

EMERGING LEADERS COACHING PROGRAM



Community
Memorial
Foundation

2023 Application

NAME _____

ORGANIZATION _____

POSITION _____

PREFERRED PHONE NUMBER _____ EMAIL ADDRESS _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

LENGTH OF TIME WITH CURRENT EMPLOYER _____

LENGTH OF TIME IN CURRENT POSITION _____

NUMBER OF EMPLOYEES OR VOLUNTEERS YOU SUPERVISE _____

TOTAL NUMBER OF STAFF MEMBERS IN YOUR ORGANIZATION _____

CURRENT OPERATING BUDGET OF YOUR ORGANIZATION _____

PLEASE SUBMIT THE FOLLOWING ATTACHMENTS

Narrative Statement

Please attach a narrative statement. This statement should not exceed 1000 words and should:

1. Describe the major services or activities of your organization and who you serve. (Max 500 words)
2. Describe your experience in the nonprofit field and your current role within your organization, including the number of years in the role and your key responsibilities and accomplishments. (Max 500 words)

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Personal Statement

This statement should not exceed 1000 words and should:

1. Describe a capacity-related challenge or opportunity that your organization is facing and hopes to address.
2. Describe the reason(s) you think coaching will be a significant help to you at this time.
3. Give an example where change was needed in the past and describe how you responded.
4. Describe any coaching or mentoring experience that you have, either as a coach/mentor or coachee/mentee.

Letter of Commitment

Please include a letter of commitment from your organization's executive director or top official. This letter should not exceed 500 words and should address:

1. The applicant's potential for assuming future leadership roles.
2. How the executive director or top official will support the applicant in the coaching program.
3. The perceived organizational impact of the applicant's participation in the coaching program.
4. Any information about your community that will successfully help this applicant apply program knowledge.

Applications must be received by 5:00 PM CST on Wednesday, July 12, 2023. No application will be considered without all documentation.

- **EMAIL** the materials to tfuechtmann@cmfdn.org or
- **SEND** the completed application with attachments to:
Community Memorial Foundation
Attention: Tom Fuechtmann
15 Spinning Wheel Rd., Suite 326
Hinsdale, IL 60546