



Sigma Gamma Rho Sorority, Inc.

Greater Service, Greater Progress since 1922

Brenda Hives Smith, Chairperson
National Achievements and Awards Committee

3244 Lambert Drive
Baton Rouge, LA 70805

225-413-3773
Awards@sgr1922.com

September 21, 2017

Greetings Sorors:

The 2016-2018 Achievements and Awards Committee under the leadership of our International Grand Basileus, Deborah Catchings- Smith, is providing you with the Guidebook needed for submission of applications for national awards. You will receive an Achievement and Award packet from your Regional Chairperson that will include these awards for the 2018 Boule year along with specific regional awards. Your Regional National Achievement and Awards chairperson will be your direct contact person for any questions. Please follow the deadlines and guidelines of your regional chairperson.

Please note the following:

1. Applications and documentations must be received electronically or via regular mail to your regional chairperson. The Regional Achievement and Awards chairperson will submit national winners by May 23, 2018 to be judged for the 2018 Boule.
2. Applications for some national awards should be directed to national committees other than the National Achievements and Awards Committee. *Please refer to page 4 in the guidebook.*
3. Regional Winner's applications and documentations will be submitted directed to the National Achievements and Awards Committee from their prospective chairpersons. It may be submitted *either* of two ways:
 - a. **International Achievements and Awards Database System Link provided for Regional Achievements and Awards committee chairpersons ONLY** → **This is the preferred method.**
 - b. Regular mail: **Brenda Hives Smith, Chairperson, 3244 Lambert Drive, Baton Rouge, Louisiana 70805**

Remember your regional Achievements and Awards Committee chairperson has been a vital part of the national committee; therefore, she should be your primary point of contact when you have questions. Questions are usually then reviewed by the national committee during our regular meetings. Please know that the entire committee stands ready to facilitate the successful submission of your applications for the national awards.

Congratulations on your hard work these past two years in serving your communities and keeping with the mission of our great sorority. On behalf of the national committee, we are honored to serve you with the integrity you deserve.

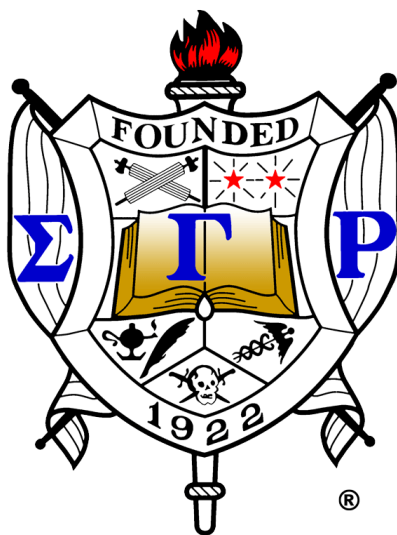
Note: Please expect onsite logistics information about scrapbooks (grad and undergrad) and exhibits (undergrads).

Sisterly,

Brenda H. Smith

Brenda Hives Smith

SIGMA GAMMA RHO SORORITY, INC.



NATIONAL ACHIEVEMENTS AND AWARDS

2016-2018

GUIDEBOOK PART II



Sigma Gamma Rho Sorority, Inc.

2017 – 2018 Application for National Awards

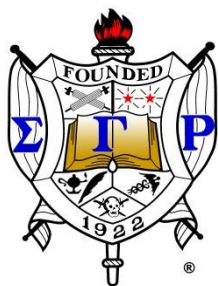
Note: Applications for some national awards will be directed to national committees other than the Achievements and Awards Committee

Deadline: Applications must be received by ICHQ Data System link (electronically) or via regular mail by May 23, 2018 submitted by the National Achievements and Awards regional committee chairpersons ONLY

Brenda Hives Smith, Chairperson
National Achievements and Awards Committee
3244 Lambert Drive
Baton Rouge, LA 70805
Awards@sgr1922.com
225-413-3773

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Sigma Gamma Rho Sorority, Inc.

2016 – 2018 National Achievements and Awards Committee

Brenda Hives Smith, National Chairperson
Southwestern Region/ Mu Sigma Chapter
Awards@sgr1922.com

NATIONAL ACHIEVEMENTS AND AWARDS COMMITTEE

Brenda Hives Smith, Chairperson

Southwestern Region
Mu Sigma
3244 Lambert Drive
Baton Rouge, Louisiana 70805
Awards@sgr1922.com Or
Oleviasmith22@gmail.com
H: 225-357--4387
C: 225-413--3773

Kolby M. Robinson, Co-Chairperson

Southwestern Region
Gamma Phi Sigma
2419 Cloudy Bay Drive
Fresno, Texas 77454
swrachievementsandaward@gmail.com
C: 504-289-6010

Aliyah Wilson

Central Region
Alpha Lambda Sigma
24781 Picone Lane
Bedford Hts., OH 44146
crawards@sgrhocentral.com
C: 216-513-7044

Frances A. Bates

Northeastern Region
Eta Nu Sigma
66 Westwood Avenue
Deer Park, NY 11729
Francés.antoINETTE@gmail.com
C: 516-849-0642

Demetreece L. Thomas

Northeastern Region
Alpha Alpha Sigma
4604 Renwick Avenue
Baltimore, MD 21206
Demetreece.thomas@gmail.com
C: 916-914-4414

Celestine Lavan

Southeastern Region
Kappa Upsilon Sigma
261 Pickett Mill Blvd.
Bluffton, SC 29909
seregionaachair@gmail.com
C: 843-592-3570

Altovise Abner

Western Region
Lambda Rho Sigma
4141 W. 64th Street
Los Angeles, CA 90043
Awardschair@western.org
C: 323-246-0784



**SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS**

SUBMIT APPLICATIONS for the following awards as shown below.



Applications must be **RECEIVED** electronically (*Data System Link*) or via regular mail by May 23, 2018 by regional committee chairpersons

1. The Evelyn Hawkins Hood Distinguish Service to Mankind Award, Hall of Fame Award, Hattie Redford Award, Mary Lou Allison Little Loving Cup Award, Dr. Rejesta V. Perry Project Reassurance Award, Award of Achievement, Corine J. Green Anchor Award & Dr. Annie Lane Lawrence Mental Health Achievement Award to:

Brenda Hives Smith, Chairperson
National Achievements and Awards Committee
Awards@sgr1922.com
3244 Lambert Drive
Baton Rouge, Louisiana 70805
225-413-3773
(See page 5 for further instructions.)

2. Dr. Lorraine Anderson Williams Award to:

Angela Spears
International Grand Epistoleus
grandepistoleus@sgrho1922.org

3. Blanche Edwards Award to:

Ann Broughton
Blanche Edwards Award Committee Chairperson
Southeastern Region
annbroughton@aol.com
1928 Valley Ridge Drive
SW Atlanta, GA 30331
404-661-3937
404-349-4063

4. Dr. Katie Kinnard White Mwanamugimu Scholarship Award, The Bertha Black Rhoda Fellowship Award & Cleo S. Higgins Higher Education Assistance Award to:

Stacy Downing
National Scholarship Committee Chairperson
Northeast Region
307 Harvest Grove Trail
Dover DE, 19901

sdowning@desu.edu

5. Mwanamugimu Essay Contest to:

Jacqueline Greely
International Program Coordinator
programs@sgrho1922.org
650-248-9272

6. National Youth Projects Awards to:

International Achievements and Awards Committee:
Kathrina Ruiz
International Second Grand Anti-Basileus
secondgrand@sgrho1922.org



**SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS**

THE SUBMISSION PROCESS

Applications for national awards will be submitted by two methods:

—→ **1. PREFERRED:** Regional Achievements and Awards committee chairpersons will Upload electronically directly to:

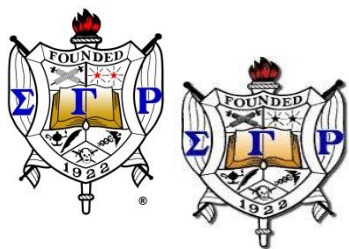
**ICHQ Special National Achievements and Awards System LINK
provide to regional committee only**

—→ **This website access will be closed on May 23 at 11 p.m. EST**

2. Mail to:

Brenda Hives Smith, Chairperson
National Achievements and Awards Committee
Awards@sgr1922.com
3244 Lambert Drive
Baton Rouge, Louisiana 70805
225-413-3773

NATIONAL ACHIEVEMENTS AND AWARDS



EVELYN HAWKINS HOOD DISTINGUISHED SERVICE OF MANKIND AWARD APPLICATION

Name of Individual being Recommended: _____

Name of Recommending Chapter/Individual: _____

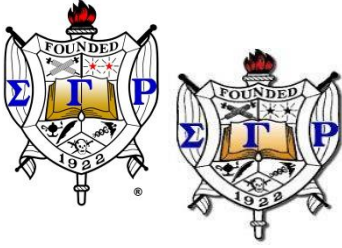
Contact Person: _____ Phone #: _____

Region: ☐ Central ☐ Northeastern ☐ Southeastern ☐ Southwestern ☐ Western

The Evelyn Hawkins Hood Distinguish Service to Mankind Award is given to the outstanding person in the community whom the sorority wishes to publicly recognize for outstanding achievement in human and community service. See Bylaws Section 602 (3) & SOP Section 8.323.

1. How has the community member provided humanitarian services within the community?
2. Explain how the humanitarian service benefited the community.
3. How has the community member provided service to the community?
4. How has the community service provided help to those who were served?
5. Provide evidence that community member provided humanitarian and community service. List the evidence included in award packet. Evidence may be in the form of newspaper clippings, photographs, etc.

Submit application to: National Achievements and Awards Committee Chair.



**SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS**

LORRAINE ANDERSON WILLIAMS AWARD APPLICATION

Name of Nominee _____

Chapter _____ Region _____

Address _____

Chapter Basileus _____

Address: _____

Telephone _____ Date _____

Give a brief statement describing contributions that qualify the nominee in consideration for the Lorraine Anderson Williams Award.

Give a brief biographical sketch of the nominee describing significant bench marks as a Sigma, Profession/vocation, community, etc.

(Attach sheet if needed.)

Submitted by _____

Signature _____

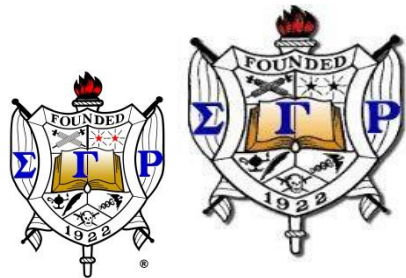
Address _____

Date _____

This form should be accompanied by a documented scrapbook.

Return this form to the Regional Epistoleus 30 days prior to the Regional Conference.

Regional Epistoleus submits form to the International Grand Epistoleus.



SIGMA GAMMA RHO SORORITY, INC. NATIONAL ACHIEVEMENTS AND AWARDS

HALL OF FAME AWARD

SOP Section 8.326 - Hall of Fame Award – Sorors should be recommended by their chapters for eligibility.

Scholarship

- ☐ Promotes education and personal development in community through personal activities, local chapter activities, regional and/or national sorority programs or initiatives.
- ☐ Documented participation in community events
 - ☐ Documented participation in local chapter events
 - ☐ Documented support of regional/national initiatives

Sisterhood

- ☐ Promotes sisterly bonding activities and behavior within local community and chapter including affiliates where applicable.
- ☐ Documented participation in community events
 - ☐ Documented participation in local chapter events
 - ☐ Documented support of regional/national initiatives

CHAPTER INFORMATION *(Please print or type)*

Region: ☐ Central ☐ Northeast ☐ Southeast ☐ Southwest ☐ Western

Chapter Name: _____ Name of University: _____
(if applicable)

Basileus Name: _____

Telephone Number: _____ Email Address: _____

Advisor's
Name:

(If Applicable) _____

Telephone Number: _____ Email Address: _____

SOROR INFORMATION *(Please print or type)*

Name of Soror: _____ Category: ☐ Alumnae ☐ Undergraduate

Telephone Number: _____ Email Address: _____

SERVICE RENDERED TO COMMUNITY/SORORITY

List at least three activities that Soror has been involved in and the impact to those who were served. (If additional space is needed, please use a separate piece of paper.)

1. ORGANIZATION

START DATE MM/YY

END DATE MM/YY

ACTIVITY	# OF PEOPLE SERVED	HOURS DONATED
----------	--------------------	---------------



**SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS**

HALL OF FAME AWARD

PROOF OF SERVICE

Please provide proof of service. Proof could include photos, newspaper clippings, advertisement flyers, thank you letters, etc. (Example: See photo from event attached.)

2. ORGANIZATION	START DATE MM/YY	END DATE MM/YY
ACTIVITY	# OF PEOPLE SERVED	HOURS DONATED
HOW DID THE SOROR IMPACT THOSE SERVED?		

PROOF OF SERVICE

Please provide proof of service. Proof could include photos, newspaper clippings, advertisement flyers, thank you letters, etc. (Example: See photo from event attached.)

3. ORGANIZATION	START DATE MM/YY	END DATE MM/YY
ACTIVITY	# OF PEOPLE SERVED	HOURS DONATED
HOW DID THE SOROR IMPACT THOSE SERVED?		

PROOF OF SERVICE

Please provide proof of service. Proof could include photos, newspaper clippings, advertisement flyers, thank you letters, etc. (Example: See photo from event attached.)

AWARD(S)/HONOR(S) RECEIVED:

1. NAME OF ENTITY WHO GAVE THE HONOR OR AWARD:

DATE OF AWARD:



SIGMA GAMMA RHO SORORITY, INC. NATIONAL ACHIEVEMENTS AND AWARDS

HALL OF FAME AWARD

REASON FOR AWARD: _____

2. NAME OF ENTITY WHO GAVE THE HONOR OR AWARD:

_____ DATE OF AWARD:

REASON FOR AWARD:

3. NAME OF ENTITY WHO GAVE THE HONOR OR AWARD:

_____ DATE OF AWARD: _____

REASON FOR AWARD: _____

LEADERSHIP SERVICE RENDERED TO COMMUNITY

List at least three leadership roles you have held in your community or the sorority. (If you would like to highlight additional service, a separate piece of paper can be used.)

1. NAME OF ORGANIZATION

START DATE MM/YY END DATE MM/YY

POSITION HELD

POSITION DESCRIPTION / DUTIES

HOW DID YOU EXHIBIT LEADERSHIP IN THIS ROLE?

2. NAME OF ORGANIZATION

START DATE MM/YY END DATE MM/YY

POSITION HELD

POSITION DESCRIPTION / DUTIES

HOW DID YOU EXHIBIT LEADERSHIP IN THIS ROLE?

3. NAME OF ORGANIZATION

START DATE MM/YY END DATE MM/YY

POSITION HELD

POSITION DESCRIPTION / DUTIES



**SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS**

HALL OF FAME AWARD

HOW DID YOU EXHIBIT LEADERSHIP IN THIS ROLE?

HIGH STANDARD OF CHARACTER & REPUTATION

Give at least three examples of how you exhibited a high standard of character and reputation in your community.

1. EXAMPLE OF HIGH STANDARD OF CHARACTER	APPROXIMATE DATE MM/YY
<hr/>	
2. EXAMPLE OF HIGH STANDARD OF CHARACTER	APPROXIMATE DATE MM/YY
<hr/>	
3. EXAMPLE OF HIGH STANDARD OF CHARACTER	APPROXIMATE DATE MM/YY
<hr/>	

Recommender's Signature (required):

_____ Date: _____

Required Document Checklist:

1. Completed Application with Signature(s)
2. Letter of recommendation from Chapter
3. Proof of Service (honors, awards, newspaper article, photos, etc.)

Application deadline: Received by May 23, 2018

Submit application to: National Achievements and Awards Committee.



SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS
BLANCHE EDWARDS AWARD

Submit completed form to the Blanche Edwards Award Committee, National Chair.

Date of Application: _____

Name: _____

Address _____ Phone _____

Chapter (Submitting Request) _____

Chapter Location _____ Region _____

Chapter Basileus _____ Signature _____

Mailing Address _____

APPLICATION CRITERIA

This application is evaluated on a 100-point scale. Explain in detail what this soror has done to promote the growth or expansion of Sigma Gamma Rho Sorority, Inc. Each section is rated by the points listed. Attach an additional sheet using the following format:

5 points	Describe the personality traits of the soror.
10 points	Describe the education background.
25 points	Chapter Participation <ol style="list-style-type: none"> What position does the soror now hold in the chapter? What past positions has she held? In what activities has she participated? Explain detail: <ol style="list-style-type: none"> Founders Day Scholarship Committee Rhomania/Sigma Week Other Youth Projects
10 points	Community Activities <ol style="list-style-type: none"> Civic Religious Educational Social
15 points	Regional Participation
25 points	National Participation
10 points	Honorary Recognition



NATIONAL ACHIEVEMENTS AND AWARDS AWARD OF ACHIEVEMENT

Judging Criteria:

- Any undergraduate Soror who has received honors from her college/university, or who has given outstanding services to the institution and the Sorority.
- Any Soror (undergraduate or alumna) who has given meritorious service to the Sorority or who has been publicly recognized for outstanding achievement in other areas of service.
- Any member of Sigma Gamma Rho affiliates who has been publicly recognized for outstanding achievement in academic or community service.

Bylaw Article VI, Section 602 (b) (2) & SOP 8.324

Region: _____ Central _____ Northeastern _____ Southeastern _____ Southwestern _____ Western

Membership Type: _____ Undergraduate _____ Alumnae _____ Rhoer _____ Philo

Name _____ Chapter _____

Address _____ (Home)

_____ (School)

Phone _____ (School) _____ (Home)

Major _____ Classification _____

Date of Initiation _____ Graduation Date _____

Sorority Activities: (Include all offices held, years, committees, etc) Provide detailed information.

Community / School Related Activities:

Recommended by _____ Chapter

_____ Basileus

_____ Anti-Grammateus

Submit application to: International Achievements and Awards Committee Chair



SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS
CORINE J. GREEN ANCHOR AWARD

Submit application to: National Achievements and Awards Committee Chair.

Name of Chapter: _____

Chapter Basileus: _____

Please check the appropriate boxes:

Region: _____ Central _____ Northeastern _____ Southeastern _____ Southwestern _____ Western

Membership Type: _____ Undergraduate _____ Alumnae

1. Describe in the detail the program implemented?

2. Describe the implementation process?

3. What was the outcome of the program?

4. How did the chapter partner with a local community organization?

5. What direct impact did the chapter make on the community socially, civically, economically or educationally?

6. List evidence and provide proof of community partnering. This could include letter on organization letterhead, cobranded material, etc.

7. List evidence included and provide proof of the program implementation?

8. List evidence included and provide proof of the program outcome?



NATIONAL ACHIEVEMENTS AND AWARDS

DR. ANNIE LANE LAWRENCE MENTAL HEALTH ACHIEVEMENT AWARD APPLICATION

Purpose: The Dr. Annie Lane Lawrence Mental Health Achievement Award is given each year of the Boule for outstanding service in providing Mental Health Education to the general public and projecting the Sigma Gamma Rho Sorority, Inc. image.

Eligibility: Individual Sorors or Chapter

Criteria: Soror or Chapter must have:

1. Implemented, sponsored, or helped to support a project geared to Mental Health.
2. Projected the Sigma image by publicizing the Mental Health Project.

Region: ☐ Central ☐ Northeastern ☐ Southeastern ☐ Southwestern ☐ Western

Name _____

Address _____

Chapter _____

Submit application to: National Achievements and Awards Committee **by May 23, 2016.**

Chairperson: Recommended by _____ Chapter

_____ Basileus

(Anti-Grammateus)

Date Submitted _____ Date Received _____

Judging Criteria:

1. Chapter submitted a program that related to mental health, such as: Anxiety Disorders, Depression, Eating Disorders, Schizophrenia, Suicide Prevention, Borderline Personality Disorder, Attention Deficit Hyperactivity Disorder (ADHD, ADD), Autism Spectrum Disorders (Pervasive Developmental Disorders)
2. Evaluate that people were served by the Chapter / Applicant's service.

3. Evidence that the chapter / applicant pre-planned the program. Objectives, goals and outcome will be reviewed.
4. Evidence that the program was advertised and showed the sorority in a positive light.



SIGMA GAMMA RHO SORORITY, INC. SCHOLARSHIP/FELLOWSHIP APPLICATION

Instructions: Enclose a current transcript, a brief letter stating your reason for application, and three references (character, professional and financial). If you are applying for a national scholarship, you must receive regional approval from your Syntaktes.

Date of Application _____

Please check the appropriate boxes:

Region: ☐ Central ☐ Northeastern ☐ Southeastern ☐ Southwestern ☐ Western

Category: ☐ Undergraduate ☐ Alumnae

Award (See Bylaws & SOP to ensure submission of appropriate documentation.)

- ☐ Bertha Black Rhoda Fellowship (Bylaws Article VI, Section 602 (b) (9) & SOP 8.321)
- ☐ Cleo S. Higgins Higher Education Assistance Award (Bylaws Article VI, Section 602 (b) (7) & SOP 8.334)
- ☐ Dr. Katie Kinnard White Mwanamugimu Scholarship Award (Bylaws Article VI, Section 602 (b) (8) & SOP 8.336)

Name _____

Address _____

College University _____ Location _____

Degree Pursued _____ Current Grade Point Average _____

Major _____ Minor _____

What field of work do you Intend to enter? _____

Extracurricular activities _____

Signature of Regional Syntaktes _____ Date _____

Regional Scholarship Chair _____ Date _____

National Scholarship Chair _____ Date _____

Recommended by: Chapter _____

Location _____

Chapter Basileus _____

Submit application to: National Scholarship Committee Chair.



**SIGMA GAMMA RHO SORORITY, INC.
MWANAMUGIMU ESSAY CONTEST**

Contact Chairperson of Mwanamugimu Contest

Jacqueline Greely

National Programs Coordinator

(See Page 4)



**SIGMA GAMMA RHO SORORITY, INC.
NATIONAL ACHIEVEMENTS AND AWARDS**

**DR. REJESTA V. PERRY PROJECT REASSURANCE
AWARD APPLICATION**

Name of Chapter: _____

Chapter Basileus: _____

Contact Person: _____ Phone #: _____

Please check the appropriate boxes:

Category: ☐ Alumnae ☐ Undergraduate

Region: ☐ Central ☐ Northeastern ☐ Southeastern ☐ Southwestern ☐ Western

The Dr. Rejesta V. Perry Project Reassurance Award shall be given each year of a Boule to the chapter reporting the most successful Project Reassurance Program. The Regional winner is eligible to compete in the National Competition. See Bylaws Section 605 and SOP Section 8.441.

1. Describe the health education effort displayed by the chapter and explain how your chapter partnered with the March of Dimes Birth Defects Foundation.
2. Explain the steps used to successfully plan the Project Reassurance Program; e.g., objectives of the program, dates of the activities proposed, detailed description of program, goals of the chapter, etc.
3. Explain how the chapter implemented a successful Project Reassurance Program.
4. Provide the project implemented in the form of a scrapbook, slide collection, photography, filmstrips, etc. All material must be documented with the name of the chapter, dates, objectives and activities.