

To whom it may concern:

Public Act 103-1064, effective February 7, 2025, has been incorporated into the Illinois Controlled Substance Act. This legislation introduces stricter requirements for obtaining confidential information from the Illinois Prescription Monitoring Program (ILPMP). For full details, refer to the [Illinois General Assembly - Full Text of Public Act 103-1064](#).

Under Public Act 103-1064, applicants requesting information from the ILPMP must provide the following:

- **Reason for Suspicion of a Violation**
 - The requester must have reason to believe that a violation involving a controlled substance has occurred under state or federal law.
- **Demonstration of Relevance**
 - The requested information must be reasonably related to the investigation, adjudication, or prosecution of the suspected violation.
 - If this justification cannot be established, patient information report may be required.
- **Legal Documentation Requirements**
 - A **valid court order or subpoena**
 - An administrative subpoena will only be accepted if issued by the **Department of Financial and Professional Regulation (IDFPR)**
 - **Department of Children and Family Services (DCFS) requests** do not require a court order or subpoena. DCFS requestors may submit securely via an encrypted e-mail to:
dhs.pmp@illinois.gov

Subpoena or Court Order must include all required identification and documentation for processing:

1. Proper identification of the requestor including:
 - Name
 - Badge number, if applicable
 - Office address
 - Email
 - Phone number
 - Case number
 - Signature
2. Date range of the data requested
3. Reason for request
4. Type of request: ___ Patient ___ Prescriber ___ Dispenser
Patient first and last name, date of birth, any name alias
Prescriber or Dispenser name and DEA number

Fax or Mail request to ILPMP

Submission by Fax: Detailed legal documentation should be faxed directly to ILPMP at **217-557-7975**

Submission by Mail: Detailed legal documentation should be mailed directly to the ILPMP at the following address:

**Illinois Prescription Monitoring Program
401 N. 4th Street
Springfield, IL 62702**

We appreciate your cooperation in adhering to this updated process, which is designed to maintain data privacy and legal compliance. If you have any questions about these changes or require assistance with your request, please contact us at dhs.pmp@illinois.gov.