



Registration Guide

# *Schedule at a Glance (Agenda)*

## **Wednesday**

July 22, 2026

- Joint Opening Plenary Session
- Welcome to Tampa Event
- Boule Workshops
- Day of Service

## **Saturday**

July 25, 2026

- 5K Run/Walk
- Plenary Sessions
- Awards Luncheon
- Life Member Dinner & Celebration<sup>2</sup>
- Life Member After Party<sup>2</sup>

## **Thursday**

July 23, 2026

- Leadership Breakfast <sup>1</sup>
- Plenary Sessions
- Candidates Forum
- Public Meeting
- Grand Basileus Reception <sup>1</sup>

## **Sunday**

July 26, 2026

- Omega Rho Ceremony
- Prayer & Praise Breakfast
- Installations of Officers

## **Friday**

July 24, 2026

- Military Breakfast <sup>2</sup>
- Sigma Recognition/Honorary Member Ceremony
- The Jewels Reception <sup>2</sup>
- Elections
- Plenary Sessions
- Annie Neville/Leadership Luncheon
- Undergraduate Step Show & Stroll Off

**1 By Invitation Only**

**2 A la carte ticket required to attend**

# Conference Registration

	Early Registration (Full Payment)	Payment Plan (Requires 50% payment of total balance)	Regular Registration (Full Payment)	Late Registration (Full Payment)	Virtual Registration
	August 01, 2025 - October 31, 2025	August 01, 2025 - October 31, 2025	November 01, 2025- Jan. 31, 2026	Feb. 1, 2026 - Apr. 30, 2026	May 1, 2026 - May 31, 2026
Alumnae	\$725.00	\$900.00	\$875.00	\$1,025.00	\$550.00
Cultured Pearl	\$543.75	\$568.75	\$543.75	\$543.75	\$543.75
Undergraduate	\$575.00	\$600.00	\$575.00	\$575.00	\$350.00
Philo	\$725.00	\$900.00	\$875.00	\$1,025.00	N/A
Guest	\$725.00	\$900.00	\$875.00	\$1,025.00	N/A

## *Conference Registration (Cont.)*

Registration Package Inclusion	Soror	Philo	Guest	Virtual
Conference Gift	✓	✓	✓	✓
Plenary Sessions	✓			✓
Public Meeting	✓	✓	✓	
Welcome to Tampa Event	✓	✓	✓	
In Person Workshops	✓	✓	✓	
Workshop and Webinars	✓	✓		
Undergraduate Step & Stroll & Party	✓	✓	✓	
Annie Neville/Leadership Luncheon	✓	✓		
Awards Luncheon	✓	✓	✓	✓
Omega Rho Ceremony	✓			
Prayer & Praise Breakfast	✓	✓	✓	
Vendor Room Pass	✓	✓	✓	
Philo Activities		✓		

# *Conference Registration (Cont.)*

## **REGISTRATION DETAILS**

- Registration will open on August 1, 2025, at 12:00 noon EST and will close on May 31, 2026, at 11:59 pm EST or once capacity is reached.
- Registration and all payments must be submitted online, via the registration site.
- Members and affiliates must have been financial for the 2024-25 and/or financial for 2025-26 sorority year when registering during the Early Registration Period.
- At the opening of the Regular registration period, **ALL** members and affiliates must be financial for 2025-26 sorority year.
- Reactivating members must first become financial via their local chapter, region and ICHQ prior to registering.
- Members and affiliates that register for Boule and are not financial on all levels by **5/31/26** will have their packages converted to Guest packages. NO EXCEPTIONS.

## **PAYMENT PLANS**

- Payment plans are based on the '**REGULAR**' registration rate only.
- The first installment is due at the time of registration.
- The final payment must be submitted by January 31, 2026.
- Failure to make full payment will result in registration cancellation. NO EXCEPTIONS.
- The purchaser must initiate all payments, they are not auto-debited.



# Conference Registration (Cont.)

## A LA CARTE TICKETS

- A la carte ticket sales for the Life Member Dinner & Celebration, Military Breakfast, and The Jewels Reception will be sold on the registration platform when registration opens on August 1, 2025.
- A la carte tickets for Vendor Room Access Pass, Undergraduate Step & Stroll, 5K Run/Walk and Life Member Event After Party (Open to all) will open August 1, 2025 via Eventbrite.
- **A la carte ticket sales for the Awards Luncheon, Annie Neville Luncheon, Welcome to Tampa, and Prayer & Praise Breakfast will begin May 1, 2026, if capacity exists via Eventbrite.**
- All sales will end on May 31, 2026, at 11:59 pm EST, or once capacity is reached.
- **Only fully paid Life Members (by March 31, 2026)** may attend the Life Member Event.

Tickets Sold on Registration Platform	Price
Life Member Dinner & Celebration (After Party Included)	\$200.00
Military Breakfast	\$80.00
The Jewels Reception	\$80.00

Tickets Sold in Eventbrite	Price
Annie Neville Luncheon Leadership	\$100.00
Prayer and Praise Breakfast	\$55.00
Vendor Room Access Pass	\$50.00
Undergraduate Step & Stroll	\$50.00
Welcome to Tampa Event	\$75.00
Awards Luncheon	\$100.00
5K Run/Walk	\$50.00
Life Member Event After Party (Open to all)	\$75.00

# *Conference Registration (Cont.)*

## **DISCOUNTED UNDERGRADUATE REGISTRATION (1 PER CHAPTER)**

- Undergraduate Advisors may refer one (1) undergraduate per chapter to receive a 75% discounted Boule registration.
- Click [\*\*HERE\*\*](#) to complete the form. The last submission received for the UG discounted registration will be used (No Exceptions).
- Graduate chapters leaders, please confer with the Undergraduate Chapter Advisor before submitting the Undergraduate Soror that will receive the discounted package.
- The individual will serve as the chapter delegate. There will be an administrative fee of \$50 for all registration transfers.
- All submissions must be completed on or before January 31, 2026. Late submissions will not be accepted (No exceptions).

# *Conference Registration (Cont.)*

## **CANCELLATIONS & TRANSFERS**

- All registration and a la carte ticket purchases are NON-REFUNDABLE. NO EXCEPTIONS.
- In the event of non-attendance, registration and/or a la carte ticket fees will not be refunded nor will credits be issued.
- To guard against unexpected events that may prevent registrants from attending the Boule, members, affiliates, and guests **may consider purchasing event registration insurance and/or travel insurance.**
- Registration packages and a la carte ticket purchases may be transferred.
- There will be an administrative fee of \$50 for all registration and a la carte ticket transfers.
- The deadline to submit a transfer request is May 31. 2026.
- Registration package transfers are only allowed between the same registration type (e.g., Alumnae Soror to Alumnae Soror).
- Only registrations that are paid in full may be transferred (i.e., installment plans must be completed first).
- Transfer requests and payment of the transfer fee must be submitted via the online transfer form.
- Emailed transfer requests will not be accepted or honored.
- It is the responsibility of the transferee to pay the transferor directly for any and all amounts owed.
- Sigma Gamma Rho will not participate in the exchange of funds or disposition of conference gifts between the two parties.



## *Conference Registration (Cont.)*

**COMMEMORATIVE JOURNAL SUBMISSIONS.** We invite members, affiliates, guests, and partners to be a part of our conference by purchasing an ad in our commemorative journal. Click [HERE](#) to submit ad content and payments online by January 31, 2026.

# *Hotel Accommodations*

- Anticipated date for Hotel reservations to open is October 1, 2025.
- Hotel reservations can be made only after registration is completed.
- Up to 1 room may be reserved with each registration.
- Each room reservation requires a one (1) night non-refundable deposit to be charged to your credit card at the time of reservation.
- Prices exclude taxes and fees.
- Special requests, including requests to modify your hotel reservation should be sent to SGR ICHQ via a FreshDesk ticket (click [HERE](#) to submit). Select “OFFICE OF IGB: BOULE 2026 HOTEL” from the drop-down menu.
- All hotels are within walking distance. The TECO Streetcar is a complimentary trolley which runs from the convention center to nearby hotels with the exception of Westin Tampa Waterside which is 1 mile from the Convention Center.

# Hotel Accommodations (Con't)

Hotel Name	Address	Connect to Tampa Convention Center by Skywalk	Access to Convention Center by Trolley (No Charge)	Distance from Tampa Convention Center	Nightly Room Rate King or 2 Queens/Doubles	Daily Incidental Deposit	Reservation Cutoff Date for Group Rate (subject to capacity)
JW Marriott	510 Water St. Tampa, FL 33602	N	N	0.2 miles	\$239	\$150	June 28, 2026
Tampa Bay Waterfront	505 Water St. Tampa, FL 33602	N	N	0.6 miles	\$207	\$150	June 28, 2026
Embassy Suites by Hilton	513 S. Florida Ave. Tampa, FL 33602	Y	N	0.1 miles	\$229	\$100	June 26, 2026
Westin Tampa Waterside	725 S. Harbour Island Blvd Tampa, FL 33602	N	N	1 mile	\$209	\$100	June 29, 2026
Hilton Tampa Downtown	211 N. Tampa St. Tampa, FL 33602	N	Y	0.5 miles	\$219	\$100	June 26, 2026
Hyatt Place Tampa Downtown	325 N. Florida Ave. Tampa, FL 33602	N	Y	0.7 miles	\$189	\$50	July 6, 2026
Hyatt House Tampa Downtown	325 N. Florida Ave. Tampa, FL 33602	N	Y	0.7 miles	\$189	\$50	July 6, 2026

# Key Dates

August 1, 2025	<ul style="list-style-type: none"> <li>Registration opens</li> <li>Payment plan begins for regular registration conference package</li> </ul>
October 31, 2025	Early registration period ends
November 1, 2025	Regular registration period begins
January 31, 2026	<ul style="list-style-type: none"> <li>Regular registration period ends</li> <li>Last day for final installment of payment plan</li> <li>Last day for Undergraduate Advisors to refer 1 undergraduate per chapter to receive discounted package registration</li> </ul>
February 1, 2026	Late registration period begins
March 31, 2026	Last day to remit life member fees to ICHQ to be recognized as life member for Boule 2026
April 30, 2026	Late registration period ends
May 1, 2026	A la carte ticket sales for the Awards Luncheon, Annie Neville Luncheon Welcome to Tampa, and Prayer & Praise Breakfast will begin May 1, 2026 (if capacity exists)
May 1, 2026	Chapter Delegate submission is due
May 1, 2026	Virtual registration period begins
May 31, 2026	<ul style="list-style-type: none"> <li>Last day for Virtual registration</li> <li>Last day for a la carte ticket sales</li> <li>Last day to submit registration / a la carte ticket transfer requests</li> <li>Last day to submit registration type conversion requests (Philo to Soror or Guest to Soror)</li> <li>Last day to modify conference registration package</li> </ul>

# *Key Links*

Discounted UG Boule Registration (1 per Chapter)

Registration/ a la carte transfer request

Registration type change request (Philo/Guest to Soror)

Commemorative Journal content submission

Leadership Breakfast RSVP form

Boule Volunteer Form

Boule Legacy Parade

Boule International(Global Chapter) Parade

# *Delegate Form Submission Process*

Admins will log into Member Portal at <https://sgrho1922.org/>

- The Chapter Admin will click on their name at the top right of page and the following will be displayed. Select **My chapters**.
- Click on the hyperlink for the chapter.
- Select Leadership and Delegate Tab
- Select the member's name.
- Select yes and save & close

Delegate Status now state "TRUE". **Please check all members and only those that are delegates should have the "TRUE" status.**

## **ARTICLE IX Section 902. Delegates**

### **A. Apportionment.**

1. The number of delegates to which any chapter shall be entitled at any biennial Boule, or special Boule, shall be based on the number of members in good standing on June 30 of any year in which the Boule is held.
2. Each alumnae chapter in good standing shall be entitled to one delegate for every ten (10) members or fraction thereof. Each undergraduate chapter in good standing is entitled to one delegate for every three members or fraction thereof.
3. Regional undergraduates who affiliate with an alumnae chapter will be counted in the member count of the alumnae chapter to determine the number of delegates the alumnae chapter is entitled to have for both regionals and Boules. Regional undergraduates functioning on a campus awaiting chapter status shall be allowed one delegate to regionals and Boules.

**B. Qualifications.** A delegate shall have been a member for no less than one (1) year immediately preceding the meeting of the Grand Chapter in which the delegate is to serve. This does not apply to chapters reorganized or reinstated during the Sorority year in which a Boule occurs. Other exceptions can be authorized by the regional syntaktes. A delegate shall be a member in good standing with the local, regional, and National levels.



# *Frequently Asked Questions*

## **1. REGISTRATION CAPACITY FOR THE CONFERENCE?**

Registration capacity for the conference is approximately 4,000, however the capacity varies by event.

## **2. WILL REGISTRATION CLOSE EARLY?**

In person Registration will remain open until 4/30/26 or until capacity is met. Virtual Registration will remain open until 5/31/26. (Create a slide for registration)

## **3. WHY ARE THERE NO REFUNDS ON REGISTRATION PACKAGES OR A LA CARTE TICKET PURCHASES?**

During the conference planning process, the sorority signs contracts with vendors based on estimated attendance. In many instances, these attendance estimates are based on registrations initiated as of a particular date. Once a contract is signed, the sorority must uphold its contractual obligations. Ensuring all financial obligations are met is extremely challenging when cancellations and refunds are allowed. In an effort to guard against unexpected events that may prevent registrants from attending the Boule, members, affiliates, and guests may consider purchasing event registration insurance and/or travel insurance. Additionally, Boule attendees may transfer their registration package and/or a la carte ticket purchases through May 31, 2026.

## **4. CAN REGISTRATIONS BE CHANGED FROM ONE ATTENDEE TYPE TO ANOTHER?**

**Example: A Philo becomes a member after registering. Can her registration be changed to a soror registration? Yes**

Please click [HERE](#) to submit a registration type change request. The deadline to submit the request is May 31, 2026.

# *Frequently Asked Questions*

## **5. WILL SPRING 2026 INDUCTEES BE ABLE TO REGISTER?**

Registration is available on a first come, first served basis. Spring 2026 inductees may register and/or purchase a la carte tickets if capacity exists. Please plan your TORCH calendars accordingly.

## **6. WHAT IS THE PROCESS FOR ONE (1) UNDERGRADUATE PER CHAPTER TO RECEIVE A 75% DISCOUNTED BOULE REGISTRATION?**

Undergraduate Advisors may refer one (1) undergraduate per chapter to receive a 75% discounted Boule registration. Click [HERE](#) to complete the form. The last submission received for the UG discounted registration will be used (No Exceptions). Graduate chapters leaders, please confer with the Undergraduate Chapter Advisor before submitting the Undergraduate Soror that will receive the discounted package. The individual will serve as the chapter delegate. There is a \$50 transfer fee that applies to this registration as well. All submissions must be completed on or before January 31, 2026. Late submissions will not be accepted (No exceptions).

## **7. WHO CAN ATTEND THE LIFE MEMBER EVENT?**

Sorors whose life member fees are paid in full by March 31, 2026, may attend the Life Member Dinner & Celebration and registered with a package.

## **8. WHO CAN ATTEND THE JEWELS RECEPTION?**

All Cultured Pearls and Ruby Members as well as all newly inducted Cultured Pearls and Ruby Members.

## **9. WILL GROUND TRANSPORTATION TO AND FROM THE AIRPORT BE COORDINATED VIA THE SORORITY?**

Ground transportation to and from the airport will not be coordinated by the sorority.

# *Frequently Asked Questions (Cont.)*

## **10. IS THE VENDOR PASS FOR A SINGLE DAY OR ALL DAYS?**

The vendor pass is for all days the vendor room is open to conference attendees.

## **11. WHICH ITEMS ARE ELIGIBLE FOR TRANSFER? REGISTRATION PACKAGES AND A LA CARTE TICKETS MAY BE TRANSFERRED.**

Click [\*\*HERE\*\*](#) to submit a registration package or a la carte ticket transfer request. All transfer requests must be submitted no later than May 31, 2026.

## **12. WHICH CONFERENCE HOTELS ARE CONNECTED TO THE CONVENTION CENTER?**

The Embassy Suites can be accessed from the convention center through an outdoor walkway. For attendees with mobility issues, we recommend Embassy Suites. All hotels are within walking distance. The TECO Streetcar is a complimentary trolley that runs from the convention center to nearby hotels with the exception of Westin Tampa Waterside, which is 1 mile from the Convention Center.

## **13. WILL SCOOTERS BE AVAILABLE FOR RENTAL FOR THOSE WITH MOBILITY ISSUES?**

Yes, information will be provided at a future date regarding scooter rentals to assist attendees with mobility issues.

## **14. WHO CAN ATTEND THE MILITARY BREAKFAST?**

The Military Breakfast is open to all attendees who purchased a ticket.

## **15. IF I REGISTER FOR BOULE BUT AM UNABLE TO ATTEND, CAN SOMEONE PICK UP MY REGISTRATION AND/OR GIFT?**

Conference gifts can be picked up by proxy on a designated day at Boule. Registration/conference materials cannot be picked up or mailed.

# *Frequently Asked Questions (Cont.)*

## **16. HOW CAN I BOOK MY HOTEL ROOM?**

Information on how to book your hotel room, including links to the official hotel website, will be provided once you finalize Boule registration on the website.

## **17. WHAT HAPPENS IF I DON'T BOOK MY HOTEL ROOM AFTER REGISTERING?**

If you wait too long to book, there's a chance that your preferred hotel or even any hotel rooms might not be available. By booking early, you're more likely to secure your preferred hotel and room type. While we do our best to secure enough rooms, demand can be high and we can't guarantee rooms.

## **18. CAN I STAY IN THE BOULE HOTEL BLOCK IF I ONLY PURCHASED A LA CARTE TICKETS AND DID NOT REGISTER WITH A PACKAGE?**

Hotel blocks are reserved for attendees who have registered with package. If you only purchased a la carte tickets, you will not be able to book within the designated hotel blocks.

## **19. IS THERE A REQUIRED DEPOSIT FOR HOTEL RESERVATIONS?**

Yes, there is a one-night non-refundable deposit.

## **20. WILL THERE BE A VIRTUAL OPTIONS?**

Yes, there will be a virtual option for Boule. Virtual registration includes, conference gift, plenary sessions (view only), awards luncheon (view only) and virtual conference workshops. Registration will be available May 1- May 31, 2026. Members who register virtually will not be eligible to participate in any voting activities.

**21. I'VE REGISTERED FOR BOULE AND DECIDE I PREFER TO ATTEND VIRTUALLY. CAN I TRANSFER MY REGISTRATION?** There will be an administrative fee of \$50 for all registration. All transfer request must be completed on or before May 31, 2026. Late submissions will not be accepted (No exceptions).

# *Virtual Registration*

## **1. WHAT IS INCLUDED IN THE VIRTUAL REGISTRATION PACKAGE?**

- Conference gift
- Plenary sessions (view only)
- Awards luncheon (view only)
- Virtual conference workshops

## **2. WHEN WILL VIRTUAL REGISTRATION BE AVAILABLE?**

Registration will be available May 1- May 31, 2026.

## **3. WILL I BE ABLE TO SERVE AS A DELEGATE?**

No, there are no voting privileges.

## **4. CAN I CHANGE MY PACKAGE TO A VIRTUAL REGISTRATION?**

- There will be an administrative fee of \$50 for all registration between the in-person registration and virtual registration.
- All transfer request must be completed on or before May 31, 2026.
- Late submissions will not be accepted (No exceptions).