

# 2021 ANNUAL REPORT

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ANNUAL MEETING  
JANUARY 30, 2022



EMMANUEL  
EPISCOPAL CHURCH

1608 RUSSELL ROAD  
ALEXANDRIA, VA 22301  
703-683-0798  
[WWW.EMMANUELONHIGH.ORG](http://WWW.EMMANUELONHIGH.ORG)

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## The Mission of Emmanuel Church

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The Mission of Emmanuel Episcopal Church is to worship and serve God so that all people may experience and grow in God's love, acceptance, and grace. We meet the needs of families and individuals, in our community and beyond, in the spirit of love, friendship, compassion, fellowship, and fun.

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## Our Vision for Emmanuel

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Emmanuel Episcopal Church is a thriving, engaged, and creative parish working to educate and meet the needs of children, youth, and adults; live and demonstrate our Christian values; and create a more humane and just world through community service and outreach.

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## Emmanuel Episcopal Church Values

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The following five Core Values represent the shared beliefs of Emmanuel Episcopal Church. These tenets guide our individual lives and behavior and define the culture and character of our church. We are dedicated to expressing these values as we relate to one another and the communities we serve.

**Faith.** We believe in God - Father, Son, and Holy Spirit - as we confess our faith in the creeds and live the Gospel in our daily lives.

**Family.** We care for, nurture, and support individuals and families in every stage of life and circumstances.

**Honesty.** We earn trust through open, truthful communication and we act with integrity by aligning our behavior with our words and values.

**Loyalty.** We demonstrate allegiance to the people and ministry of Emmanuel.

**Community.** We enrich lives for our congregation, neighborhood, and beyond by building relationships through worship, fellowship, and service.

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## Contact Information

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## 2021 Vestry

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Tom Craig, Senior Warden

Meredith Wade, Junior Warden

Barbara Huffman

Scott Keplinger

Emily McNaughton

John Read

Doris Rudolph

Chris Yianilos

Sarah Kolo, Clerk

Gene Lange, Treasurer

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## Staff of Emmanuel Episcopal Church & Preschool

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The Rev. Charles C. McCoart, Jr.  
Rector

The Rev. Joan L. Peacock  
Associate for Worship

Winnie Smith  
Seminarian

Steve Bragaw  
Seminarian

Ryan Fitch  
Director of Music & Organist

Janie Piemonte  
Parish Administrator

Karen O'Hern  
Administrative Assistant

Carlos Guzman  
Sexton

Nicole Crochet  
Preschool Director

Kathy Bower  
Preschool Administrator

Lilian Urrea  
Nursery Caregiver

Natalie DeLeon Santizo  
Nursery Caregiver

Jeni Rivera  
Nursery Caregiver

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## Agenda

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Call to Order	Meredith Wade
Declare a Quorum	Meredith Wade
Appoint Secretary	Meredith Wade
Thank Four Vestry Members for Their Years of Service Tom Craig, Barbara Huffman, Nate Turner, Chris Yianilos	Chuck McCoart
Recognition of Continuing Vestry Members Scott Keplinger, Emily McNaughton, John Read, Doris Rudolph, Meredith Wade	Chuck McCoart
Welcome New Vestry Members Anne Reinke, Christian Simpson, Chuck Thomas, Gretchen Walzl	Chuck McCoart
Clerk of the Vestry Sarah Kolo	Chuck McCoart
Approve Vestry by Acclamation	Chuck McCoart
Annual Report	Chuck McCoart
Strategic Plan	Chuck McCoart
Treasurer's Report	Gene Lange
Questions/Comments/Answers	Chuck McCoart
Dismissal	Chuck McCoart

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## A Message from the Rector

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Dear parishioners and friends of Emmanuel Episcopal Church,

You hold in your hands a compilation of reports from the ministry team leads in our parish. This report exists during what has now turned in to a three-year pandemic - Covid 19, which has already produced several variants, each which bring with it their own unique set of challenges. During this year we have gone from celebrating in-person church half of the year and virtual church the other half of the year. At present, at the beginning of 2022, we are back to celebrating church virtually. Along the way the flexibility of our parishioners, staff and volunteers has been incredible. Thank you all. By the grace of God, you are all collectively the reason we are still in existence.

Thank you to our ever-talented staff members Rev. Joani Peacock, Janie Piemonte, Karen O'Hern and Ryan Fitch.

Thank you to our enthusiastic seminarians Winnie Smith and Steve Bragaw.

Thank you to all of our wonderful volunteers who daily serve within the church community and also serve our broader community through Outreach.

Thank you to every member of our tremendous vestry, including:

Outgoing vestry member Nate Turner who has moved to a new place with his family during the pandemic.

Outgoing vestry members who thankfully are not relocating, but having finished their three-year terms, are retiring from the vestry, particularly Tom Craig, Chris Yianilos, and Barbara Huffman.

Continuing vestry members Meredith Wade, Emily McNaughton, John Read, Doris Rudolph, and Scott Keplinger.

And welcome new vestry members Anne Rienke, Christian Simpson, Chuck Thomas and Gretchen Walzl.

We're still in search for several other new vestry members. If you are interested and available please let me know. Let's have a discussion.

Thank you to Sarah Kolo for continuing to serve as our outstanding Clerk of the Vestry.

And thank you to Gene Lange who continues to serve as our extraordinary Parish Treasurer.

As our last Five-Year Strategic Plan has expired the end of 2021, you'll find included in this report a DRAFT of a new Strategic Plan. In the DRAFT you will discover five new Strategic Goals we would like to see our parish focus in on for the next five years. Each goal begins by stating a challenge or problem and then an invitation to focus on ways we can address each challenge. While I am rector at Emmanuel expect we will always have a Strategic Plan so that we are never resting on our laurels; but rather, always striving daily to become more and more the people and parish God is calling us to be.

Please allow me to conclude with this

### **Prayer During the Pandemic**

Loving God, You created the world to be a home and you created us to be a family. We know that you always walk with us to guide us, support us, and challenge us. As we continue to journey through this upending time of pandemic, please give us your strength and grace and wisdom to recreate with You a world of justice, peace, and love, thy Kingdom come. **Amen.**

Please keep me in your prayers and know that you are in my prayers as well.

Peace,

A handwritten signature in cursive script that reads "Chuck". The signature is written in black ink and is underlined with a single horizontal stroke.



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## A Message from the Associate for Worship

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The gift of humor is one of God's greatest gifts. THANK YOU, GOD!! This gift has been my salvation in many ways this past year. For example, here are two Instagram accounts that made me laugh virtually every day. One is called *Fat Cat Art*. Picture enormous orange tabby cats painted into the canvasses of the great masters. Hysterical. The other, *My Therapist Says*, features cryptic quotes that capture the mood of the moment -- almost perfectly this second pandemic year. As I sat down to write this report, this one particularly caught my eye: "Before I agree to 2022, I want to read the terms and conditions." So, before deciding to click "agree" on 2022, let me pause here to reflect on our shared ministry in 2021.

It was at last year's annual meeting, a year to the day, that our beloved rector Chuck returned to us. Resurrected, healthy, and whole! That deserves another round of alleluias! Chuck is much beloved for many reasons: a deeply gifted pastor, a down to earth preacher, a deft and skilled administrator, a consensus builder, profoundly empathic, and a whole lot of fun! But here are a few behind-the-scenes things you might not know: Chuck is virtually my all-time favorite clergy colleague. We call our EEC partnership "tag team ministry." As a member of the staff, I can tell you Chuck is a delight to work with and a great boss. (Though he never refers to himself that way.) I count him as well as one of my very best friends. You cannot find anyone better to mutually vent and laugh with!

So, I want to officially declare that I LOVE working at Emmanuel. This is largely due to the wonderful people I get to work with: Janie Piemonte, Karen O'Hern and Ryan Fitch. Each Wednesday at our 3:00 p.m. staff meeting, we ping ideas off-of one another, as we plan worship, programs, and ministry opportunities. My excessive love for my work is also due to the wonderful people in the pews!

Worship is my primary job at Emmanuel. As Alexandria City's Covid color code has ranged from green to yellow to orange to red, our Sunday services have nimbly flexed. As our portable service Emmanuel at Home continues to go out every Saturday, we have variously gathered on Zoom, outside at the VTS Chapel Garden, and back inside at 1608: Mothers' Day Sunday being the first of this year.

Here is a little liturgical inside baseball: I plan our Sunday worship according to the Book of Common Prayer, six months at a clip. There are roughly a dozen moving parts to each Holy Eucharist that seasonally I have us rotate through. And weekly, I also craft the prayers of the people, find art for the bulletin, and select music for Emmanuel at Home. (God bless Ryan, our masterful Music Director, who takes charge of all things musical for our Sunday mornings at 1608!)

Worship is at best an organic, living and breathing thing. Bound by our Episcopal traditions, there is a great deal of roominess in the Book of Common Prayer, which I endeavor to maximize to diversify and enrich our worship.

While still at home, during Holy Week of 2021, we imposed our own ashes from the dirt of backyard gardens and staged a "Living Last Supper." Youth Sundays also resumed, adapted in Covid-safe ways. October 4, pets were back in the pews for the Blessing of the Animals. October 31, we celebrated All Hallows' Eve, All Saints & a New Zealand Baptism. December 5, Saint Nicholas returned to the altar to bless candy canes.

Christmas Eve: we had TWO "Pageant(s) in the Pews." Julia & Jason Dresen, Rachael & Thomas Cruz, Katy & Nellie Hartell crafted all the pageant props. Four young readers: McKenna Flaaen, Thomas Cruz, Emma Jarrett & John Miliaras -- now serve as regular lectors.

Besides being the parish liturgist, I am also the so-called "rabbi in residence," which means I meet with folks seeking to explore and deepen their faith in the Episcopal corner of God's Kingdom. These tailor-made conversations also serve as prep for adult confirmation. It was a joyous day, October 10 when Bishop Taylor visited and confirmed, received, and baptized 9 adults and 4 youth (the latter prepared by Janie Piemonte.)

As rabbi, I also serve on the Adult Spiritual Formation Team. In 2021, I convened our parish book group and led an online series "Forgotten Women of Christianity." The dedicated and gifted folks on the ASF Team (Beth Boland, Margaret Wohler, Jode Willingham, Nan DeRenzi, Chuck Thomas and Pat Barbarowicz) are an absolute joy to work with.

As Editor-in-Chief of Emmanuel Voices, in 2021 our parish blog hosted two very successful series: *Holed Up for a Year, I Hope* and *The Artist Within*. Voices published 121 posts! Written by clergy, staff, parishioners, seminarians, and guests, the posts cumulatively have been viewed 11,268 times!

As an Outreach Ministry Team member, in 2021 I assisted this dedicated group of volunteers with Afghan refugee assistance and the resurrection of the Giving Tree which benefits our partner parish St. Croix in Leogane, Haiti.

Exceedingly grateful to have ministered alongside you in 2021, together let us faithfully and gracefully welcome *Anno Domini* 2022.

*Pax vobiscum,*

A handwritten signature in cursive script, appearing to read "Janie", followed by a stylized flourish.

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## Our Service to Seminararians

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The Lay Committee Guidelines from the Department of Field Education at Virginia Theological Seminary states: The purpose of the Lay Committee essentially is “to assist the seminarian in his or her development as a Christian Minister; and to walk with the seminarian as fellow pilgrims and disciples who share in common the joys and struggles of life and faith, growing and learning together.”

### **Winnie Smith**

I have the pleasure of serving as the convener of Winnie’s Lay Service Team (LST). Our role is to support Winnie during her two years at Emmanuel and to provide a safe place for discussions about challenges and opportunities she might be facing. As it turns out the Seminary has changed the protocols for Seminararians, so the LST was only serving for one school year. This will be our final report and covers the second semester of Winnie’s Middler year.

During 2021 we again were only able to meet virtually. We met four times and used those sessions to talk about Winnie’s opportunities and challenges in her role at Emmanuel and at VTS. We enjoyed her sermon and provided positive and constructive feedback. She did a great job with the virtual Lenten program. We know she will make a wonderful priest and will be successful in whatever role she takes on.

Winnie will graduate in May 2022, and I know I can speak for the entire congregation when I say we will miss having her as part of our services.

I thank all the members of the Lay Service Team for their participation and insights on our journey with Winnie so far. The members are: Amélie Cagle, Charlie Cagle, Frank Esquivel, Sandy Esquivel, Lauren Maxey, and Chuck Thomas.

*Barbie Frank, Convener*

### **Steve Bragaw**

We got a bit of a late start so had only two meetings with Steve in 2021. The first meeting enabled us to get to know Steve and his background which is somewhat unique. Coming from a former career as an educator, Steve brings so many wonderful qualities to his ministry and we look forward to working with him on transitioning those to his post seminary future. Helping Steve to discern the best way to leverage his abundant skills will be one focus of our meetings and support for him. Steve preached in November so our second meeting was primarily spent discussing that experience and providing any feedback we felt would be helpful. We have scheduled to meet again in February and in March and will begin to talk with Steve about his focus post seminary and how we can be of assistance in discerning his future course. We look forward to working with Steve as he enters his second semester at VTS and Emmanuel.

I have the honor of serving as the convener for Steve Bragaw’s Lay Support Team. Other members of the team are Leo Cruz, Lauren Maxey, and Joanie Rodano.

*Janie Piemonte, Convener*

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## Emmanuel's 5-Year Strategic Plan

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As Emmanuel approached the end of their current 5-Year Strategic Plan (2017-2021) we decided a comprehensive congregational survey would be valuable to determine the current position of the congregation. The U.S. Congregational Vitality Survey (USCVS) is a revised version of the survey Emmanuel took in both 2010 and 2015. Emmanuel achieved a 91% response rate with the parish scoring higher than denomination averages on measured areas of outward focus, servant leadership, and ecclesial health. We look to build on these strengths going forward with our 5-year plan and use it to challenge our areas we can improve, notably evangelism and discipleship being two areas below mean denomination scores. Work began in the summer and fall of 2021 to develop a new set of strategic goals. This first draft and working group efforts were shelved and a new set of goals were established at the end of the year. For 2022, working groups are scheduled to approve the new goals, identify supporting tasks to achieve the goals, and publish a final 2022-2026 Strategic Plan. Individuals involved included church staff, vestry members, and ministry leaders.

*John Read*

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## Vestry Nominee Bios

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### **Anne Reinke**

Anne Reinke joined the Transportation Intermediaries Association as President & CEO in October 2020. Prior to TIA, Anne served both as the Deputy Assistant Secretary-Congressional Affairs DAS-Intergovernmental Affairs at the U.S. Department of Transportation from April 2019 to October 2020. Her time in public service was immediately preceded by a 16-year career in the Washington DC office of CSX Corporation, where Anne ultimately became the Vice President-Government Affairs, overseeing the Federal, State Government and Community Affairs Departments. Before joining CSX, she worked at the Association of American Railroads and High Speed Ground Transportation Association.

Anne is a Washington DC native and graduated from National Cathedral School. She received a B.A. from Rice University in Houston, TX, and a J.D. from Wake Forest University School of Law in Winston -Salem, NC. She and her husband Brett, have two sons and reside in Alexandria, VA. Anne and family have been parishioners since 2010, both boys were baptized at EEC, both boys went to the Emmanuel Preschool, and she sat on the preschool Board for two years.

### **Christian Simpson**

I'm a "cradle to grave" Episcopalian that moved to Alexandria from Liberia (West Africa) in 1977. My immediate family includes my wife Marissa, daughters Adele (12) and Quinn (6), and son Atticus (4). Recently, my mother Judith has moved in with us, and enjoyed worshipping at Emmanuel. My previous long term church home was All Saints Sharon Chapel, where I served on the Vestry and also as Senior Warden. My openness to serving on the Vestry here at Emmanuel stems from my belief that the most ready expression of faith is being a servant. In our relatively short time being members of this congregation, our ties have included having both of our younger kids attend preschool at Emmanuel. Along with the many authentic people we have met and gotten to know, our appreciation for this community has only deepened. As such, I would be honored to assist in whatever way possible to continue the mission of this parish through service on the Vestry.

### **Chuck Thomas**

Chuck Thomas is a retired U.S. Army Major General and has been a part of the Emmanuel community since 2019. Originally from Natchitoches, Louisiana where he attended Northwestern State University, he was drafted into the Army in 1968 after completing his master's degree in Marine Science. Chuck subsequently served all over the world for over 32 years, primarily in Military Intelligence assignments before retirement in 2001. Ever since he has made his home in Alexandria and worked in private industry until a second retirement in 2017. He is a longtime volunteer for The Nature Conservancy and Carpenter's Shelter of Alexandria. Chuck is an avid history buff and enjoys the outdoors in the company of his wife, Pat Barbarowicz, also a member of Emmanuel.

## **Gretchen Walzl**

Finding a faith community that gels with your priorities is never easy. It took my husband and I five years to find a community that truly embraced faith, community and social justice. Emmanuel Episcopal answered that prayer. We quickly became 8 o'clockers and that gave us an opportunity to get to know other congregants. As a lector and usher it has given me the opportunity to further become part of Emmanuel and really embrace our faith. Being asked to join the Vestry is an honor. If selected, I will work hard to bring you, the Emmanuel community's, vision to fruition.

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## Worship Ministry

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The Worship Ministry consists of the people responsible for services at Emmanuel. The Ministry Team meets quarterly and works with our clergy to plan for both Sunday and special services.

### **ALTAR GUILD**

The Altar Guild is a volunteer group of Emmanuel women and men whose ministry is to care for the altar, vessels, hangings, and altar linens of the parish. Normally, the Altar Guild members prepare the sanctuary for all services including weddings, baptisms, confirmations, and funerals. They also decorate the sanctuary with flowers weekly and additional decorations at Christmas and Easter. Due to the ongoing pandemic, our duties were still much reduced for most of the year, but we slowly and surely transitioned from outdoor services back to in person worship at Emmanuel, with some modifications.

The Altar Guild is comprised of five teams. Each team is on duty from Saturday through the following Friday, once every five weeks. Each team takes a turn leading the Altar Guild for one year on a rotating basis. Team 1 is the 2021 lead through Easter 2022. Team 2 will take over after Easter.

Our members are:

Team 1: Christina Bartley (captain), Irene Harris, Gail Eger

Team 2: Peggy Conner (captain), Jeanne and Bob Feden, Kim Scott, Susan Cruz

Team 3: Nancy Dupree (captain), Rance Willis, Sharon Thompson, Mary Tinsley, Sue Kenney

Team 4: Mary Ann Frank (captain), Molly Watson, Bonnie Lilley, Barbara Huffman

Team 5: Meredith Wade (captain), Jeanie Lange, Lucy Mustin, Courtney Hines, Anna Mary Portz (on leave), Theresa McCarthy, Amy Fortney Parks

*Christina Bartley*

### **GUITAR GROUP**

The Guitar Circle was formed around 2010 by our previous music director, Linda McGuire, as an alternative, fun-filled music ministry. In normal times the group generally performs at our annual Shrine Mont retreat, a few Sunday services, Christmas Day, and other Church social events such as the picnic. We also like to perform away from the church at various Open Mic night events throughout the region. In 2021, the Guitar Circle played for both a porch party and the Sunday service during our virtual Shrine Mont weekend, and also for two outdoor services at Virginia Theological Seminary.

If you play guitar or perhaps another instrument that might be complementary, come on out and jam with us. We meet Thursdays at 5.00 pm in the Memorial Room (during normal times).

Current members include Stewart Bartley, guitar, Beth Boland, guitar and vocals, Bucky Mills, guitar and vocals, Jennifer Jones, lead vocals.

*Stewart Bartley*

## **MUSIC MINISTRY**

The music ministry of Emmanuel Episcopal Church serves to find an outlet or way for musicians to be involved in the church community and to allow for those who wish to learn and worship through music. The music ministry is directly involved with weekly worship, leading the congregation in song, and providing fellowship through art.

Here are a few highlights and realities from 2021 in Emmanuel's Music Ministry.

- Staff Meetings on Zoom continue to allow the music director to hear what the church staff is doing
- July Outdoor Worship at VTS with EEC Guitar Circle and Cantors
- Continued use of sound board, mics, and speakers for outdoor and travel worship
- Zoom worship with music LIVE from EEC which featured Cantors, Guitar Circle, Instrumentalists, and our very own choir members
- Handbell rehearsals continued without pause
- Bells, Carols & Cocoa Concert with Handbell Choir, Singing, Games, and Prizes
- Purchase of an additional octave of handbells and adding members to our handbell choir
- Successful handbell fundraiser

The instruments at Emmanuel are all working and in good order. Two grand pianos are tuned regularly and our digital piano in the Memorial Room continues to be a nice investment. There is a digital piano located in the sanctuary that belongs to Ryan and is aging, so a purchase of a new instrument in the future that records and has digital features will be helpful. The organ is aging but will again be serviced as needed. It may be necessary in the next 2-4 years to replace the speakers, as they have begun to crackle with age or consider upgrading the instrument/trading in the current 3 manual digital.

As we adapt to the ever-changing terrain of our Covid world, the need for online worship has presented itself several times throughout the year. A more permanent system that integrates into our current sound system would be a benefit to our area community and for those members who may have moved or travel regularly, but still want to stay connected. A team to research this should be formed in 2022, as this is a significant financial and staffing investment. The team should be in touch with other ministries in the church to ensure that the system is functional and appropriate visually, etc.

During a normal year, our Music Ministry faces the same challenges of any small community church where the volunteers are strong, but few. We will continue to be a welcoming space for musicians of all abilities and hope to get back on our feet running as soon as health conditions permit. That being said, COVID has been a repeated challenge to our music ministry. Community, educational, and even professional music programs have been decimated through the last two years of the pandemic. We have remained unified and our musicians have been "hanging in there," but there will need to be significant rebuilding and recruiting when things are "normal" again. As rehearsals are canceled and music groups have not been able to present their offerings, people often develop new routines or find new places and ways to be creative artists. Like any person developing or practicing a craft, musicians must work together, exercise new techniques, and strengthen their skills on a regular basis. If or when COVID subsides, our music ministry will take effort and energy to "get back in shape." As a professional music educator in my full-time career, our children need the most attention, as they have not been able to be vaccinated until recently. They have had the least musical training, opportunities, and involvement in schools, community, and church. We must keep the children in our prayers, and they must be the musical focus for the longevity and future of our church music program.



Although we have been flexible and rolled with the changes, our collective patience is waning, but I am thankful to our musicians who have been a rock in an ever-changing musical landscape.

Adult Choir: Meredith Wade, Vonda Delawie, Karen Coda, Barbie Frank, Chuck Dervarics, Nancy Dupree, Victoria Clibon, Cindy Shen, Andy Chriss, Courtney Hines, Sue Kenny

Handbell Choir: Amy Schildge, Lee Larkin, Andy Chriss, Beth Boland, Thomas Cruz, Courtney Hines, Will Chriss, Steven Grayson, Karen Coda, Emily Coda, Meredith Martino, Bridget Flaaen, LeeAnne Stachour, Theresa Severin, Chuck Dervarics

Cantors: Theresa Severin, Caitlin Brown, Marianne Palastro, Barbara Burke

Guest Organist: Nancy Swingle

*Ryan Fitch, MM, Music Director, Organist, Countertenor*

## **READERS**

2021 was a year of worship services held via Zoom, outdoor at VTS, and then finally back indoor in our own church sanctuary. Our dedicated roster of readers adapted to just one reader, versus two, to cover both the bible readings and the prayers of the people, being cued on Zoom and traveling wherever the service was being held.

A special thanks goes out to Jerry Boykin for his many years of coordinating Emmanuel's 10:00 am Sunday readers and chalice bearers. A new volunteer coordinator is needed for this ministry in 2022. Thank you also to Suji Kelly for coordinating the 8:00 am service schedule.

We are grateful for those who have stepped forward to provide this vital ministry:

Youth Readers: Liam Brown, Thomas Cruz, McKenna Flaaen, Katy Hartell, Emma Jarrett, John Miliaras

Adult Readers: Dawnita Altieri, Tom Anderson, Beth Boland, Vonda Delawie, Bridget Flaaen, Barbie Frank, Beau Grimes, Sarah Hastings, Barbara Huffman, Jennifer Jones, Nancy Kuhn, Bonnie Lilley, Emily McNaughton, Catherine Miliaras, David Newcomb, Kerin Ord, Chris Piemonte, Janie Piemonte, Joan Rodano, Cindy Shen, Louise Snyder, John Vanore, Meredith Wade, Gretchen Walzl

*Karen O'Hern*

## USHERS

On May 9 the Ushers returned to service as the parish returned to in person service in our sanctuary at 1608 Russell Road. A training was held to instruct the Ushers on new pandemic protocols required by the Diocese. The Ushers were essential to guide us as we returned to new routines: required masks, socially distanced seating, communion in a cup and a stationary collection box.

A special thanks goes out to Bob Callahan for his many years of welcoming hospitality and coordination of Emmanuel's Sunday morning ushers. A new volunteer coordinator for this ministry is needed in 2022.

We are grateful for the dedication of the current roster of Ushers: Pat Barbarowicz, Lola Beggs, Beth Boland, Jerry Boykin, Oscar Fitzgerald, Doug Garthoff, Pat Hadley, Chuck Thomas, Olga Thomas, and Gretchen Walzl.

*Karen O'Hern*

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## Education Ministry

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The Education Ministry is focused on the care and nurturing of faith in all persons - children, youth, and adults at Emmanuel. This ministry group includes Adult Spiritual Formation, Children and Youth Spiritual Formation (Sunday School and God & Donuts), as well as planning and conducting our annual retreat programs at Shrine Mont and supporting our partnership with Emmanuel Preschool. Throughout the year, the ministry also sponsors special spiritual formation events, book groups, and other programs for adults, led by Emmanuel's clergy.

### **ADULT SPIRITUAL FORMATION**

Emmanuel's Adult Spiritual Formation (ASF) Team strives to help connect Sunday worship to our lives by engaging hearts, minds, and souls in exploring the meaning of being 21<sup>st</sup> century Christians. We create welcoming and safe opportunities to strengthen faith, relationships, and community.

Entering the second Covid year in 2021, the ASF team leaned heavily into Zoom. We continued our Paperbacks/Popcorn and Privilege examination of racial discrimination and social justice by reading *Our Eyes Were Watching God* and *His Truth is Marching On* and watching the movie *Harriet*. The book club broadened its identity as the year progressed, changing to Paperback Spirituality, and continued with *Boys in the Boat* and *The Personal Librarian*.

During 2021, ASF also experimented with new types of programs, two of which were successful enough that they will be continued into 2022. First, ASF introduced a "long journalism" discussion series, entitled "Hiding in Plain Sight." Participants were invited to read selected articles about a topic prior to discussing them in-depth on Zoom; the series examined racial justice in April and "the (il)logic of fear" in October. Through Emmanuel's membership, ASF also offered episodes of Wondrium's Great Course on "Forgotten Women in Christian History" during the fall.

For Lent/Easter and Advent, seminarian Winnie Smith led online classes: "The Hope of Glory: Reflections on the Last Words of Jesus from the Cross" during Lent, and "The Way of Love" in Advent. In addition, Joani Peacock created a "Simplify" mixed tape devotional for Lent, on which ASF hosted a discussion group after Easter. Joani also created a "Dawning Divine: Prose and Poetry for Advent" devotional. The year's other programs included a storytelling workshop in May, Ross Kane's Theology on Our Feet conversation on "Why Does Evil Exist?" in June, and Joani's sermon discussion on being "Ticked at God" in September.

Bible Study, which grew to nine members in 2021, was a notable exception to Zoom meetings, starting weekly in-person meetings once everyone was vaccinated (outside in good weather and masked inside when not). During 2021, the group read the Gospel of Mark and the Book of Esther. They are about to start reading and discussing C.S. Lewis's book, *Mere Christianity*. Members not only learn from each other spiritually, but also form a committed social network, supporting each other through life's highs and lows. Newcomers are welcome anytime.

Approaching the completion of two full years under Covid restrictions, the challenge to offer appealing programs in the face of “Zoom fatigue” continues. Suggestions are welcome! Meanwhile, we keep trying new things and already have programs scheduled through May, which include the three Paperbacks, Popcorn, and Hiding in Plain Sight discussion series; a Lenten movies devotional; and more Great Courses from Wondrium. Join us!

**ASF Team:** Pat Barbarowicz, Beth Boland, Nan DeRenzi, Chuck McCoart, Joani Peacock, Chuck Thomas, Jode Willingham, Margaret Wohler

*Beth Boland*

## **SPIRITUAL FORMATION FOR CHILDREN AND YOUTH**

Spiritual Formation for Children and Youth strives to assist parish families in laying a foundation of faith within the next generation of Christians. Meeting each child “where they are” allows everyone to embark on their own spiritual journey. In-person classes, a youth retreat, family resources, and social and volunteer events combine to provide a variety of ways for youth and families to engage in spiritual formation.

2021 was another year of transition for the ministry as we worked around pandemic protocols as directed by the Diocese and local health department. Unlike last year, classes and events could not happen in person, a great loss to all concerned. What we could and did do follows:

- Links to children’s curriculum and homilies were in the Sunday bulletin, sent to all members by email every Saturday. Thanks to Rev. Joani Peacock!
- Hand delivered “Lent in a Box” to over 30 children organized by Katherine Conner.
- Developed a program to stay connected with our youth by sending them an email each week during Lent containing a thought-provoking piece written by a spiritual formation teacher, parishioner, or staff member.
- Met with four youth and prepared them to be confirmed in October.
- The Annual Christmas Pageant was replaced by a Pageant in the Pews on Christmas Eve, thoroughly enjoyed by those who were present. Thanks to Rev. Joani Peacock for the script, our youth for making the charming props (Deirdre and Liam Brown, Julia and Jason Dresen, and Katy and Nellie Hartell), and the readers (McKenna Flaaen and John Miliaras).

A special thank you goes out to all who supported these efforts and provided their time and talents to make them all happen.

Looking forward, the Vestry contracted with Ministry Architects to guide us in ‘renovating’ the ministry. Our facilitator, Mike Crain, came to Emmanuel for an early organizational workshop with the Renovation Team (Kate Bartholomay, Ruth Bilodeau, Chris Piemonte, Courtney Keplinger, Kelly Dresen) and it has been meeting monthly by Zoom. Their work is supported by a dedicated Prayer Team (Catherine Wheeler, Tom Craig, Dottie Gibson, Nancy Kuhn, Grace Pratt, Bridget Flaaen), the clergy, and Meredith

Wade, Vestry Liaison. An effort to educate the parish on the process and next steps will begin next month when the Ministry Architects consultant returns to lead a Vision Summit with the teams, clergy, and our stakeholders (particularly parents of our children and youth). Please note the morning of Saturday February 26 for that event – your opportunity to help us define and shape these critical ministries. Our children and youth deserve our total commitment!

*Janie Piemonte and Meredith Wade*

## **EMMANUEL PRESCHOOL**

Emmanuel Preschool is a mission of the Emmanuel Episcopal Church. We provide a high-quality, play-based preschool program for children ages 2-5.

Although we were able to open our classrooms a bit more for the 2021-2022 school year, we remain enrolled at a slightly lower student population of around 70. With the growth from last year, we have added back assistants for the 4/5's classes and added a new employee to the office. We are currently staffed at 13 teachers, 1 assistant, and 1 director and 1 office assistant. The school year began on time September 13, 2021 and runs through June 10, 2022.

Safety protocols and spending a significant portion of the day outside kept our doors open throughout the Spring of 2021 and this Fall. Our teachers remain grateful for the safe outdoor spaces in which to gather throughout the day. We continue to follow published COVID-19 guidelines from the CDC, Virginia Department of Health, and Alexandria Health Department, adapting policies as needed when guidance is updated. There are three changes of note for the 2021-2022 school year: 1) the addition of an opt-in early drop-off for families who need more flexibility in the mornings, 2) the school day was extended slightly to end at 12:30, and 3) oversight of preschools has been shifted away from the Department of Social Services and is now governed by the Alexandria Department of Education.

### **Faculty/Staff for 2021-2022 School Year:**

Kathy Bower, office assistant; Becca Brocato, 3s teacher; Susanna Carey, 4/5's assistant; Meghan Cote, 2s teacher; Nicole Crochet, Director; Pat Donnelly, 4/5s teacher; Amy Ernst, 4/5's teacher; Marilu Escalante, 4/5s teacher; Christy Finn, 3s teacher and part-time office assistant; Paige Gilgan, 2's teacher; Mollee Hansen, 3's teacher; Jacquelyn Kittredge, 3's teacher; Sylvia Logiewa, 2's teacher and 3's teacher; Kate Schneider, 3's teacher; Sara Stekloff, 2's teacher; and Cappie Stiers, 4/5's teacher.

### **Board of Directors for 2021-2022 School Year:**

Pam Resnick (Chairperson), Michael Adams (Treasurer), Erin Uhle (Secretary), Chris Yianilos (Vestry Liaison), Becca Brocato (Teacher Rep), Amanda DeLong & Lucia Lodato (Resource Parents), Ashley Berrang (Hiring), Marissa Simpson (Parent Rep & Regulations), Chuck McCoart (Ex-officio Board Member), Nicole Crochet (Ex-officio Board Member), and Janie Piemonte (Ex-officio Board Member & Financial Manager)

*Nicole Crochet*

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## Service Ministry

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The mission of Emmanuel's Outreach Ministry is to advance the work of Christ outside our parish walls by creating a more humane and just world. We strive to inform, inspire, and involve parishioners in service opportunities and advocacy locally, regionally, and globally and steward our shared time, talent, and treasure.

In 2021 Emmanuel demonstrated its commitment to our local community and international partners through our continued commitment of our resources of time and funds. While the Covid pandemic continues to impact the needs of our community and the way we connect with our community, our congregation and the leads of our ministries have adapted to these changes and made a difference in the lives of others.

**Refugee Ministry** Emmanuel's refugee ministry supports Bernard Kwi and her two sons, Solidad (6) and Mungai (3). Emmanuel has supported the Kwi family for a successful settlement – helping with rent, childcare and other financial assistance as well as support navigating life in Alexandria. The Kwis are from Cameroon and Bernard is a certified nursing assistant. In March, she was introduced to the congregation via a Zoom cooking class where she demonstrated how to prepare peanut soup and fried plantains. In the fall the refugee support team also helped her apply for a job with the Goodwin House, where she started in late 2021. Bernard said that Goodwin House makes her feel appreciated and that God has blessed her with this community. Additionally, Emmanuel contributed \$2,000 of generous donations to Christ Church's refugee fund to support new Afghan refugees who have settled in Alexandria after fleeing Afghanistan in August. This money will be critical to help these families who are arriving with very little, if any, resources and are in critical need of housing, food and other support.

*Kim Scott (Lead), Lee Anderson, Jennifer Jones, Theresa McCarthy*

**Haiti Ministry** Emmanuel partners with the Parish of Sainte-Croix in Léogâne, Haiti and provides critical support that allows students to attend and have a meal at school. This year our in-person Giving Tree returned for Christmas and Emmanuel parishioners have generously donated over \$4,400 to support school needs! Our support was particularly appreciated in this turbulent year in Haiti. The Giving Tree will cover scholarships \$2000, music teacher salaries \$700, musical instruments \$395, and books \$550.

*Sean Ellis, Sylvie Harris, Joanie Rodano, Jode Willingham, Joani Peacock*

**Carpenter's Shelter Breakfast** Emmanuel volunteers have been serving in-person breakfast for the last year, once CDC guidelines made it acceptable for us to return. Not only do we serve approximately 70 residents each month at Carpenter's Shelter, but we provide breakfast to David's Place and/or the overnight winter shelter. Organized by Janie Piemonte, putting their faith into action, a group of this year's confirmands, adult and youth worked together to prepare breakfast casseroles at Emmanuel and the adults helped serve that Saturday at Carpenter's Shelter. Participants included Nan DeRenzi, B.C. Forrest, Katy Hartell, Linda Lowery, Kerin Ord, Joani Peacock, Janie Piemonte, Joanie Rodano, Logan Schmauder, Fiona Sullivan, and Jode Willingham. Our volunteers all have done such amazing work keeping this going and as Ministry Lead, I am so thankful for them.

*Jennifer Jones (Lead), Pat Hadley (unofficial Co-Leader), Laura West, Sue & Pat Kenny, Mary Lou Collins, Sandra Robbins*

**Carpenter's Shelter Dinner** Emmanuel volunteers prepared and served dinner to approximately 70 shelter residents each month. During the pandemic, meals were purchased in bulk and delivered to the shelter.

*Bonnie Lilley (Lead), Gail Eger, Doris Rudolph, Lucy Mustin, Pauline Porter, John Read, Pat Barbarowicz*

**Community Lodgings** Emmanuel provided \$2,000 to this organization that supports families with transitional housing and education.

*Vonda Delawie*

**Meade Memorial Bag Lunch Program** Emmanuel volunteers prepared more than 1,500 lunches during the year and delivered them to Meade Memorial church in Old Town. The bag lunch program has been hard hit by the pandemic, affecting the way we make our lunches, our ability to serve at Meade, and the number of people coming for lunch. Nonetheless Emmanuel helped sustain a valuable community resource.

*Karen Coda (Lead), Kerry Adams, Mary Morrison Alberg, Katie Anderson, Lee Anderson, Lola Beggs, Jim Bradley, Judi Brush, Tony Brush, Gudrun Callahan, Karen Coda, Peggy Conner, Bill Criger, Bill Griffith, Pat Hadley, Barbara Harslem, Bayanne Hauhart, Pat Kenny, Sue Kenny, Nancy Kuhn, Lee Larkin, Theresa McCarthy, Kathleen McCulloch, Emily McNaughton, Catherine Miliaras, Bucky Mills, Ann Reinke, Brett Reinke, Doris Rudolph, Amy Schildge, Larry Tinsley, Mary Tinsley, Pat Tyler, Meredith Wade, Catherine Wheeler, Anne Withers, Margaret Wohler*

**Meals on Wheels** Emmanuel volunteers delivered 30 meals to shut-ins in Alexandria each month. During the pandemic, the volunteer program was suspended with Meals on Wheels program staff conducting all deliveries.

*Mary Tinsley*

**ALIVE!** Emmanuel provided \$2,125 to ALIVE!, which is used to support their programs to provide assistance in food distribution, the ALIVE! House Shelter for women and families in emergency/transitional situations, Emergency Financial Assistance and housewares support. Emmanuel also sponsored the annual StepALIVE! Walkathon in September. In 2021 ALIVE! has partnered with other organizations to establish the Alexandria Eviction Prevention Program - which connects Alexandrians experiencing housing insecurity to resources and provides support for rental assistance and eviction prevention.

*We are in search of a new ALIVE! congregational representative. If are interested in serving in this capacity, please contact the office.*

**Church of St. Clement Hypothermia Shelter** Emmanuel volunteers chaperoned overnight guests at this emergency shelter twice in early 2020.

*David Newcomb*

**West End Lazarus Ministry** Emmanuel gave this Alexandria ministry \$3,500 which provides direct financial assistance to clients with emergency needs such as rent and utilities to prevent evictions and utility shut offs.

**Hunger Free Alexandria** is a community-based coalition of food providers, faith-based community, school, social service organizations and advocates for ending hunger. This community support has been especially critical to vulnerable members of our community experiencing the impacts of the pandemic.

*Vonda Delawie*

**Food Pantry Food Distribution** ~ Emmanuel volunteers collected and donated several hundred paper bags to assist Mother of Light food pantries with food distribution. Reusing these bags allows the food pantry to spend its resources on food as well as reduce waste.

*Liz Kane*

*The outreach coordinator position is currently vacant. If are interested in serving in this capacity, please contact the office. Sean Ellis and Liz Kane served as outreach coordinators in 2021.*



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## Fellowship Ministry

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The ministry of Fellowship contains many subgroups. Some of these groups are responsible for a onetime event while others are ongoing in their work. Within this report, you will read descriptions of most and get an overview of their activities in 2020. Central to all ministries is the opportunity for involved folks to get to know one another in the interest of a common cause which serves the parish.

### **BELLS, CAROLS & COCOA**

This event, MC'ed by Joani, was a great success. Led by Ryan, the Bell Choir played three musical sets. In between the revelers in the pews sang Christmas favorites. Crazy Christmas sweater prizes were awarded. Afterwards cocoa and cookies were enjoyed outdoors on the church's porch. Parishioners of all ages attended safely by wearing masks and socially distancing.

*Rev. Joani Peacock*

### **COMPASSIONATE CARE**

The purpose of the Compassionate Care Committee is to keep in touch with members of the congregation in various ways – whether in a crisis, or an ongoing illness, checking on folks we have not seen in a while - generally letting our members know we are concerned about them and want to be available when needed. This may include sending notes, taking meals, visiting, keeping the prayer list active and up-to-date, and keeping the bulletin boards current and informational. There are many people at Emmanuel who are very involved in Inreach without being on any committee.

There is a committee of six people who will help with receptions for funerals; unfortunately, the pandemic did not allow gatherings for receptions this year. We are now using Meal Train to help get meals to people who need them or to arrange transportation when needed. The Note Writers were in contact with 29 people this year.

With Barbara Harslem moving, there is a hole in this committee which I hope can be filled with a few more people in the coming year.

Meal Train: Mandy Dorn

Funeral Reception Committee: Bonnie Fairbank, Barbara Huffman, Emily McNaughton, Pauline Porter, Sharon Thompson

Note Writers: Pete Chandler, Rachel Kliewer, Theresa McCarthy, Hayes & Jode Willingham

*Nancy Dupree*

## **GOODWIN HOUSE DINNERS**

After a two year pause for Covid, the Fall and Spring Dinners at Goodwin House, Alexandria were resumed, with a dinner held on Thursday, October 14, 2021. These dinners are an opportunity for Emmanuel parishioners who live at Goodwin House to catch up with others they may not see often. The fall dinner was attended by twelve parishioners, of whom about half were current residents of Goodwin House. The Reverends Chuck McCoart and Bruce Stewart were both present and officiated. A good time was had by all; however, two months later expanded Covid restrictions have limited the use of the dining facilities such that the Spring 2022 Dinner is questionable...hopefully Covid will wane and the dinners will continue.

*Jim Bradley*

## **PARISH PICNIC**

To protect our parish population, we needed to find a way to safely gather for our Parish Picnic in 2021. On October 24, we held one service at 10:00 am in the Chapel Garden at the Virginia Theological Seminary. We reserved the open grove area at VTS immediately following the service to allow our congregation to gather safely outdoors. Parishioners came with their own chairs, blankets, and picnic lunches to enjoy each other's company at safe distances around the grove lawn. Approximately 65 people attended including several families with young children who thoroughly enjoyed running around the grove, chasing dogs (including Max) and engaging in outdoor games. Parents and other parishioners had an opportunity to see and talk with people they had not seen for some time. Thankfully the weather was beautiful, and a fun time was had by all. As the saying goes: necessity is the mother of invention and we were able to successfully invent a "new" parish picnic for 2021.

*Janie Piemonte*

## **SHROVE TUESDAY PANCAKE SUPPER**

While we were forced to take an unorthodox approach (like many were in 2021!), we were thrilled to have successfully held a virtual Pancake Supper last year! In lieu of the traditional gathering in the Parish Hall, we had the God & Donuts crew help assemble DIY pancake kits, which were delivered to parishioners prior to Shrove Tuesday. Then, on the day itself, we gathered virtually for a fun and festive Zoom call! We enjoyed stories of adventures on Bourbon Street, trivia that was graciously prepared by our own Joani Peacock, and much laughter. While we were very glad to have kept up with this tradition in the best way possible, we are hopeful that we will be able to manage something like previous Suppers in 2022. Stay tuned for more details.

*Chris Piemonte*

### **ANNUAL GIVING**

The 2022 Annual Giving Campaign, which was held amidst the continuing Covid 19 pandemic, had the theme of "Broken Open." Committee members were grateful once again to the Diocese of Virginia for developing this concept and its supporting materials. Following the 2021 Campaign, whose \$450,000 goal had not been increased over the previous year's goal, the Vestry approved a modest increase, for a 2022 goal of \$475,000. For the third year, the capital goal remained \$50,000.

The Annual Giving Committee, whose members are listed below, met virtually over the summer to plan for the campaign and develop a campaign schedule. A letter announcing this year's theme and accompanied by a Fall Events calendar was mailed to all parishioners in mid-August. Again this year, Joe Dresen took the lead in writing the all-important first appeal letter and securing and organizing information for the brochure that went with it in a mailing packet sent on September 24. A second appeal letter, also drafted by Joe, was mailed in early November to those who had not yet pledged. This mailing was followed in mid-December by personal phone calls to those from whom we had not yet heard.

New this year were video messages from our Rector, which were emailed on two occasions to those who had not responded to the mail appeals. Also new was a matching challenge, in which an anonymous Emmanuel family pledged \$100 for every new pledge received.

Throughout the campaign, blurbs appeared in the monthly newsletters and the weekly online announcements from Emmanuel. The names of pledgers were also listed in the year-end service leaflets and issues of *High Notes*.

As of January 13, the campaign showed total commitments of \$475,560 from 141 pledgers, or 100% of the 2022 goal. Capital pledges totaled \$56,054, or 112% of its goal. Thanks to the challenge, \$1,200 in matching funds was received in recognition of 12 first-time pledges. We received pledges from 67% of our active congregant list which is a slight increase from the 2021 participation. Thank you to all who continue to support Emmanuel through pledging.

Members of the Annual Giving Campaign Committee would like to express their combined gratitude to all who pledged at a difficult time in our community and our country. Emmanuel continues to thrive because of your generous commitment to our church home. Thank you to all!

Committee co-chairs: Jane Kolson and Amelie Cagle

Committee members: Joe Dresen, Sue Kenny, Emily McNaughton

Ex officio Committee members: Bob Carragher, Chuck McCoart, Janie Piemonte, Doug Wheeler

*Jane Kolson*

## **BUILDING AND GROUNDS**

Due to the age of the church there continues to be a lot of up-keep (with a lot of the work falling on the Parish Administrator). The buildings and grounds team will meet with some of our longer tenured parishioners to try to determine and document the extent of the repairs that have been completed over the last decade or longer.

### **The Building**

The carpet in the sanctuary was replaced and the walls in the sanctuary and downstairs hallways were freshly painted.

Many of the gutters were either repaired or replaced. Additionally, some of them were redirected to help with water flow.

We continue to deal with flooding in the Memorial Room and in some of the offices along the High Street side of the building (mainly the Parish Administrator's office and part of the back hall outside the Rector's office). Additional steps have been taken to inspect all sump pumps and make sure the discharge pipes are clear and that the water is exiting properly. We are also investigating whether the water tanks under the playground (or a combination of the tanks and the sump pump) are contributing to church flooding and some minor pooling in the playground.

We have a dedicated technician to support our ongoing work on our HVAC system; however, we remain concerned that many of the units will soon have to be replaced. For example, 2-3 inches of ice was recently removed from one of the units, suggesting that something was wrong with either the defroster or the electrical board. The Parish Administrator continues to work closely with the HVAC providers to keep all systems inspected, parts replaced, and running as smoothly as possible.

### **The Grounds**

Last year we signed a more comprehensive contract with our landscaping company. They have done a great job maintaining the lawn, flower beds, trees and bushes.

One workday was organized in the fall to address many interior needs, including painting, kitchen cleaning, drywall and window repair, and fixing broken pews. Some additional pruning was also completed outside. Thank you to Bob Carragher, B.C. Forrest, Pat & Sue Kenny, Gian Macone, Mike Piemonte, Meredith Wade, and Margaret Wohler for their time and energy.

A big thanks to Bucky Mills, Meredith Wade, Donnie Simpson, and Janie Piemonte for their guidance and leadership on all matters related to buildings and grounds.

*Scott Keplinger*

## TREASURER

We all experienced a very interesting and trying 2021 in so many ways. There was hope things would get better and we could return to a (new) normal life and then different Covid variants began to affect all of us. That was as true with Emmanuel as it was for our personal lives.

Financially, though, Emmanuel came out of 2021 relatively well. We received substantial Payroll Protection Plan (PPP) money which was used wisely and efficiently. With PPP we were able to cover much of our employee costs which provided Emmanuel with a much-needed cushion. Basically, Emmanuel received and used about \$140,000 of PPP money with the result of a nice positive balance of almost \$56,000. That, however, cannot be expected in the future.

I highly recommend that everyone review the financial reports. If you have any questions, those of us concerned with the Church's finances will attempt to answer them.

Some 2021 budget items are noteworthy. We had a fairly modest pledge budget and received all but \$11,000 from members of the congregation. We have also learned that a number of people paid their 2021 pledge in January of 2022. That money will be included in the 2022 financial reports, but it is clear that for the most part pledges were met.

Ongoing operating expenses overall were better than budget due largely to not being able to use our facilities or implement all programs as fully as we might have liked. The report that reflects total expenses over budget by about \$40,000 includes preschool payroll expenses of over \$60,000 that were more than covered by the PPP funds. The result is that we do not have to look to the Foundation to cover any overall budget deficit.

When the budget for 2022 was created, presented, and approved by the Vestry, everyone hoped that 2022 would be a better year. We will have to wait and see. Covid keeps us concerned, frustrated, and unable to plan anything long term. We also will likely see the effects of inflation on our fixed costs. Although it appears that our 2022 Stewardship efforts were successful, we must be diligent to follow and react as outside factors may affect our ability to meet our financial obligations. At the moment Emmanuel is in very good hands, the finances look very stable, and we should have a successful 2022.

*Gene Lange, Treasurer*

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## Emmanuel Foundation

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Established in 1993, the Emmanuel Foundation has as its primary mission prudently investing and stewarding the Church's long-term financial assets. These assets are held by the Episcopal Diocese of Virginia and are managed by the Trustees of the Funds (TOTF). Funds in the Rectory Fund (see report) are available, as requested by the Vestry, for the on-going operation of the Church. Funds in the Preschool Reserve account are available to support operation of the Emmanuel Episcopal Preschool.

The Foundation also provides resources on estate planning and planned giving arrangements. All parishioners are encouraged to consider including the Foundation and/or the Church as a beneficiary of their final estate assets.

In 2021, the Foundation provided \$30,000 toward the Rector's annual housing allowance. These expenditures were partially offset by contributions in memory of Ralph Fairbanks, and bequests from the estates of Barbara Helsing and Richard Meeks. The Foundation Board wishes to express its deepest appreciation to the donors of these gifts.

Thanks to these contributions and market appreciation, and not including a temporary deposit of excess operating funds by the Church, the Foundation's assets grew from \$955,635 on January 1, 2021 to \$1,119,390 on December 31, 2021.

Please see the Foundation's detailed financial report for the 2021 year on the next page.

Foundation Board members include Jennifer Adams, Stewart Bartley (Treasurer), Jerry Boykin, Tony Brush, Douglas Garthoff, Jane Kolson, Michael Piemonte and Rance Willis.

*Michael Piemonte, President*

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# Emmanuel Episcopal Church Foundation and Related Assets

## as of December 31, 2021

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### Emmanuel Episcopal Church (EEC) Foundation and Related Reserve Funds Held at the Episcopal Diocese of Virginia and managed by the Trustees of the Funds (TOTF)

	<u>TOTF Fund #</u>	<u>Beginning Market Value</u>	<u>Notes</u>	<u>Contributions</u>	<u>Withdrawals</u>	<u>Notes</u>	<u>Net Change in Market Value</u>	<u>Ending Market Value</u>
EEC Foundation Unrestricted Funds	402-1	\$780,059	(1)	\$212,467	(69,892.85)	(2)	\$120,887	\$1,043,521
EEC Pre-school Reserve Fund	402-3	<u>175,576</u>		<u>0</u>	<u>0.00</u>		<u>25,293</u>	<u>200,869</u>
Total EEC Foundation & Related Reserve Funds		<u>\$955,635</u>		<u>\$212,467</u>	<u>(69,892.85)</u>		<u>\$146,180</u>	<u>\$1,244,390</u>

(1) Total contributions include:

\$32,260 Re-deposit of distribution received in 2020  
 250 Contribution  
 125,000 Temporary deposit of excess operating funds  
 14,839 Contribution  
 225 Contribution  
39,893 Re-deposit of distribution received in Oct 2021  
\$212,467

(2) Total withdrawals include:

\$10,000 Rector's housing allowance  
 10,000 Rector's housing allowance  
 10,000 Rector's housing allowance  
39,983 Distribution re-deposited in Dec 2021  
\$69,983

### Stafford & Olive Fox-Thomas Endowment Fund Held at the Episcopal Diocese of Virginia for the benefit of EEC and managed by TOTF

	<u>TOTF Fund #</u>	<u>Beginning Market Value</u>	<u>Distribution /</u>	<u>Net Change in Market Value</u>	<u>Ending Market Value</u>
Stafford & Olive Fox-Thomas Endowment Fund	0-89	\$337,782	-\$14,651	\$48,596	\$371,728

(3) The Stafford & Olive Fox-Thomas Endowment Fund (through TOTF)  
 makes an annual contribution to EEC based on a formula

**CHURCH BALANCE SHEET**  
**AS OF DECEMBER 31, 2020 AND 2021**

	<u>December 31, 2020</u>	<u>December 31, 2021</u>
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
Petty Cash in Office	80	80
Money Market Account @ BB&T	152,684	122,456
BB&T Operating Account	<u>107,690</u>	<u>46,764</u>
Total Checking/Savings	<u>260,454</u>	<u>169,300</u>
Prepaid Insurance		6,206
Total Current Assets	260,454	175,506
Other Assets		
Investment (Foundation Fund)	752,897	1,017,475
Church (Land & Building)	2,119,777	2,119,777
Church (Furniture & Equipment)	73,411	73,411
Total Other Assets	<u>2,946,084</u>	<u>3,210,663</u>
<b>TOTAL ASSETS</b>	<b><u>3,206,538</u></b>	<b><u>3,386,169</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Prepaid Pledges	40,222	63,701
Prepaid Property Expense Pledge	8,650	19,510
Rector's Sabbatical Fund	10,118	10,118
General Outreach (Deferred Rev)	2,000	4,840
Haiti (Deferred Revenue)	3,708	8,229
Foundation Deferred Income	31,975	0
Additional Donations (Def Rev)	400	5,020
Mission Trip	7,394	7,394
Rector's Discretionary (Def Rev)	500	2,500
Altar Guild	828	1,328
Music Program	1,550	1,305
Property Contingency	64,722	82,354
Reserve Fund		52,255
Health Insurance	(1,740)	(1,745)
Sunday School	100	100
Compassionate Care	50	50
God & Donuts Youth Group	1,100	1,100
Shrine Mont Scholarships	<u>1,115</u>	<u>1,115</u>
Total Other Current Liabilities	<u>172,693</u>	<u>259,174</u>
<b>TOTAL LIABILITIES</b>	<u>172,693</u>	<u>259,174</u>
<b>TOTAL EQUITY</b>	<u>3,033,845</u>	<u>3,126,995</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>3,206,538</u></b>	<b><u>3,386,169</u></b>



**CHURCH STATEMENT OF INCOME AND EXPENSES**  
**2020 AND 2021 ACTUAL / 2022 BUDGET**

	<u><b>2020 Actual</b></u>	<u><b>2021 Actual</b></u>	<u><b>2022 Budget</b></u>
<b>Annual Giving</b>			
Plate Offerings	21,525	30,070	30,000
Prior Year Pledge Income	15,165	7,436	15,000
Current Year Pledge	<u>473,594</u>	<u>434,003</u>	<u>475,000</u>
<b>Subtotal Giving</b>	<b>510,284</b>	<b>471,509</b>	<b>520,000</b>
<b>Other Income</b>			
Capital Projects	10,500	25,515	
Memorials		535	
Investment Income	54,138	44,663	54,020
Fundraising	114	806	9,500
Flowers, Special Offerings, Other	18,307	28,958	12,600
Building Use Fees	7,958	6,751	15,500
Preschool Annual Contribution	34,854	34,880	34,880
Shrine Mont Registration Fees	0	0	15,000
Outreach Donations	32,087	35,624	42,000
Miscellaneous Other (Includes PPP Loans)	<u>162,639</u>	<u>149,462</u>	<u>12,371</u>
<b>Subtotal Other Income</b>	<b>310,098</b>	<b>327,194</b>	<b>195,871</b>
<b>Total Income</b>	<b><u>820,382</u></b>	<b><u>798,703</u></b>	<b><u>715,871</u></b>
<b>Administrative</b>			
Utilities (Gas, Electric, Water)	28,658	31,996	32,733
Telephone	5,109	7,762	6000
Copier	8,182	7,464	7500
Other Administrative Expenses	<u>31,955</u>	<u>18,012</u>	<u>17,750</u>
<b>Subtotal Administrative</b>	<b>73,905</b>	<b>65,234</b>	<b>63,983</b>
<b>Property</b>			
Maintenance, Repairs, Landscaping	52,596	40,886	44,750
Building Cleaning, Supplies	2,322	1,675	1,500
Property & Liability Insurance	7,708	7,082	8,275
Property Taxes		1,969	
Capital Expenses	<u>0</u>	<u>25,515</u>	
<b>Subtotal Property</b>	<b>62,625</b>	<b>77,127</b>	<b>54,525</b>
<b>Clergy &amp; Staff</b>			
Compensation, Expenses and Benefits	460,905	440,949	493,181
Preschool Payroll Paid by Church	<u>69,208</u>	<u>61,350</u>	
<b>Subtotal Clergy &amp; Staff</b>	<b>530,113</b>	<b>502,299</b>	<b>493,181</b>
<b>Other Expenses</b>			
Worship	6,960	9,740	11,550
Spiritual Formation	3,206	13,835	20,540
Parish Activities	421	709	1,750
Shrine Mont	0	800	15,000
Diocesan Pledge	15,462	15,462	25,462
Region IV/Virginia Episcopalian/Shrine Mont Pledge	1,400	400	400
Outreach	<u>50,175</u>	<u>57,374</u>	<u>64,875</u>
<b>Subtotal Other Expenses</b>	<b>77,624</b>	<b>98,320</b>	<b>139,577</b>
<b>Total Expense</b>	<b><u>744,266</u></b>	<b><u>742,980</u></b>	<b><u>751,266</u></b>
<b>Net Operating Income</b>	<b>76,115</b>	<b>55,723</b>	<b>(35,395)</b>

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## PRESCHOOL BALANCE SHEET & STATEMENT OF INCOME AND EXPENSES AS OF DECEMBER 31, 2021

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### PRESCHOOL BALANCE SHEET AS OF DECEMBER 31, 2021

*Prepared by Janie Piemonte*

**December 31, 2021**

#### ASSETS

Checking/Savings	
BB&T Checking	\$185,207
Petty	
Cash	\$100
TOTF Account	\$195,899
Total Checking/Savings	<u>\$381,206</u>

#### TOTAL ASSETS

**\$381,206**

#### LIABILITIES AND EQUITY

##### Liabilities

Advance Deposit	\$20,895
Advance Supply Fee	\$15,050
Reserve Funds	<u>\$12,000</u>
<b>TOTAL LIABILITIES</b>	<u>\$47,945</u>

##### Total Equity

\$333,261

#### TOTAL LIABILITIES & EQUITY

**\$381,206**

### PRESCHOOL STATEMENT OF INCOME AND EXPENSE 2020-2021 SCHOOL YEAR

#### Income

Tuition and Student Fees	\$269,286.00
Fundraisers	\$10,742.00
Miscellaneous Income*	\$10,834.00
Bank Interest and Fees	
Other Income**	<u>\$15,055.00</u>

#### Total Income

\$305,917.00

#### Expense

Tuition and Student Fees	\$3,337
Employee Payroll & Benefits	\$205,701
Permanent Furniture & Office Supplies	\$1,455
Equipment & Supplies	\$4,444
Facility Fee, Assemblies, Parent Resources and Hospitality	\$61,030
Bank Interest and Fees	\$54
Other Expenses***	<u>\$22,151</u>

#### Total Expense

**\$298,172**

#### Net Income

**\$7,745**

\*Includes one-time fee charged for COVID expenses

\*\* Church infusion to preschool

\*\*\* COVID Supplies and addition to reserves



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Preschool: 703-683-0303  
[preschooladministrator@epsonhigh.org](mailto:preschooladministrator@epsonhigh.org)

### **Church Staff**

The Rev. Charles C. McCoart, Jr., *Rector*  
The Rev. Joan L. Peacock, *Associate for Worship*  
Ms. Winnie Smith, *Seminarian*  
Mr. Steve Bragaw, *Seminarian*  
Mr. Ryan Fitch, *Director of Music*  
Ms. Janie Piemonte, *Parish Administrator*  
Ms. Karen O'Hern, *Administrative Assistant*  
Mr. Carlos Guzman, *Sexton*  
Ms. Nicole Crochet, *Preschool Director*  
Ms. Lilian Urrea, *Nursery* · Ms. Natalie DeLeon Santizo, *Nursery*  
Ms. Jeni Rivera, *Nursery*

### **2021 Vestry**

Mr. Tom Craig, *Senior Warden*  
Ms. Meredith Wade, *Junior Warden*  
Ms. Barbara Huffman · Mr. Scott Keplinger  
Ms. Emily McNaughton · Mr. John Read  
Ms. Doris Rudolph · Mr. Chris Yianilos  
  
Ms. Sarah Kolo, *Clerk* · Mr. Gene Lange, *Treasurer*

### **Office Hours**

1:00 p.m. to 4:00 p.m. (Monday–Friday)

### **Pastoral Emergencies**

Rev. McCoart 703-795-5231