



Statewide Contract Product and Services Guide for PPE & Other COVID-19 Related Resources



*Source for coronavirus prevention equipment
and related services on Statewide Contract*

Long before the thought of a pandemic, the Commonwealth of Massachusetts had in place a systematic way to identify products and services needed by public buyers and secure relationships with vendors able to supply them.

New and evolving needs over the last several months, dictated by COVID-19, have deepened working relationships with our buyer and vendor communities. Since March, the Operational Services Division has launched new offerings, onboarded additional qualified vendors, and enabled existing contractors to broaden their contract scope in an effort to meet buyer needs.

This guide provides information on products and services of interest in this COVID-19 environment. Contact OSD if you need further information at OSDHelpDesk@mass.gov or 888-MA-State.





PPE and Other COVID-19 Resources on Statewide Contract

Personal Protective Equipment (PPE) and other coronavirus resources cut across numerous Statewide Contracts, many of which are highlighted in this guide.

As the incidence of COVID-19 continues in the Commonwealth, across the United States, and the world, buyers should expect high demand for PPE and related items and, to the best extent possible, place orders as soon as needs are known to secure a place in vendors' fulfillment queues.

The PPE Steady State List, DESE K-12 Health Safety Supply/PPE Program, and Homeland Security contract are three popular PPE resources. Peruse the guide to find other COVID-19 resources. [Contact us](#) with your Statewide Contract questions.

PPE Steady State List

A solid starting point for locating PPE sources on contract is the PPE Steady State Vendor List. This resource details where to find popularly requested PPE items, such as masks, face shields, disinfecting wipes, and hand sanitizer. Recently added items include vendor sources for HEPA filters and air purifiers.

Find the complete list on our [website](#).

COVID-19 Statewide Contract Resources for PPE

The Operational Services Division (OSD) offers resources and guidance for obtaining Personal Protective Equipment (PPE) to help combat the COVID-19 virus using OSD's Statewide Contracts.



DESE K-12 Health Safety Supply/PPE Program

The DESE Program, initially launched to help schools source PPE for fall reopening, is available to all eligible entities and offers a variety of PPE products from 31 Statewide Contract vendors.

Numerous vendors offer PunchOut catalog capability to streamline purchases through COMMBUYS. Buyers also may contact vendors directly to place orders. Available products are summarized on the program price sheet. This resource is updated weekly and may be found in [COMMBUYS](#).

Refer to the [Contract User Guide](#) for additional details or contact the Contract Manager.



Homeland Security Contract

The Massachusetts-based [Manufacturing Emergency Response Team](#) (MERT) provides funding for businesses to pivot their manufacturing operations to supply priority items to the Commonwealth – products such as masks, gowns, gloves, ventilators, and nasal swabs.

Several months ago, manufacturers working with MERT were invited to join the [HLS06](#) Homeland Security, Public Safety, and Traffic Safety Supplies Statewide Contract (Category 3 – Personal Protective Equipment) to widen public purchaser access to PPE, joining the two existing vendors on HLS06.

Locate all HLS06 vendors in the [Contract User Guide](#) and view their product catalogs/price sheets in COMMBUYS.

If you have additional questions, contact the Contract Manager.



OSD continues to work with our vendor community to identify additional sources for PPE products and services. Always reference the latest [PPE Steady State Vendor List](#) and download the most recent [Contract User Guide](#) for current information.

Contact the [OSD Help Desk](#) if you need PPE purchasing assistance at 888-MA-State (627-8283).



Cleaning, Sanitizing, Disinfecting: What's the Difference?

With COVID-19 still very much part of our everyday experience, it is important to have information and the right products to keep our surroundings and each other safe. Along these lines, there are important distinctions to be drawn between cleaning, sanitizing, and disinfecting surfaces and understanding the differences is an important step to ensuring we properly match products to the situation at hand.

Refer to our [feature article](#) for distinctions between cleaning, sanitizing, and disinfecting and learn how to find and safely use disinfectants. The article draws on guidance and resources from the Centers for Disease Control and Prevention (CDC), the Environmental Protection Agency (EPA), and the Toxics Use Reduction Institute (TURI).

Related Statewide Contract Products and Services

- [FAC81](#) — Janitorial Services
- [FAC85](#) — Environmentally Preferable Cleaning Products, Programs, Equipment, and Supplies

Temperature Screening

Organizations have inquired about devices for body temperature screening. Two product approaches are available across four Statewide Contracts.

Thermographic cameras offer the ability to discreetly screen for elevated body temperatures. These cameras are available through:

- » [HLS06](#) – Homeland Security, Public Safety, and Traffic Safety Supplies
- » [ITC71](#) – Security, Surveillance, Monitoring, and Access Control Systems, Categories 1 & 2

Non-contact infrared thermometers are offered on the following contracts:

- » [HSP40](#) – Medical Commodities
- » [HSP41](#) – Laboratory Supplies and Equipment



Building Design and Operations Consulting Services

Recognizing the need to ensure that school buildings were safe environments for children returning to school in the fall, the Department of Elementary and Secondary Education (DESE) worked with the Operational Services Division to provide access to facilities operations technical assistance services through Statewide Contract.

Consulting Expertise Open to All Public Entities

The DESE Facilities and Operations Technical Assistance Services category through [PRF61](#) provides a selection of vendors with extensive experience in facilities space planning, design, and assessment. Expertise and guidance services include:

- » HVAC system design and maintenance, including internal air quality assessment, commissioning, and recommissioning of systems;
- » Facilities operations and/or other school-specific operations;
- » Modular classroom setup and procurement
- » Cleaning, sanitation, and disinfection;
- » Applicable occupancy and safety codes;
- » District-wide master planning;
- » Drinking water systems and other building services;
- » School cafeteria and/or food service operations;
- » Signage and other visual cueing;
- » Accessibility design, and people and activity flows, including entry, exit, and emergency evacuation;
- » School activity scheduling, including bus pick-up and drop-off, and route optimization; and
- » Grounds (including playgrounds) and landscape planning and design.



Refer to the [PRF61 Contract User Guide](#) for details.

Equipment Rental

Organizations are finding that there is a laundry list of products needed to address the coronavirus. Not all products need to be purchased, however. Short-term rental of equipment, large and small, is possible through the three vendors on the [FAC112](#) Equipment Rental contract.



In our current environment, buyers may be interested to know that our vendors' long list of offerings include:

- Generators
- Heating Units
- Light Towers
- Portable Potties
- Portable Hand Washing Stations
- Tents, Chairs, and Tables

Explore the wide range of possibilities!

Find more information in the [Contract User Guide](#).

Office Solutions

Office configurations may not lend themselves to the type of distancing prescribed in the COVID-19 environment.

Statewide Contract [OFF38](#) Office Furniture offers many product solutions, including plexiglass extensions which may be added to office partitions to raise cubical height, countertop extensions to divide open-concept-style seating areas, and movable partitions to create on-demand boundaries.

The following OFF38 vendors offer related product solutions:

- » Affordable Interiors Systems
- » Creative Office Pavilion
- » Donnegan Systems
- » Environments at Work
- » Humanscale
- » Interior Resources
- » Palmieri
- » Red Thread Spaces
- » Staples
- » W.B. Mason
- » Workplace Resource (SDO certified MBE)



Note that installation services also are available and contract pricing for all items includes freight with no delivery expense paid by the buyer.

Additional Options

[HLS06](#) vendors sell dividers, but not installation services.

Plexiglass and other barrier materials may be purchased through our various MRO contracts ([FAC100](#), [FAC101](#), [FAC105](#)).

Barrier installations may be obtained through [TRD01](#) – General Contracting.



Retractable Belt Barriers

OSD has received several buyer inquiries about whether retractable belt barriers are available on contract. Several contracts do feature this item, including [FAC100](#), [FAC101](#), [FAC107](#), and [HLS06](#).

Most often this product is featured as a two-part item: a standing post and the retractable banner, although it also is sold as a single product. Additional names for this item include barrier post with belt, delineator post, and (portable) barrier posts.

Retractable belt barriers are a convenient way to cordon off spaces for a variety of reasons, including setting up waiting queues (with social distancing, of course), isolating safety concerns, limiting public access, and marking off eating spaces.

Vehicle Solutions

For staff who need to travel to conduct public business, safety considerations during COVID-19 transcend fleet maintenance and safety belts, and Statewide Contracts go beyond offering masks and sanitary wipes. Coronavirus protections are available through upfitting, vehicle part purchases, vehicle rentals, and fleet sanitization. Here are a few options:

1. When acquiring a new vehicle, include partitions, as well as other upfitting specifications or explore retrofitting an existing vehicle ([VEH98](#) – Purchase of Vehicles).
2. Find steering wheel covers and partitions that organizations may self-install ([VEH96](#) – OEM & Non-OEM Vehicle Parts, Refined Motor Oil, Lubricants).
3. If social distancing is not possible, consider a short-term vehicle rental ([VEH112](#) – Vehicle Rentals).
4. Interior and exterior vehicle sanitation using EPA-approved disinfectants and techniques are available through the Vehicle Maintenance and Accident Subrogation Services contract. Join the [VEH84A](#) program at a cost of just \$2.50 per vehicle per month. In addition to vehicle sanitation services, take advantage of all Fleet Response services, such as preventive maintenance, general repairs, and state inspections.



Contact OSD!

Are you in need of a product or service not mentioned in this guide?

OSD Help Desk staff are available for questions, 8:00 a.m. to 5:00 p.m. (ET), Monday-Friday. Contact us by email at OSDHelpDesk@mass.gov or by phone at 888-MA-State (627-8283).

Useful Links

- [Statewide Contract User Guides](#)
- [Statewide Contract Index](#)
- [Training Schedule](#)
- [COMMBUYS](#)
- [OSD Help Desk](#)
- [Buy the Way, OSD's bimonthly magazine](#)
- [Sign up to receive OSD updates](#)
- [Join a Strategic Sourcing Team](#)





ABOUT OSD

The mission of the Operational Services Division (OSD) is to create and promote dynamic programs and services that anticipate and fulfill our customers' needs. Our operational and oversight activities facilitate and guide the evaluation, acquisition, management, and disposition of goods and services. We strive to deliver a personalized customer experience by creating a climate of communication and cooperation and leveraging innovative business techniques.

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