

## **The Annie Born / Jan P. Thomas Memorial Scholarship Fund**

### ***PURPOSE***

The Roofing Contractors Association of Texas (RCAT) Scholarship is for the assistance of college education of our current RCAT member's and employees.

### ***ELIGIBILITY***

Current RCAT members in good standing, owners, employees and their children.

Must meet Federal Student Aid eligibility requirements (as defined by the U.S. Department of Education)

Must be at least a graduating high school senior OR

Must be enrolled in college as a full-time student (carrying 12 hours or more). Practicing professionals, students pursuing second degrees or attending extended day, night school, part-time, special weekend or other non-traditional degree programs are not eligible.

### ***AWARDS***

Three (3) \$5,000.00 scholarships to be awarded each year. The scholarship will be sent to the bursar of the college or university for disbursement where the recipient will do his or her undergraduate work.

### ***SELECTION (Applications are evaluated on the following criteria):***

1. Academic achievement-transcript (GPA)
2. Personal Statement (writing skills, qualities and strengths, etc.)
3. Financial Need
4. Letter of Recommendation

### ***APPLICATION PERIOD AND DEADLINE***

Application and all required documentation postmarked by April 30<sup>th</sup> ensures acceptance of application. Applications postmarked after April 30<sup>th</sup> will not be accepted. Regular mail is preferred.

IT IS THE APPLICANT'S RESPONSIBILITY TO MAKE SURE THAT THE APPLICATION FORM AND ALL REQUIRED DOCUMENTS ARE SUBMITTED ON TIME; NO EXCEPTIONS OR EXTENSIONS WILL BE GIVEN.

### ***PREVIOUS RECIPIENTS***

Applications are reviewed each year by different reviewers; therefore, all applicants must submit a new application and required documentation each year eligible. *Note:* Previous recipients are neither more or less likely to be selected than new applicants.

### ***NOTIFICATION***

Notifications will be mailed to students after May 15<sup>th</sup> to the permanent address listed. No prior acknowledgement will be made to applicants. All notifications are final and irrevocable. Please keep in mind that the number of applicants received exceeds the number of available scholarships.

## ***APPLICATION INSTRUCTIONS***

Send ALL FOUR required items listed below and, if applicable, a copy of your Resident Alien Card to:

**Roofing Contractors Association of Texas  
6080 S. Hulen Street  
Suite 360, PMB 396  
Fort Worth, TX 76132**

**Required Items: 1) Transcript 2) Personal Statement 3) Letter of Recommendation 4) Complete Application Form**

Your Personal Statement and Letter of Recommendation must be received with this Application; your Transcript may be sent separately from your high school or college, but it must be received by RCAT on or before the deadline of April 30<sup>th</sup>.

## ***TRANSCRIPT***

A copy of your high school diploma and a transcript from your high school or college must be received by RCAT no later than April 30<sup>th</sup>.

## ***PERSONAL STATEMENT***

A one to two-page typed statement in which the following are addressed: A) Financial need for this scholarship; B) Current education status; C) Career goals; and D) a brief answer to any one of the following questions:

1. Give an incident or occasion where you went out of your way to help another person.  
How did you feel?
2. What career have you chosen and what individual was instrumental in influencing your career choice and why?
3. Tell us about an incident that occurred at home or at school where you were disciplined. How did you feel and what did you learn?

This statement is one of the most important selection criteria and is considered equivalent to an interview; accordingly, it should be addressed solely to RCAT. Copies of Personal Statements intended for other admission or selection committees will disqualify your application.

## ***LETTER OF RECOMMENDATION***

One letter of recommendation is required from a school official or professor who can discuss:

1. Your present enrollment, academic status, and ranking among peers.
2. Your academic and personal achievements.
3. Your qualities such as maturity, motivation, self-confidence, leadership and commitment.
4. Your potential for future success.

The letter of recommendation should be sent with this application form. The reference writer should directly address RCAT for the purpose of this scholarship. Substitute letters of recommendation intended for other admission or selection committees will disqualify your application.



**APPLICATION FORM**

Please read all general information and instructions before completing application. Responses must be legible, preferably typed. If information is illegible, your application will be disqualified. **Incomplete applications will not be reviewed.**

**I. General Information**

1. Name:     **Mr.**     **Mrs.**     **Miss**     **Ms.**  
Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_
2. Address while at school:  
\_\_\_\_\_  
\_\_\_\_\_
3. Cell Phone No.: (\_\_\_\_) \_\_\_\_\_     Email Address: \_\_\_\_\_  
Social Security #: \_\_\_\_-\_\_\_\_-\_\_\_\_     Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Birthplace (city & state): \_\_\_\_\_
5. Name of college attending: \_\_\_\_\_ Major: \_\_\_\_\_
6. Your class standing (circle one):  
Community College      **Freshman**      **Sophomore**  
Four Year College or University      **Freshman**      **Sophomore**      **Junior**      **Senior**
7. Are you a previous RCAT scholarship recipient?      **YES**      **NO** If yes, how many awards? \_\_\_\_\_
8. Cumulative grade point average (GPA): \_\_\_\_\_
9. Are you a United States Citizen?      **YES**      **NO**
10. Name of high school attended: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_
11. Are you a transfer student from a community college?      **YES**      **NO**
12. Father's Name: \_\_\_\_\_ Employer/Occupation: \_\_\_\_\_  
Mother's Name: \_\_\_\_\_ Employer/Occupation: \_\_\_\_\_
13. Permanent Address (if different from above):  
\_\_\_\_\_  
\_\_\_\_\_

## II. Family Financial Statement

Please complete the following information as thoroughly as possible since RCAT committees will consider the family financial situation an important element in determining awards. We need to know how you will support yourself while at school and what other financial support you need to complete the school year. We also require that your financial situation be presented as part of your personal statement.

1. If you have been employed during the regular school year or expect to be employed in the coming year, please complete this question.

Type of work: \_\_\_\_\_ Hours per week: \_\_\_\_\_ Monthly salary: \_\_\_\_\_

2. Applicant's marital status (circle one): Single Married Single Parent

3. Spouse's Occupation (if married): \_\_\_\_\_

4. Number of brothers and sisters (if single): \_\_\_\_\_ Number of family members in college including yourself: \_\_\_\_\_

5. Number of dependent children: \_\_\_\_\_

6. Parent's Marital Status (check applicable): Single Married Divorced/Separated Widowed Single Parent

7. Father's Annual Income (circle one)

Mother's Annual Income (circle one)

None

None

Below \$20,000

Below \$20,000

\$20,000 - \$30,000

\$20,000 - \$30,000

\$31,000 - \$40,000

\$31,000 - \$40,000

\$41,000 - \$50,000

\$41,000 - \$50,000

\$51,000 - \$60,000

\$51,000 - \$60,000

Above \$60,000

Above \$60,000



# Roofing Contractors Association of Texas

### III. Applicant's Cost & Income Statement

Please estimate your living costs & income for the coming academic year.

Tuition costs (1 year):	\$ _____	Earnings of Applicant:	\$ _____
Books/Educational Supplies:	\$ _____	Earnings of Spouse:	\$ _____
Rent/Board (including food & utilities)	\$ _____	Grants (Pell, State, etc.):	\$ _____
Transportation:	\$ _____	Parental Contribution:	\$ _____
Medical:	\$ _____	Savings:	\$ _____
Other (please list)	\$ _____	Scholarships:	\$ _____
_____	\$ _____	Student Loans	\$ _____
_____	\$ _____		
<b>Total Estimated Cost</b>	<b>\$ _____</b>	<b>Total Estimated Income</b>	<b>\$ _____</b>

If you have applied for financial aid at your institution, please enclose a copy of your Financial Award Letter.

In estimating your costs, please be aware that your financial aid office or other college support service personnel may be able to assist you in determining your school's estimation of tuition and fees, books and supplies, room and board, transportation and other costs.

### IV. Certification

All the information provided is complete and accurate to the best of my knowledge. I further certify that I will be enrolled as a full-time college student for the year in which this application is made.

Should I be awarded, I will use the RCAT award toward expenses related to my college attendance. I also understand that I must notify RCAT of any changes in my enrollment status. Changes in the full-time status may result in the cancellation of any awards provided.

I hereby acknowledge that it is my responsibility to keep RCAT informed of any address changes.

I also hereby acknowledge that it is my responsibility to submit a complete application package to RCAT and comply with all deadlines. Incomplete or late application materials will result in ineligibility.

I understand that should I receive an award; the funds of this scholarship will be used for:

- 1) Tuition and fees;
- 2) books;
- 3) room and board.

I must reapply and be re-evaluated for award each year. There is no guarantee of renewal.

I hereby certify that I have read the application information and instructions. I understand and accept all conditions specified.

Falsification of information may result in termination of any scholarship granted. Failure to sign this certification will result in ineligibility. All application materials become property of RCAT.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_