

Telecommunications Discounts through the E-Rate Program

Participate with Statewide Contracts



The Federal Communications Commission's (FCC) [E-Rate Program](#) offers [eligible schools and libraries](#) discounts between 20 – 90 percent of the purchase of eligible telecommunications services and products.

For funding year 2020, qualified items include:

- E-Rate Category 1: Data Transmission Services and/or Internet Access;
- E-Rate Category 2: Eligible Broadband Internal Connections; Eligible Managed Internal Broadband Services; Basic Maintenance of Eligible Broadband Internal Connections.

Link to the [FCC Funding Year 2020 Eligible Services List](#) for details. The 2020 application filing window opened on January 15, 2020, and is expected to close on April 29, 2020.



Statewide Contracts Streamline the E-Rate Program Process

Steps to initiate the [E-Rate application process](#) include posting FCC Form 470 and completing your Competitive Bidding process. These requirements are streamlined for buyers electing to use Statewide Contracts as FCC Form 470 has been filed by the Massachusetts Operational Services Division (OSD) for the Statewide Contracts (SWC) listed below, and these contracts provide a selection of awarded vendors for buyer consideration.

SWC	Description	E-Rate Category	Form 470 Number	Initial Funding Year*
ITC47	IT Hardware and Services: Data Network and Wi-Fi Equipment	2	796830000864917	7/1/2011 – 6/30/2012
ITT46	Network Services: Voice, Internet, Cellular, and Managed Services	1 & 2	110350000864310	7/1/2011 – 6/30/2012
ITT50	Converged Voice and Data Communications Systems (VoIP)	1 & 2	949890001132736	7/1/2013 – 6/30/2014
ITT72	Network Services, Communications Services & Related Equipment	1 & 2	200018855	7/1/2020 – 6/30/2021

**This information is needed when buyers file FCC Form 471 (Description of Services Ordered and Certification Form). Note that the Initial Funding Year identifies the academic year when the Form 470 was filed by OSD.*

Note that ITC47, ITT46, and ITT50, originally expiring on June 30, 2020, have been extended through June 30, 2021, and buyers may continue to use these contracts for their E-Rate and day-to-day purchasing requirements.

March 18, 2020

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Locate Statewide Contract Information and E-Rate Documents in COMMBUYS

Buyers may find SWC information and E-Rate documents in COMMBUYS, the state's online procurement system:

- Go to [COMMBUYS.com](https://commbuys.com);
- Click on Contract & Bid Search;
- Select the Contracts/Blankets radio button;
- Enter the SWC number (ex. "ITC47") in the Contract/Blanket Description field;
- Select Statewide Contract from the Type Code drop-down menu;
- Click Find It.

Your search will return a list of vendors associated with the contract. Select the Conversion Vendor to locate the Form 470 document that includes the Service Provider Identification Number (SPIN) assigned to each vendor. You will need to provide the SPIN number associated with your selected vendor when filing FCC Form 471. Buyers are advised to confirm the SPIN number with the associated vendor.



E-Rate Application Process at a Glance

FCC Form 470

Description of Services Requested and Certification Form

A Form 470 has been filed for the E-rate-eligible SWCs listed on p. 1 and buyers will need to reference the SWC Form 470 number when filing FCC Form 471.

FCC Form 471

Services Ordered and Certification Form

This Form must be filed by the buyer. On FCC Form 471, buyers are cautioned to provide the Contact Information for their organization, not OSD.

FCC Form 486

Receipt of Service Confirmation Form

This Form must be filed by the buyer.

Additional Resources

Visit the [Universal Service Administrative Company \(USAC\)](https://www.usac.fcc.gov) website, the entity designated by the FCC to oversee E-Rate services.

Reach E-Rate State Coordinators:

- **Schools** - Kevin Kaczynski
kevin.j.kaczynski@mass.gov
781-338-6459
- **Libraries** - Paul Kissman
paul.kissman@state.ma.us
617-725-1860 x238

