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# One Town, One Team, One Family

Carlina Silva, Program Manager, Elgin Intermediate

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# The Why

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Often times we focus on transitioning our student(s) to a new campus/CIS program. We setup tours, meet the new Program Manager, etc., forgetting to transition our CIS families as well. This Family Transition Night is aimed in aiding in transitioning families, in hopes that we see an increase in family engagement and comfortability with the Program Manager they will be working with.





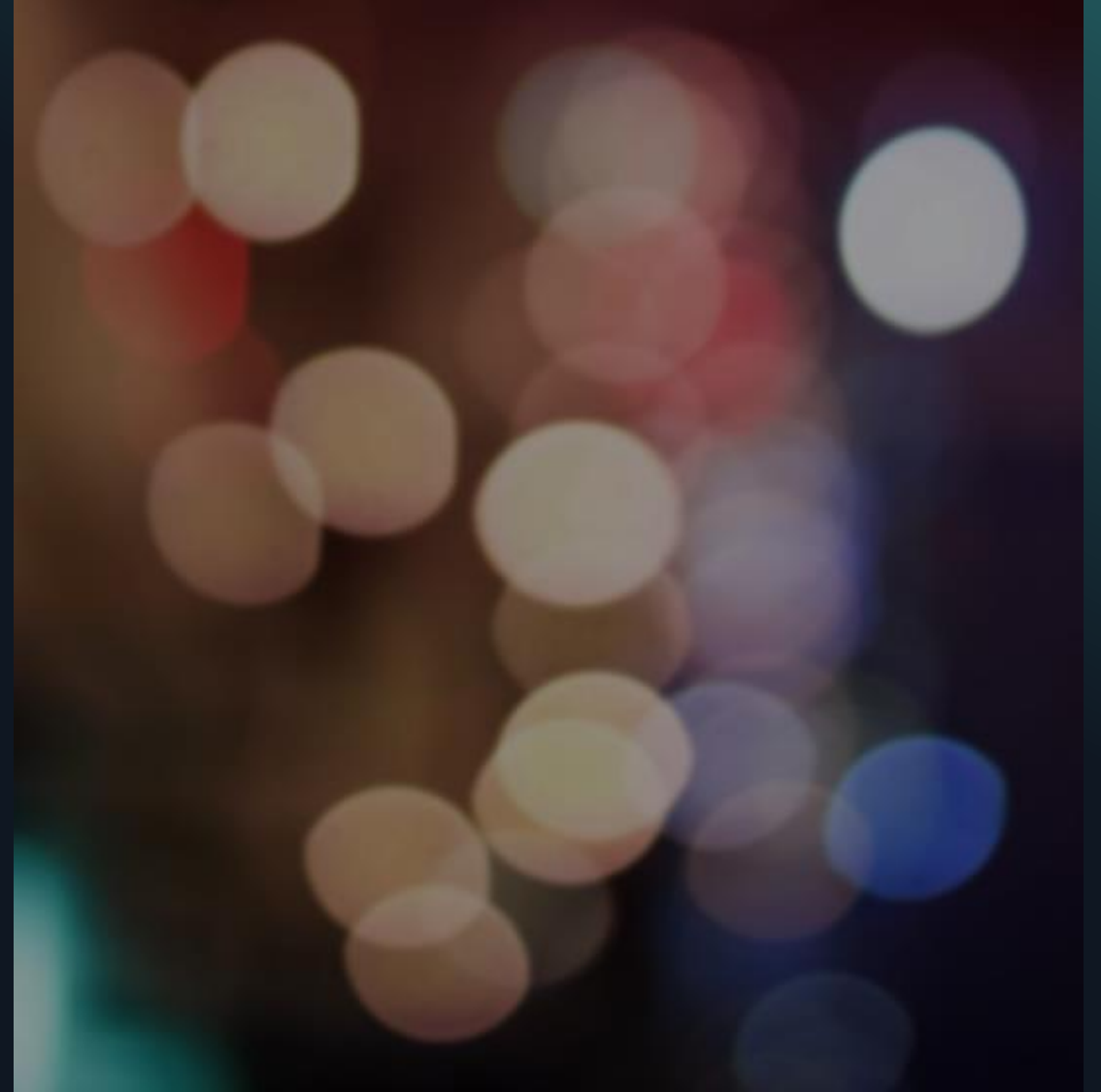
## Description

The Family Transition Night was an event in which families with transitioning students from 3 elementary schools, 1 Intermediate school and 1 middle school, would participate in a dinner and CIS planned activities. Each family would be entered into our raffles for participating in the event. Each Program Manager had their own areas for their new families they would be serving to experience and gain a better understanding of what their student will be doing in the next CIS program.

## 8 Raffle prizes and CIS swag wheel

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- All kids in attendance spun the wheel to get a CIS swag item
- Raffles, were gift cards, movie basket for the family, and a summer time family basket



# Event Details



6 CIS Program Managers and 1 Program Director

**8 families**

Actively participated in event, from start to finish.

**14 students**

Active CIS students who are transitioning to a new campus/CIS program.

**40 people**

This was parents/guardians, siblings, and cousins not in CIS program.



## Successes

- Students voiced liking their new PM that they would be working with.
- Guardians were excited and looking forward for their student and themselves to be able to work with their new Program Manager.
- Families appreciated the raffles and interactive activities they were able to participate in with their students and children

# Summary

After the event, families were visibly happy with having been a part of this event. All questions were answered and parent consents were signed for their students for the 21-22 school year. Parents left with a better understanding of what the CIS program is and does for their student while on campus.

## Challenges

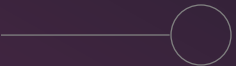
- We kept having to modify the time in which we communicated this event. Many families do not plan weeks in advance, so they wanted to be notified a few days prior to event.
- The week of the event is when we made the big push out to all of our transitioning families.
- Communication amongst the Elgin team itself was a challenge that we overcame with the guidance of our Program Director.

# Reflections



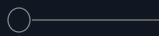
## Grant Funds Support

The funds awarded help make possible the raffle prizes that were provided to families. With the funds we were able to provide whole families with dinner and activities to encourage our families to participate in.



## Hope Beyond

I hope the families gained comfortability to continue reaching out to their Program Managers. Additionally, I hope that we can adopt this event as an annual Family Transition Night and possibly grow it district wide.



# THE ELGIN TEAM



This event was made a success due to the participation of all Program Managers and our Program Director



**Kiki Williams**

*Program Director (Former)*

**Talea Moore**

*Neidig Program Manager*

**Otti Pineda**

*EMS Program Manager (Former)*



**Carlina Silva**

*EIS Program Manager*

**Nadia Castilla**

*BTW Program Manager*

**Christtina Guerrero**

*EHS Program Manager*

**Maria Valencia**

*EES Program Manager*

