Accessing Student Google Accounts

Please note that Chance School student google accounts DO NOT have email turned on and therefore you will not receive any notifications or use the Gmail app.

Step 1: Open an internet browser (students are familiar with Chrome)

Step 2: Go to **google.com** → click on sign-in

Step 3: Enter your child's email--

firstinitial,lastinitial,gradyear@chanceschool.org

      Example: ((**es24@chanceschool.org**))

Step 4: Enter your child's password- friend,grad year

      Example: **friend24**

This will take you directly to the student's Google account.

To find applications like Classroom, Meet and Drive, click on the nice square array (we call it the waffle) in the top right corner.

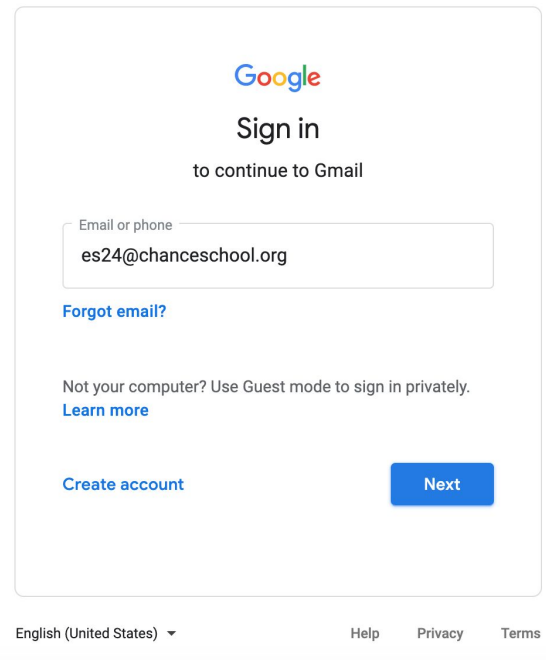**Step 5: Add your class on GOOGLE CLASSROOM**

      Use the waffle to go to Classroom App   and click on the blue plus

      sign→ select join a class → enter the class code given to you by your teachers

Google Apps

Classroom: All teachers will use this platform to communicate daily messages and share assignments, videos, information with students.
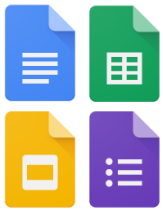
Meet: A platform for video conference calls, but in these calls participants can share their screen for presentations. Students and teachers will have live classes on Meet throughout the week.

Drive: (Primary and Intermediate) → This is the backpack to Google Classroom. All student created work (Docs, Slides, Sheets, Forms) is housed in Drive. The Drive also houses Docs, Slides, Sheets, and Forms that have been shared with students.

Docs (blue), **Sheets** (green), **Slides** (yellow), **Forms** (purple): Four Google platform tools that students may use in Classroom.

Genius Scan app: This free app allows you to use your phone or tablet to take pictures and turn them into PDFs. Students who need to submit work to Google Classroom can use this tool to scan multiple pages and upload them as one PDF file.

To access Classroom and Join your class:

1. Once you are signed in to your child's Chance account, click on the waffle and select the Classroom App.
2. Click on the plus sign and then "join a Class". It is there you will use our class code.
3. Repeat this to add the Specialist Classroom with the class code mm3ddtm

To access a video chat/Google Meet: (3 options)

1. Go to Google Classroom → Go to the Classwork tab or Stream → Find the link for your "Video Chat" shared by your teachers → Once you click the link, a new window will open → Click "Join now"
2. Click on your waffle and go to Meet → if your teacher has scheduled a Meet you will see it listed on your homepage → click "Join now"
3. Click on your waffle and go to Calendar → if your teacher has scheduled a Meet you will see it listed on the day and can click on the " join hangouts meet" link, a new window will open → click "join now"

To participate in the chat:

1. In the top right corner, click the speech bubble icon
2. Use the chat feature to share questions or comments with your teacher and classmates
3. Your teacher might ask you to unmute your microphone. Use the microphone button at the bottom of your screen if asked to unmute.

*Parents of young students, please help by typing for your child so that teachers can hear from as many students as possible.

Tutorials

Please use the following tutorials to help you become more comfortable with the new technology as we embark on this Remote Learning and Teaching journey together!

Google Classroom -- https://www.youtube.com/watch?v=2Iowi-gmbys

Google Meet- for teachers/students-- https://www.youtube.com/watch?v=un93ksA8prE