



Microsoft Teams Rules of the Road

Microsoft Teams for MSHP Clinically Integrated Network Providers Forum Rules of the Road

The Mount Sinai Health Partners Microsoft Teams online forum is intended to offer a new way for practices to communicate with each other, share information and best practices and receive support from colleagues all in one dedicated space. MS Teams includes chat rooms (channels) organized by topic, private groups, and direct messaging. Content, including files, conversations, and people, is all searchable within MS Teams.

Use of this forum is restricted to providers and administrative team members of the MSHP clinically integrated network (CIN). The forum is intended as a private platform for open discussion among members of the CIN.

Maintain confidentiality: do not take screenshots or record discussions from this platform and/or share these discussions elsewhere.

While MS Teams is HIPAA-compliant, please do not share PHI.

Do not disclose specific information regarding reimbursement fees or payments on the platform. If you have any questions regarding payer reimbursement, contact your [Provider Engagement Manager](#), [email us](#), or call us at 877-234-6667.

When you post a topic or a reply, your name will appear with your post or reply. **You must use your real first and last name to maintain transparency and accountability.** If you are speaking on behalf of a practice, please include that information in your post/reply.

Participation is an agreement to behave courteously and responsibly. Comments that include profanity; personal attacks; or inappropriate, offensive, or illegal material will be deleted, and the commenter may be removed from the forum.

The views and opinions expressed in MS Teams are those of the forum's participants and do not reflect the official policy or position of Mount Sinai Health Partners.

MSHP staff may occasionally participate in conversations but this is not a venue to submit questions to MSHP. Please continue to contact your [Provider Engagement Manager](#), [email us](#), or call us at 877-234-6667.