necessary. Meeting arrangements, time, and place will be determined by the arrangements committee.

Article VII

Relations with NABE

1. Annually, at the close of each fiscal year, the secretary shall advise the National Association for Business Economics' national office of:
 - b. The elected officers of the organization for the coming year.
 - c. The meetings held during the past year, including date and subject matter.
3. Annually, the organization shall provide the NABE national office with a mailing list of all members (preferably in alphabetical order and in peel-off label form).
4. The organization will assist in all reasonable ways with the promotion of NABE membership among its members.

Article VIII Dues

Annual Annual dues shall be determined by the executive committee, and shall be billed and collected by the treasurer. Only members whose dues are currently paid are entitled to vote and to participate in organization activities.

Article IX Amendments

These bylaws may be amended by a two-thirds majority of the members present at any regular or special general membership meeting.